

Parish Clerk
Kevin B. Money
7 Roach Vale
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www.e-voice.org.uk/wakescolne

Wakes Colne Parish Council

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

Dear Councillors

You are hereby requested to attend the forthcoming meeting of Wakes Colne Parish Council at the Village Hall on **WEDNESDAY 2nd. OCTOBER 2024 at 7.15pm** for the purpose of transacting the following business:

KBMoney - Kevin B. Money CiLCA Parish Clerk / RFO to the Council 26th. September 2024

FULL COUNCIL MEETING AGENDA

136/2024 Apologies for Absence

137/2024 Declaration of Members interests

To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda

138/2024 To approve the minutes of the last meeting of Wakes Colne Parish Council

To receive and agree the minutes of the WCPC Meeting held on 4th. September 2024

139/2024 Public Participation Session

A maximum of 15 minutes shall be allowed for public question time, and it is requested each member of the public speak for a maximum of 3 minutes.

- Update on Bus Shelter at Wakes Colne Park on the A1124 at the Earls Colne-bound route from ECC Cllr L. Barber

140/2024 Councillor vacancies – Update from the Clerk

141/2024 Planning Applications

241791 - Springfield, Station Road, Wakes Colne Colchester CO6 2DS

Application for variation of conditions 1 (drawings) and 2 (materials) following grant of planning permission 231702

Documents can be found at

<https://d0cs.colchester.gov.uk/Publisher/mvc/listDocuments?identifier=DC&ref=241791>

241872 - Ivy Green Farm, Middle Green, Wakes Colne Colchester CO6 2BJ

Proposed single storey rear extension

Documents can be found at

<https://d0cs.colchester.gov.uk/Publisher/mvc/listDocuments?identifier=DC&ref=241872>

142/2024 Planning Decisions made by CCC affecting Wakes Colne

241449 - Ivy Green Farm Middle Green Wakes Colne Colchester CO6 2BJ

Notification for prior approval for a proposed single storey rear extension extending 6 metres beyond the rear wall of the original dwelling, with a maximum height of 3.4 metres, and eaves height of 2.625 metres.

The decision made is: Prior Approval Required (**Refused**)

241543 - Hushwing Farm Mount Bures Road Wakes Colne Colchester CO6 2AP – No update

241604 - 4-5 Wakes Hall Park Manor House Colchester Road Wakes Colne Essex CO6 2FH – No update

241609 - Loveney's Middle Green Wakes Colne Essex CO6 2BJ – No update

143/2024 Finance

- a) To receive the Bank balances as at 30th. September 2024
- b) To receive the comparison of Actual against Budget for 2024/2025
- c) To approve payments for October 2024 and to agree a transfer of funds to meet the Parish Council financial requirements
- d) Grant applications – update on any applications received

144/2024 Budget 2025/2026. Councillors to discuss draft budget

145/2024 To receive reports from outside bodies, training courses, representatives on village committees and Parish Council working groups

1. EALC AGM – Report from The Clerk
2. Moving Parish Council meetings to bi-monthly

146/2024 Items for next agenda

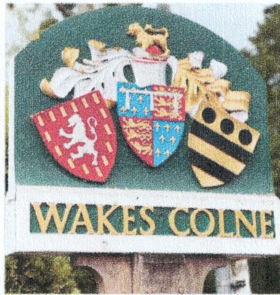
**147/2024 To confirm date and time of next meeting. Wednesday 6th. November 2024 at 7.15pm
Councillors to note 2024 meeting dates 04.12.24**

148/2024 Councillors to agree the 2025 meeting dates

05.02.25: 05.03.25: 02.04.25: 07.05.25: 04.06.25: 02.07.25: 03.09.25: 01.10.25: 05.11.25: 03.12.25

149/2024 Closure of the meeting

To close the meeting having considered and determined all items of business



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YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

Minutes of the Parish Council Meeting held on Wednesday 4th. September 2024 at 7.15pm in Chappel & Wakes Colne Village Hall

Present: Cllrs W. Sunnucks (Chair), P. Chillingworth, B. Walsh and Kevin B. Money (Parish Clerk).
There was also 2 members of the public present.

119/2024 Apologies for Absence were received from ECC Cllr L. Barber, Cllr D. Laws and Cllr T. Rowe
It was noted that Councillors Laws and Rowe had agreed to stay on as emergency substitutes and had given their apologies for all meetings in advance

120/2024 Declaration of Members interests

To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda
None declared

121/2024 To approve the minutes of the last meeting of Wakes Colne Parish Council

To receive and agree the minutes of the WCPC Meeting held on 25th. July 2024. **All Agreed**

122/2024 Public Participation Session

A maximum of 15 minutes shall be allowed for public question time, and it is requested each member of the public speak for a maximum of 3 minutes.

