

The West Stockwith Gertrude Morris Memorial Hall

Registered Charity Number: 228098

As a member of West Stockwith Parish Council, you are respectfully summoned to attend the Inaugural Meeting of the West Stockwith Gertrude Morris Memorial Hall Charity which will take place on Tuesday 10th January 2023 commencing at 7.30pm in the Gertrude Morris Hall

AGENDA – Version 2

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST
3. MINUTES OF PREVIOUS MEETING
 - 3.1 Meeting held on Thursday 5th January 2023 – All
4. MATTERS ARISING FROM PREVIOUS MEETINGS
5. CORRESPONDENCE
6. OTHER MATTERS FOR CONSIDERATION
 - 6.1 Village Hall Policies – All
 - 6.1.1 Car Parking Permit Process
 - 6.1.2 Data Protection Notice
 - 6.1.3 Data Retention
 - 6.1.4 Financial Procedures
 - 6.1.5 Financial Reserves
 - 6.1.6 GDPR Trustee Sign Off Statement
 - 6.1.7 Handling Complaints
 - 6.1.8 Potential Risk Areas
 - 6.1.9 Safeguarding
 - 6.1.10 Trustee Statement of Eligibility
 - 6.2 Window Repair – J. Downes
 - 6.3 Grass Area – Secretary
 - 6.4 Asset Register – Secretary
 - 6.5 Caretaker – Secretary
 - 6.6 Cleaner – Secretary
7. FINANCIAL MATTERS
 - 7.1 2022 Accounts for Approval and Payment - All
 - 7.2 Update on HSBC Bank Account – Secretary
 - 7.3 Financial Accounting Period (January – December) – Secretary
8. HEALTH & SAFETY ISSUES
9. ANY OTHER BUSINESS
- 11 NEXT MEETING