

**Minutes of the monthly Wakes Colne Parish Council Meeting held on
Wednesday September 12th 2012 at 7.15 pm in the Wakes Colne Village Hall.**

In the Chair: Cllr. S. Hounslow
 Present: Cllrs: Cllr. H. Cresswell, Cllr. A. Hannington, Cllr. M. Bowden, Cllr. M. Taylor,
 Acting Clerk: Mr. M. Letch
 New Clerk: Mrs D. Jacob
 Also Present: Seven members of the public

ITEM	PRESENTER	SUBJECT
12/121	CHAIRMAN	WELCOME AND APOLOGIES FOR ABSENCE. Apologies for absence received from Cllr. S. Scrase and Cllr. P. Chillingworth
12/122	CHAIRMAN	DECLARATION OF INTERESTS. No declarations were made.
12/123	CHAIRMAN	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST. A member of the public made a request for a donation for the village hall. A donation form will be sent to him. A member of the public expressed his concerns regarding the speed of traffic in Lane Road. And also requested an explanation regarding the cheque payable to HMRC. Chairman confirmed that speed is a problem in the parish and will be looked into, and that the cheque will be explained under financial matters. A member of the public explained concerns regarding speed limits in the parish and gave a report on speed watch, suggested a new one should take place.
12/135	ALL MEMBERS	THE CHAIRMAN PROPOSED THAT THIS AGENDA ITEM BE BROUGHT FORWARD TO THE FRONT OF THE AGENDA THIS WAS SECONDED BY CLLR. H. CRESSWELL AND VOTED ALL IN FAVOUR. CHAPPEL MILLENNIUM GREEN Mr Langley reported that there are two types of Directors, General Director involved in the running of the project and a Nominated Director (Non-Executive). A Nominated Director must agree to attend at least 2 meetings a year, Cllr M. Taylor asked if any financial responsibilities would be required Mr Langley confirmed that no financial implications would be involved and it would be purely of an advisory role. This item to be put forward on the Agenda in October to nominate a representative.
12/124	CHAIRMAN	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT. None present
12/125	CHAIRMAN	TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD 28TH JUNE 2012 AND THE MINUTES OF THE CO-OPTION MEETING HELD ON 31ST AUGUST 2012 That the minutes from the Parish Council meeting held on 28 th June and 31 st August to be approved as a correct record and signed by the Chairman.
12/126	ALL MEMBERS	CO-OPTION Kathy Brown gave a brief introduction about herself and family, and why she would like to be considered for co-option onto the Council. A secret ballot was held and a unanimous decision was reached to co-opt her. Kathy Brown signed a declaration of Acceptance of Office form, which witnessed by the Clerk. A copy of the Code of Conduct was given to Kathy Brown and she was also requested to complete a declaration of interest form and for it be sent direct by email to Mr Andrew Weavers the Monitoring Officer at Colchester Borough Council as soon as possible. The Chairman then welcomed Kathy Brown onto the Council.
12/127	ALL MEMBERS	SALT BAG PARTNERSHIP As the Council still has a lot left over from last year. It would look further into how to gain volunteers and also on where to store the salt. Cllr M. Bowden will place a notice on the notice boards, asking for volunteers and also write a report to be placed in the reporter.

