



Parish Clerk
Kevin B. Money
7 Roach Vale
Colchester
Essex CO4 3YN
Tel: 07810781509
clerk@wakescolne-pc.gov.uk
www.e-voice.org.uk/wakescolne

Wakes Colne Parish Council

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

Dear Councillors

You are hereby requested to attend the forthcoming meeting of Wakes Colne Parish Council at the Village Hall

on **WEDNESDAY 6th. NOVEMBER 2024 at 7.30pm** for the purpose of transacting the following business:

KB Money - Kevin B. Money CiLCA Parish Clerk / RFO to the Council 31st. October 2024

FULL COUNCIL MEETING AGENDA

150/2024 Apologies for Absence

151/2024 Declaration of Members interests

To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda

152/2024 To approve the minutes of the last meeting of Wakes Colne Parish Council

To receive and agree the minutes of the WCPC Meeting held on 4th. September 2024 and 2nd. October 2024

153/2024 Co-Option

Councillors are requested to receive written application for the office of Parish Councillor and co-opt candidate to fill the vacancy. To receive written applications for the office of Parish Councillor and to co-opt a candidate to fill the existing vacancy

154/2024 Public Participation Session

A maximum of 15 minutes shall be allowed for public question time, and it is requested each member of the public speak for a maximum of 3 minutes

1) ECC Locality Funding application for SID

155/2024 WCPC bi-monthly meetings. Councillors to discuss changing the meeting dates to bi-monthly

156/2024 Wakes Colne bus stop planters – update from Cllr B. Walsh

157/2024 Planning Applications

158/2024 Planning Decisions made by CCC affecting Wakes Colne

241609 - Loveneyes, Middle Green, Wakes Colne Essex CO6 2BJ

Application for variation of condition 2 following grant of planning permission 232839. **Approve Conditional**

241543 - Hushwing Farm Mount Bures Road Wakes Colne Colchester CO6 2AP

Application for variation of condition 2 following grant of planning permission 222261. **Approve Conditional**

159/2024 Finance

a) To receive the Bank balances as at 31st. October 2024

b) To receive the comparison of Actual against Budget for 2024/2025

c) To approve payments for November 2024 and to agree a transfer of funds to meet the Parish Council financial requirements

d) Grant applications – update on any applications received

- 160/2024** Budget 2025/2026. Councillors to discuss draft budget for 2025-2026
- 161/2024** To receive reports from outside bodies, training courses, representatives on village committees and Parish Council working groups
- 162/2024** Items for next agenda
- 163/2024** To confirm date and time of next meeting. Wednesday 4th. December 2024 at 7.15pm
- 164/2024** Councillors to agree the 2025 meeting dates
05.02.25: 05.03.25: 02.04.25: 07.05.25: 04.06.25: 02.07.25: 03.09.25: 01.10.25: 05.11.25: 03.12.25
- 165/2024** Closure of the meeting
To close the meeting having considered and determined all items of business



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Wakes Colne Parish Council

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

Minutes of the Parish Council Meeting held on Wednesday 4th. September 2024 at 7.15pm in Chappel & Wakes Colne Village Hall

Present: Cllrs W. Sunnucks (Chair), P. Chillingworth, B. Walsh and Kevin B. Money (Parish Clerk).
There was also 2 members of the public present.

119/2024 Apologies for Absence were received from ECC Cllr L. Barber, Cllr D. Laws and Cllr T. Rowe
It was noted that Councillors Laws and Rowe had agreed to stay on as emergency substitutes and had given their apologies for all meetings in advance

120/2024 Declaration of Members interests

To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda
None declared

121/2024 To approve the minutes of the last meeting of Wakes Colne Parish Council

To receive and agree the minutes of the WCPC Meeting held on 25th. July 2024. **All Agreed**

122/2024 Public Participation Session

A maximum of 15 minutes shall be allowed for public question time, and it is requested each member of the public speak for a maximum of 3 minutes.

Is there a possibility for a small bench at the station. This request will be added to s106 monies or locality funding
Update on village hall. D. Stocker will be taking over as the chair when the paperwork has been done. Works being considered on the new kitchen roof but not urgent

An update on a new Bus Shelter at Wakes Colne Park on the A1124 at the Earls Colne-bound route from ECC
Cllr L. Barber. This item to be placed on the October agenda.

