

# WEST BANK ROAD ASSOCIATION – COMMITTEE MEETING

DATE: 22<sup>nd</sup> June 2017

VENUE: 56 West Bank

## MINUTES

Present: Hugh Jelley, Ian Taylor, Peter Edwards, Nich Tinker, Bill Monk

### ACTION

1. Apologies for absence.  
Nicky Shiers, Phil Slack
2. Minutes of the previous meeting - 23/03/2017.  
The minutes of the previous meeting were accepted as a true record of that meeting and signed by the Chairman.
3. Matters arising from previous meeting.  
The vertical poles at the top and bottom of the road will be removed as soon as possible and disposed of.  
Members are to be encouraged to sweep the loose gravel out of the gutters to maintain the integrity of the water run-off, a working party is to be organised for Saturday 22<sup>nd</sup> July.  
The possibility of the installation of pedestrian gates was discussed but only in outline form and no decisions were reached. The majority of the committee felt that it was important to maintain good relationships with the school's Headteacher and the Chairman will write to her applauding her efforts in policing the road.
4. Treasurer's Report.  
The balance in the account has not changed since our last meeting and stands at £6035.06. There has been no further news on the sale of #30 West Bank.
5. Road Fund Charge 2017/2018.  
In the absence of any costings it was decided to maintain the contribution at £150 per household for the year 2017/18. The committee will investigate the resurfacing costs for next year in order to inform the setting of next year's contribution.  
The letter asking for the annual contribution and the annual accounts will be produced and circulated to residents.  
#30 West Bank will be £453.69 in arrears as of 31/07/2017. A reminder letter will be sent to the Estate Agents handling the sale to remind them of this charge on the property.
6. The Priory School Expansion.  
No further information has been received about the proposed expansion. The school increased their planned admission number (PAN) for this September to 180 but failed to get the required applications and so have decided to revert back to their original PAN of 150.
7. Newsletter.  
The contents of the draft newsletter were discussed and agreed with minor changes. This will be printed for those residents who have not supplied an email address. All communications (accounts, annual contribution letter and newsletter) will be circulated electronically for all residents who have provided an email address.
8. Letter.  
The letter from #31 was discussed but as the issues fall outside the remit of the committee then no further action would be taken.
9. Any Other Business.  
There was no other business to discuss.
10. Date and Venue of Next Meeting.  
Thursday 14<sup>th</sup> September 2017 at 20:00hrs at 36 West Bank.

PE/WM/HJ

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