Is there a possibility for a small bench at the station. This request will be added to s106 monies or locality funding
Update on village hall. D. Stocker will be taking over as the chair when the paperwork has been done. Works being considered on the new kitchen roof but not urgent

An update on a new Bus Shelter at Wakes Colne Park on the A1124 at the Earls Colne-bound route from ECC
Cllr L. Barber. This item to be placed on the October agenda.

123/2024 Councillor vacancies – Update from the Clerk

The Clerk, today, has placed further advertisements in the notice boards for the vacancies on the Parish Council for Councillors. To date no person has applied for the positions

124/2024 Update on Station Road Action Group / traffic issues – Cllr W. Sunnucks

D. Stocker has been the most active member of the Action Group. Speed signs have been erected. A meeting with ECC Highways John Simmonds was arranged. A few ideas were mentioned. The lack of pavement along Station Road was mentioned. A SID was suggested and a one-way traffic system to be introduced. The committee proposal was to wind up the Action Group and the Chair stated a great thanks to Denise and Paul for all their hard work.

A Speed Indicator Device (SID) was costed at £5283.00p including data breakdown. A SID for Station Road is £4678.00p. It can go on existing pole. A two-way installation costs a £150 extra cost to have the camera operating in both direction at the same time.

125/2024 Call for sites – update from Cllr W. Sunnucks and Cllr P. Chillingworth

2 officers from CCC met at Wakes Colne. 1 large site is in the boundary which is at the rear of the village hall. A lot of sites put forward are not in the village envelope. CC C gave the impression that they require large sites to be developed. They will come back with their proposals in due course. More organic growth of houses but with sustainability. Chappel has a proposal of 30 dwellings which would impinge on Wakes Colne.

CCC had a house number of 920 which has now been increased to 1290 in house building.

A public meeting was held a number of years ago regarding getting a neighbourhood plan for Wakes Colne.

No volunteers came forward to help with setting up the plan.

126/2024 Defibrillator – update on supplies

The defibrillator is now up and running with new pads being installed. New associated medical supplies be purchased to make the kit available. D. Stocker is authorised to obtain the kit.

127/2024 Planning Applications

241543 - Hushwing Farm Mount Bures Road Wakes Colne Colchester CO6 2AP

Application for variation of condition 2 following grant of planning permission 222261

RESOLVED: No Objection to this planning application

241449 - Ivy Green Farm Middle Green Wakes Colne Colchester CO6 2BJ

Notification for prior approval for a proposed single storey rear extension extending 6 metres beyond the rear wall of the original dwelling, with a maximum height of 3.4 metres, and eaves height of 2.625 metres.

RESOLVED: No Objection to this planning application

241604 - 4-5 Wakes Hall Park Manor House Colchester Road Wakes Colne Essex CO6 2FH

Convert the existing lounge into kitchen. The existing kitchen will be a boot room. There will be no alterations to the size or dimensions of either room or any damage to the fabric of the building.

RESOLVED: No Objection to this planning application

241609 - Loveneys Middle Green Wakes Colne Essex CO6 2BJ

Application for variation of condition 2 following grant of planning permission 232839

RESOLVED: No Objection to this planning application

128/2024 Planning Decisions made by CCC affecting Wakes Colne. No decisions made by CCC

129/2024 Finance

a) To receive the Bank balances as at 31st. August 2024

Councillors noted the Bank balances as at 31st. August 2024

b) To receive the comparison of Actual against Budget for 2024/2025

Councillors noted the comparison of Actual against Budget for 2024/2025

c) To approve payments for September 2024 and to agree a transfer of funds to meet the Parish Council financial requirements. **All Agreed**

d) Grant applications – update on any applications received. None received

130/2024 Budget 2025/2026. Councillors to discuss draft budget

Councillors discussed the 2025-2026 draft budget

131/2024 To receive reports from outside bodies, training courses, representatives on village committees and Parish Council working groups

Cllr P. Chillingworth has mentioned about a hedge over-growing at Lower Green. It is proposed to write to the residents to have the hedge cut back. The hedge could be cut back by a neighbour.

A1124 footpath up to the Church – Following an approach to ECC the bank is spreading onto the path reducing the width in half. An approach to the landowner by Cllr P. Chillingworth to cut the footpath back to make it passable.