123/2024 Councillor vacancies – Update from the Clerk

The Clerk, today, has placed further advertisements in the notice boards for the vacancies on the Parish Council for Councillors. To date no person has applied for the positions

124/2024 Update on Station Road Action Group / traffic issues – Cllr W. Sunnucks

D. Stocker has been the most active member of the Action Group. Speed signs have been erected. A meeting with ECC Highways John Simmonds was arranged. A few ideas were mentioned. The lack of pavement along Station Road was mentioned. A SID was suggested and a one-way traffic system to be introduced. The committee proposal was to wind up the Action Group and the Chair stated a great thanks to Denise and Paul for all their hard work.

A Speed Indicator Device (SID) was costed at £5283.00p including data breakdown. A SID for Station Road is £4678.00p. It can go on existing pole. A two-way installation costs a £150 extra cost to have the camera operating in both direction at the same time.

125/2024 Call for sites – update from Cllr W. Sunnucks and Cllr P. Chillingworth

2 officers from CCC met at Wakes Colne. 1 large site is in the boundary which is at the rear of the village hall. A lot of sites put forward are not in the village envelope. CC C gave the impression that they require large sites to be developed. They will come back with their proposals in due course. More organic growth of houses but with sustainability. Chappel has a proposal of 30 dwellings which would impinge on Wakes Colne.

CCC had a house number of 920 which has now been increased to 1290 in house building.

A public meeting was held a number of years ago regarding getting a neighbourhood plan for Wakes Colne.

No volunteers came forward to help with setting up the plan.

126/2024 Defibrillator – update on supplies

The defibrillator is now up and running with new pads being installed. New associated medical supplies be purchased to make the kit available. D. Stocker is authorised to obtain the kit.

127/2024 Planning Applications

241543 - Hushwing Farm Mount Bures Road Wakes Colne Colchester CO6 2AP

Application for variation of condition 2 following grant of planning permission 222261

RESOLVED: No Objection to this planning application

241449 - Ivy Green Farm Middle Green Wakes Colne Colchester CO6 2BJ

Notification for prior approval for a proposed single storey rear extension extending 6 metres beyond the rear wall of the original dwelling, with a maximum height of 3.4 metres, and eaves height of 2.625 metres.

RESOLVED: No Objection to this planning application

241604 - 4-5 Wakes Hall Park Manor House Colchester Road Wakes Colne Essex CO6 2FH

Convert the existing lounge into kitchen. The existing kitchen will be a boot room. There will be no alterations to the size or dimensions of either room or any damage to the fabric of the building.

RESOLVED: No Objection to this planning application

241609 - Loveney's Middle Green Wakes Colne Essex CO6 2BJ

Application for variation of condition 2 following grant of planning permission 232839

RESOLVED: No Objection to this planning application

128/2024 Planning Decisions made by CCC affecting Wakes Colne. No decisions made by CCC

129/2024 Finance

a) To receive the Bank balances as at 31st. August 2024

Councillors noted the Bank balances as at 31st. August 2024

b) To receive the comparison of Actual against Budget for 2024/2025

Councillors noted the comparison of Actual against Budget for 2024/2025

c) To approve payments for September 2024 and to agree a transfer of funds to meet the Parish Council financial requirements. **All Agreed**

d) Grant applications – update on any applications received. None received

130/2024 Budget 2025/2026. Councillors to discuss draft budget

Councillors discussed the 2025-2026 draft budget

131/2024 To receive reports from outside bodies, training courses, representatives on village committees and Parish Council working groups

Cllr P. Chillingworth has mentioned about a hedge over-growing at Lower Green. It is proposed to write to the residents to have the hedge cut back. The hedge could be cut back by a neighbour.

A1124 footpath up to the Church – Following an approach to ECC the bank is spreading onto the path reducing the width in half. An approach to the landowner by Cllr P. Chillingworth to cut the footpath back to make it passable.

It was agreed that the Facebook page set up by Barry Walsh would be the official page the Parish Council.

He was encouraged to keep it cheerful and forward looking, with official business on the Parish Council's website.

Proposed by Cllr W. Sunnucks seconded by Cllr P. Chillingworth. **All agreed**

132/2024 Items for next agenda

Cllr P. Chillingworth stated he cannot make the 2nd. October meeting

Place "Village Hall update" on future agendas: Place "Facebook update" on future agendas

New Bus Shelter in Wakes Colne: Purchase of new rubbish bin at the village shop

Community Notice board at village shop

133/2024 To confirm date and time of next meeting. Wednesday 2nd. October 2024 at 7.15pm

Councillors to note 2024 meeting dates 06.11.24: 04.12.24

134/2024 Councillors to agree the 2025 meeting dates

05.02.25: 05.03.25: 02.04.25: 07.05.25: 04.06.25: 02.07.25: 03.09.25: 01.10.25: 05.11.25: 03.12.25

135/2024 Closure of the meeting

To close the meeting having considered and determined all items of business

The Chair then closed the meeting at 9.10pm and thanked everyone for attending

Signed

2nd. October 2024

Willam Sunnucks - Chair



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Wakes Colne Parish Council

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

Minutes of the Parish Council Meeting held on Wednesday 2nd. October 2024 at 7.15pm in Chappel & Wakes Colne Village Hall

Present: Cllrs W. Sunnucks (Chair), B. Walsh CCC Cllr D. Laws and Kevin B. Money (Parish Clerk).
There was also 1 members of the public present.

136/2024 Apologies for Absence were received from CCC Cllr T. Rowe and Cllr P. Chillingworth

137/2024 Declaration of Members interests

To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda
None Declared

138/2024 To approve the minutes of the last meeting of Wakes Colne Parish Council

To receive and agree the minutes of the WCPC Meeting held on 4th. September 2024. This item is deferred to the November meeting

139/2024 Public Participation Session

A maximum of 15 minutes shall be allowed for public question time, and it is requested each member of the public speak for a maximum of 3 minutes.

Defibrillator

D. Stocker spoke about endeavouring to check the equipment weekly. It currently all seems in good working order. I will endeavour to order the 'starter pack' from Wel Medical. c£9.00

If you recall, this is to identify the full accessories required e.g. razor blades, wipes etc.

This is so we may purchase them individually as required.

Village Hall

Nothing to add since last month's report. Thank you for forwarding on details for the electrical safety grant.

Requirement Lists. Continues to evolve and updated with costings.

VAS A1124. The equipment is working however, I am afraid that we haven't been able to provide the usual report this month.

- Update on Bus Shelter at Wakes Hall Park on the A1124 at the Earls Colne-bound route from ECC Cllr L. Barber. A bus shelter should be installed on both sides of the road.

140/2024 Councillor vacancies – Update from the Clerk. A resident has come forward who may be co-opted at the November meeting.

141/2024 Planning Applications

241791 - Springfield Station Road Wakes Colne Colchester CO6 2DS

Application for variation of conditions 1 (drawings) and 2 (materials) following grant of planning permission 231702

RESOLVED: The Parish Council is concerned that the application changes the scale and orientation of the new dwelling, and that there will be a negative impact on neighbouring properties which are over-looked. We ask that the neighbours' objections be taken seriously and that steps be taken to fully mitigate the problems identified.

241872 - Ivy Green Farm Middle Green Wakes Colne Colchester CO6 2BJ

Proposed single storey rear extension

RESOLVED: Wakes Colne Parish Council has No Objections to this planning application

142/2024 Planning Decisions made by CCC affecting Wakes Colne

241449 - Ivy Green Farm Middle Green Wakes Colne Colchester CO6 2BJ

Notification for prior approval for a proposed single storey rear extension extending 6 metres beyond the rear wall of the original dwelling, with a maximum height of 3.4 metres, and eaves height of 2.625 metres.

The decision made is: Prior Approval Required (**Refused**)

241543 - Hushwing Farm Mount Bures Road Wakes Colne Colchester CO6 2AP – No Decision made

241604 - 4-5 Wakes Hall Park Manor House Colchester Road Wakes Colne Essex CO6 2FH – No Decision made

241609 - Loveneys Middle Green Wakes Colne Essex CO6 2BJ – No Decision made

143/2024 Finance

a) To receive the Bank balances as at 30th. September 2024

Councillors noted the Bank balances as at 30th. September 2024

b) To receive the comparison of Actual against Budget for 2024/2025

Councillors noted the comparison of Actual against Budget for 2024/2025

c) To approve payments for October 2024 and to agree a transfer of funds to meet the Parish Council financial requirements. **All Agreed**

d) Grant applications – update on any applications received. None received

e) Cllr W. Sunnucks proposed transferring £3500 from the current account to EMR account for the hedge and footpath cutting at A1124 Colchester Road. Cllr B. Walsh seconded. **All Agreed**

144/2024 Budget 2025/2026. Councillors to discuss draft budget

Councillors discussed the 1st. draft of the 2025-2026 budget

145/2024 To receive reports from outside bodies, training courses, representatives on village committees and Parish Council working groups

In the absence of Cllr P. Chillingworth Cllr W. Sunnucks read out his report. It read

I sent you the response from Nick Percival about work to the footpath along the A1124 from the VH to the church. It is unclear whether he will action our request, but I rather assume he will, although perhaps, from his comment about Highways, not clearing the encroaching earth. However, I will have to chase him again if I do not hear more soon.