It was agreed that the Facebook page set up by Barry Walsh would be the official page the Parish Council.

He was encouraged to keep it cheerful and forward looking, with official business on the Parish Council's website.

Proposed by Cllr W. Sunnucks seconded by Cllr P. Chillingworth. **All agreed**

132/2024 Items for next agenda

Cllr P. Chillingworth stated he cannot make the 2nd. October meeting

Place "Village Hall update" on future agendas: Place "Facebook update" on future agendas

New Bus Shelter in Wakes Colne: Purchase of new rubbish bin at the village shop

Community Notice board at village shop

133/2024 To confirm date and time of next meeting. Wednesday 2nd. October 2024 at 7.15pm

Councillors to note 2024 meeting dates 06.11.24: 04.12.24

134/2024 Councillors to agree the 2025 meeting dates

05.02.25: 05.03.25: 02.04.25: 07.05.25: 04.06.25: 02.07.25: 03.09.25: 01.10.25: 05.11.25: 03.12.25

135/2024 Closure of the meeting

To close the meeting having considered and determined all items of business

The Chair then closed the meeting at 9.10pm and thanked everyone for attending

Signed

2nd. October 2024

Willam Sunnucks - Chair

	BANK RECONCILIATION			
Financial year ending 31.03.25				
Bank Balance as at	30.04.24	31.05.24	30.06.24	31.07.24
Barclays Bank - Current a/c	£ 16,445.18	£ 15,525.03	£ 477.44	£ -
Unity Trust Bank - Current a/c	£ -	£ -	£ 14,082.76	£ 10,996.17
Unity Trust Bank - Reserve a/c	£ -	£ -	£ -	£ -
Total:	£ 16,445.18	£ 15,525.03	£ 14,560.20	£ 10,996.17
Less Unpresented cheques		£ 540.00	£ 138.00	£ 138.00
Total of unpresented cheques	£ -	£ 540.00	£ 138.00	£ 138.00
Net Bank Balances as at	£ 16,445.18	£ 14,985.03	£ 14,422.20	£ 10,858.17
CASH BOOK				
Balance as at 01.04.24	£ 9,371.37	£ 9,371.37	£ 9,371.37	£ 9,371.37
Plus Receipts	£ 7,837.00	£ 7,837.00	£ 7,847.18	£ 7,847.18
Total	£ 17,208.37	£ 17,208.37	£ 17,218.55	£ 17,218.55
Less Payments	£ 763.19	£ 2,223.34	£ 2,796.35	£ 6,360.38
Grand Total	£ 16,445.18	£ 14,985.03	£ 14,422.20	£ 10,858.17
Difference	-£ 0.00	-£ 0.00	-£ 0.00	-£ 0.00
Bank Balance as at	31.08.24	30.09.24		
Unity Trust Bank - Current a/c	£ 10,382.90	£ 17,487.19		
Unity Trust Bank - Reserve a/c	£ -	£ -		
Total:	£ 10,382.90	£ 17,487.19		
Less Unpresented cheques	£ 138.00	£ 138.00		
Total of unpresented cheques	£ 138.00	£ 138.00		
Net Bank Balances as at	£ 10,244.90	£ 17,349.19		
CASH BOOK				
Balance as at 01.04.24	£ 9,371.37	£ 9,371.37		
Plus Receipts	£ 7,847.18	£ 15,684.18		
Total	£ 17,218.55	£ 25,055.55		
Less Payments	£ 6,973.65	£ 7,706.36		
Grand Total	£ 10,244.90	£ 17,349.19		
Difference	-£ 0.00	-£ 0.00		
Bank Balance as at				
Unity Trust Bank - Current a/c				
Unity Trust Bank - Reserve a/c				
Total:				
Less Unpresented cheques				
Total of unpresented cheques				
Net Bank Balances as at				
CASH BOOK				
Balance as at 01.04.24				
Plus Receipts				
Total				
Less Payments				
Grand Total				
Difference				