Regarding the encroaching hedge in Lower Green, I have not heard from the occupiers, and wonder whether Kevin has heard anything? If not, I propose to call. If unresponsive, may be check with immediate neighbours to ask if they have seen any recent activity

146/2024 Items for next agenda

2025-2026 budget: Bus shelter maintenance:

147/2024 To confirm date and time of next meeting. Wednesday 6th. November 2024 at 7.15pm

Councillors to note 2024 meeting dates 04.12.24

148/2024 Councillors to agree the 2025 meeting dates

05.02.25: 05.03.25: 02.04.25: 07.05.25: 04.06.25: 02.07.25: 03.09.25: 01.10.25: 05.11.25: 03.12.25

149/2024 Closure of the meeting

To close the meeting having considered and determined all items of business

The Chair then closed the meeting at 8.30pm and thanked everyone for attending

Signed

Willam Sunnucks - Chair

6th. November 2024

clerk@wakescolne-pc.gov.uk

From: Barry Walsh <cllrwalsh@wakescolne-pc.gov.uk>
Sent: 25 October 2024 15:10
To: clerk@wakescolne-pc.gov.uk
Subject: Re: Planters

WC bus stop planters: Barry would like to abandon the existing plants and replace with hardy evergreen heavenly bamboo, see attached, together with other suitable hardy flowers. I'll be guided by advice from more experienced growers.



Regards

Barry Walsh
Wakes Colne Parish Councillor

	BANK RECONCILIATION			
Financial year ending 31.03.25				
Bank Balance as at	30.04.24	31.05.24	30.06.24	31.07.24
Barclays Bank - Current a/c	£ 16,445.18	£ 15,525.03	£ 477.44	£ -
Unity Trust Bank - Current a/c	£ -	£ -	£ 14,082.76	£ 10,996.17
Unity Trust Bank - Reserve a/c	£ -	£ -	£ -	£ -
Total:	£ 16,445.18	£ 15,525.03	£ 14,560.20	£ 10,996.17
Less Unpresented cheques		£ 540.00	£ 138.00	£ 138.00
Total of unpresented cheques	£ -	£ 540.00	£ 138.00	£ 138.00
Net Bank Balances as at	£ 16,445.18	£ 14,985.03	£ 14,422.20	£ 10,858.17
CASH BOOK				
Balance as at 01.04.24	£ 9,371.37	£ 9,371.37	£ 9,371.37	£ 9,371.37
Plus Receipts	£ 7,837.00	£ 7,837.00	£ 7,847.18	£ 7,847.18
Total	£ 17,208.37	£ 17,208.37	£ 17,218.55	£ 17,218.55
Less Payments	£ 763.19	£ 2,223.34	£ 2,796.35	£ 6,360.38
Grand Total	£ 16,445.18	£ 14,985.03	£ 14,422.20	£ 10,858.17
Difference	-£ 0.00	-£ 0.00	-£ 0.00	-£ 0.00
Bank Balance as at	31.08.24	30.09.24	31.10.24	
Unity Trust Bank - Current a/c	£ 10,382.90	£ 17,487.19	£ 14,822.89	
Unity Trust Bank - Reserve a/c	£ -	£ -	£ 3,500.00	
Total:	£ 10,382.90	£ 17,487.19	£ 18,322.89	
Less Unpresented cheques	£ 138.00	£ 138.00	£ 138.00	
Total of unpresented cheques	£ 138.00	£ 138.00	£ 138.00	
Net Bank Balances as at	£ 10,244.90	£ 17,349.19	£ 18,184.89	
CASH BOOK				
Balance as at 01.04.24	£ 9,371.37	£ 9,371.37	£ 9,371.37	
Plus Receipts	£ 7,847.18	£ 15,684.18	£ 17,879.18	
Total	£ 17,218.55	£ 25,055.55	£ 27,250.55	
Less Payments	£ 6,973.65	£ 7,706.36	£ 9,065.66	
Grand Total	£ 10,244.90	£ 17,349.19	£ 18,184.89	
Difference	-£ 0.00	-£ 0.00	-£ 0.00	
Bank Balance as at				
Unity Trust Bank - Current a/c				
Unity Trust Bank - Reserve a/c				
Total:				
Less Unpresented cheques				
Total of unpresented cheques				
Net Bank Balances as at				
CASH BOOK				
Balance as at 01.04.24				
Plus Receipts				
Total				
Less Payments				
Grand Total				
Difference				



Wakes Colne Parish Council

Current T1

60-83-01 • 20508469

Balance

£ **14,822.89**

Available

£ **14,822.89**

Balances are correct as of 08:33 on 01 Nov 2024.

↓ Date	Description	Paid in	Paid out	Balance
31/10/24	Service Charge		-5.40	14,822.89
24/10/24	COLCHESTER CC	2,000.00		14,828.29
04/10/24	ESSEX ASSOCIATION • EALC CLB37	195.00		12,828.29
03/10/24	B/P to: Kevin B. Money • CLERK SALARY		-353.90	12,633.29
03/10/24	B/P to: Wakes Colne PCC • DONATION 2024-25		-1,000.00	12,987.19
03/10/24	Transfer to 20508472		-3,500.00	13,987.19
30/09/24	Service Charge		-17.61	17,487.19
10/09/24	B/P to: Macintosh Electron • INV. 20173		-361.20	17,504.80
06/09/24	COLCHESTER CITY COUNCIL • PARISH PRECEPT SEP	7,837.00		17,866.00
05/09/24	B/P to: Kevin B. Money • CLERK SALARY		-353.90	10,029.00
28/08/24	B/P to: Wakes Colne VH • INV. WCPC0724		-32.00	10,382.90
28/08/24	B/P to: PKF Littlejohn • INV. SB20240266		-252.00	10,414.90
28/08/24	B/P to: EALC • INV. 17897		-240.00	10,666.90
28/08/24	B/P to: D M Stocker • PICTURE FRAME		-8.99	10,906.90
28/08/24	B/P to: Wel Medical • S273047		-80.28	10,915.89



Wakes Colne Parish Council
Instant Access
60-83-01 • 20508472

Gross interest rate Balance Available
2.75 % ⓘ £ 3,500.00 £ 3,500.00

Balances are correct as of 08:32 on 01 Nov 2024.

↓ Date	Description	Paid in	Paid out	Balance
03/10/24	Transfer from 20508469	3,500.00		3,500.00

WCPC ACTUAL AGAINST BUDGET REPORT 2024/2025

		Agreed 2024/25	Total Income / spend to Nov '24	Left in Budget as at Nov '24
Income	Precept	14915	£ 14,915.00	
	Other Income / Grant	759	£ 2,954.00	
	Bank Interest	0	£ 10.18	
	VAT Refund	0	£ -	
	TOTAL	15674	£ 17,879.18	
Exp.				
	Salary	3900	£ 3,242.30	£ 657.70
	Office Expenses	250	£ 200.04	£ 49.96
	Insurance	578	£ 417.59	£ 160.41
	Audit Fees	125	£ 346.70	-£ 221.70
	Village Hall Hire	250	£ 242.00	£ 8.00
	Fees & Subscription	465	£ 527.79	-£ 62.79
	Training	525	£ 410.60	£ 114.40
	Defibrillator	400	£ 66.90	£ 333.10
	Parish Election	0	£ -	£ -
	Parish Open Spaces & Verges	480	£ 215.00	£ 265.00
	Footpaths	270	£ -	£ 270.00
	Street Lighting	575	£ 115.57	£ 459.43
	Projects - Station Road	2000	£ -	£ 2,000.00
	Donations / Grants	1000	£ 2,996.88	-£ 1,996.88
	Asset Maintenance, VAS book exchange, Contingencies	2580	£ 7.49	£ 2,572.51
	Planters maintenance	500	£ 73.33	£ 426.67
	Oral History Memories Project	1777	£ -	£ 1,777.00
	Legal cost	0	£ 450.00	-£ 450.00
	Bank Charges	0	£ 23.01	-£ 23.01
	TOTAL	15675	£ 9,335.20	£ 6,339.80
	<u>Outstanding VAT Claim</u>		£ 388.36	
	<u>Total Expenditure</u>		£ 9,723.56	

WCPC FINANCE NOVEMBER 2024						
Income: £2000 CCC Locality Fund: £195 EALC Bursary Refund:						
Expenditure						WCPC Ref. No.
Chq No.	Inv. No.	Payee	Cost	VAT	Total	
FEE		UTB - Service Charge	£ 5.40	£ -	£ 5.40	41
BACS	Nov '24	Kevin B. Money - Salary	£ 353.90	£ -	£ 353.90	42
BACS	924	Village Hall - Meeting cost Sept '24	£ 32.00	£ -	£ 32.00	43
BACS	18048	EALC - Councillor training	£ 200.00	£ 40.00	£ 240.00	44
BACS	1024	Village Hall - Meeting costOct '24	£ 32.00	£ -	£ 32.00	45
TOTAL:			£ 623.30	£ 40.00	£ 663.30	
		Denotes already paid				