↓ Date	Description	Paid in	Paid out	Balance
30/09/24	Service Charge		-17.61	17,487.19
10/09/24	B/P to: Macintosh Electron • INV. 20173		-361.20	17,504.80
06/09/24	COLCHESTER CITY COUNCIL • PARISH PRECEPT SEP	7,837.00		17,866.00
05/09/24	B/P to: Kevin B. Money • CLERK SALARY		-353.90	10,029.00
28/08/24	B/P to: Wakes Colne VH • INV. WCPC0724		-32.00	10,382.90
28/08/24	B/P to: PKF Littlejohn • INV. SB20240266		-252.00	10,414.90
28/08/24	B/P to: EALC • INV. 17897		-240.00	10,666.90
28/08/24	B/P to: D M Stocker • PICTURE FRAME		-8.99	10,906.90
28/08/24	B/P to: Wel Medical • S273047		-80.28	10,915.89
26/07/24	B/P to: Chappel PC • DONATION		-500.00	10,996.17
26/07/24	B/P to: Kevin B. Money • CLERK SALARY		-707.80	11,496.17
26/07/24	B/P to: JPB Landscapes • INV. 1575		-60.00	12,203.97
26/07/24	B/P to: Kevin B. Money • CLERK EXPENSES		-6.80	12,263.97
26/07/24	B/P to: Wakes Colne VH • S106 GRANT MONEY		-1,496.88	12,270.77
26/07/24	B/P to: Wakes Colne VH • INV. WCPC0324		-32.00	13,767.65
26/07/24	B/P to: Wakes Colne VH • INV. WCPC0424		-32.00	13,799.65
26/07/24	B/P to: Wakes Colne VH • INV WCPC0524		-32.00	13,831.65
26/07/24	B/P to: Wakes Colne VH • INV WCPC0624		-32.00	13,863.65
26/07/24	B/P to: D M Stocker • DS0624		-18.00	13,895.65
26/07/24	B/P to: Kevin B. Money • POSTAGE TO BARCLAY		-7.95	13,913.65
26/07/24	B/P to: Monica Taylor • PLANTERS		-88.00	13,921.60
26/07/24	B/P to: Barry Walsh • TRAINING EXPENSES		-10.60	14,009.60
11/07/24	B/P to: Blake Connolly Ltd • INV. 84		-540.00	14,020.20

WCPC ACTUAL AGAINST BUDGET REPORT 2024/2025					
		Agreed 2024/25	Total Income / spend to Oct '24	Left in Budget as at Oct '24	Anticipated left in budget as at 31.03.25
Income	Precept	14915	£ 14,915.00		
	Other Income / Grant	759	£ 759.00		
	Bank Interest	0	£ 10.18		
	VAT Refund	0	£ -		
	TOTAL	15674	£ 15,684.18		
Exp.					
	Salary	3900	£ 2,888.40	£ 1,011.60	-£ 632.90
	Office Expenses	250	£ 200.04	£ 49.96	-£ 75.04
	Insurance	578	£ 417.59	£ 160.41	£ 160.41
	Audit Fees	125	£ 346.70	-£ 221.70	-£ 221.70
	Village Hall Hire	250	£ 178.00	£ 72.00	-£ 56.00
	Fees & Subscription	465	£ 527.79	-£ 62.79	£ 238.21
	Training	525	£ 210.60	£ 314.40	£ -
	Defibrillator	400	£ 66.90	£ 333.10	£ 200.00
	Parish Election	0	£ -	£ -	£ -
	Parish Open Spaces & Verges	480	£ 215.00	£ 265.00	£ -
	Footpaths	270	£ -	£ 270.00	£ 150.00
	Street Lighting	575	£ 115.57	£ 459.43	£ 200.00
	Projects - Station Road	2000	£ -	£ 2,000.00	£ 2,000.00
	Donations / Grants	1000	£ 1,996.88	-£ 996.88	-£ 996.88
	Asset Maintenance, VAS book exchange, Contingencies	2580	£ 7.49	£ 2,572.51	£ 2,000.00
	Planters maintenance	500	£ 73.33	£ 426.67	£ 350.00
	Oral History Memories Project	1777	£ -	£ 1,777.00	£ -
	Legal cost	0	£ 450.00	-£ 450.00	-£ 450.00
	Bank Charges	0	£ 17.61	-£ 17.61	-£ 17.61
	TOTAL	15675	£ 7,711.90	£ 7,963.10	£ 2,848.49
	Outstanding VAT Claim		£ 348.36		
	Total Expenditure		£ 8,060.26		

WCPC FINANCE OCTOBER 2024						
Income: 2ND. Instalment of Precept £7837.00p:						
Expenditure						WCPC Ref. No.
Chq No.	Inv. No.	Payee	Cost	VAT	Total	
FEE		UTB - Service Charge	£ 17.61	£ -	£ 17.61	38
BACS	Oct '24	Kevin B. Money - Salary	£ 353.90	£ -	£ 353.90	39
		TOTAL:	£ 371.51	£ -	£ 371.51	
		Denotes already paid				