12/128	CLERK	<p>CLERKS REPORT</p> <p>The new dog bin is in place as requested. Website Training with Mike Letch is on-going and progressing. On 4th September the Pot Hole Survey was sent by recorded delivery to a Mr Forkin Head of Essex Highways Maintenance & Operations at Essex County Council Which has been tracked and it has been signed for. A copy has also been sent to Cllr Chillingworth and Anne Brown. A letter has been sent to the landowner requesting cutting back of overgrowth in Colchester Road between the viaduct and the telephone box and also in The Street before you cross over the bridge towards the Swan public house Chappel. The Clerk has spoken to the landowner who confirmed that the overgrowth has been sprayed and this will take effect shortly The clerk will check on the situation again in a few weeks and contact him if no improvement is made. On Thursday 6 September I attended the Colchester Association of Local Councils, which I found to be very interesting in particular :-</p> <p>By using Aon insurance the cost is almost cut in half because a lot of Parish Councils use this company, it is therefore given at a discounted rate.</p> <p>Speed Limits in Essex.</p> <p>Cllr Nigel Fitch from Marks Tey PC has started a action group to form a single body called RAGE (Roads Action Group Essex) and is trying to get as much support as possible from various parishes. To reduce speed through all villages to 30mph and even down to 20mph in some areas.</p> <p>Meadow Green Farm stud planning application was refused by the planning committee. That senior citizens bus passes will be issued by the County Council from 1 October. Existing holders will receive their new ones automatically. Cllr Peter Chillingworth would like to remind members that he has had no applications yet from Wakes Colne for the Locality Budget that he administers He will discuss the waste and recycling matters in October.</p>																																	
12/129	CHAIRMAN	<p>GREENE KING</p> <p>The on-going project for a public footpath is still unable to be completed at present. Greene King have written to confirm that there is still an on-going dispute. Funding for this project is only available until March 2013.</p>																																	
12/130	CLERK	<p>FINANCIAL MATTERS:</p> <p>Resolved. Monthly Budget Statement for July/August was noted and The Financial Statement for July/August was approved. The following cheques were approved for payment:</p> <table border="1" data-bbox="376 1361 1404 1736"> <tr> <td>MRS D. JACOB SALARY FOR JULY</td> <td>100718</td> <td>£370.28</td> </tr> <tr> <td>MRS D. JACOB EXPENSES FOR JULY</td> <td>100719</td> <td>£10.98</td> </tr> <tr> <td>GUILDHALL SERVICES</td> <td>100715</td> <td>£150.00</td> </tr> <tr> <td>GUILDHALL SERVICES</td> <td>100716</td> <td>£60.00</td> </tr> <tr> <td>LETCHWOOD MANAGEMENT FOR JULY</td> <td>100717</td> <td>£93.00</td> </tr> <tr> <td>T-MOBILE</td> <td>DD</td> <td>£7.22</td> </tr> <tr> <td>EALC</td> <td>100720</td> <td>£65.00</td> </tr> <tr> <td>MRS D. JACOB SALARY FOR AUGUST</td> <td>100721</td> <td>£370.28</td> </tr> <tr> <td>MRS D. JACOB EXPENSES FOR AUGUST</td> <td>100723</td> <td>£7.20</td> </tr> <tr> <td>GUILDHALL SERVICES</td> <td>100722</td> <td>£120.00</td> </tr> <tr> <td>HMRC</td> <td>100737</td> <td>£639.99</td> </tr> </table> <p>2) MONTHLY BUDGET STATEMENT Mike Letch explained that the cheque to HMRC was for underpayment of tax in connection with the previous Clerk. The cheque was raised and sent but not cashed. This item has been budgeted for.</p>	MRS D. JACOB SALARY FOR JULY	100718	£370.28	MRS D. JACOB EXPENSES FOR JULY	100719	£10.98	GUILDHALL SERVICES	100715	£150.00	GUILDHALL SERVICES	100716	£60.00	LETCHWOOD MANAGEMENT FOR JULY	100717	£93.00	T-MOBILE	DD	£7.22	EALC	100720	£65.00	MRS D. JACOB SALARY FOR AUGUST	100721	£370.28	MRS D. JACOB EXPENSES FOR AUGUST	100723	£7.20	GUILDHALL SERVICES	100722	£120.00	HMRC	100737	£639.99
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12/131	ALL MEMBERS	<p>PLANNING MATTERS:</p> <p>121506 Location: Lane Farm, Lane Road, Wakes Colne</p> <p>No objection.</p>																																	
12/132	CHAIRMAN	<p>JUBILEE FUND WORKING PARTY</p> <p>The Chairman reported that it would be difficult to gain this fund, as an application requires costed details for a particular project, rather than a general expression of interest.</p>																																	
12/133	ALL MEMBERS	<p>BROADBAND</p> <p>This item to be placed on the Agenda for October</p>																																	

12/134	CHAIRMAN	PUBLIC PARTICIPATION POLICY To be revised according to the new Code of Conduct implemented on 1 st July Proposed by Chairmen, Seconded by Cllr H. Cresswell, All Agreed the revised version
12/136	CHAIRMAN	A REQUEST FOR A DONATION OF £250.00 It had already been agreed in previous minutes that Wakes Colne Parish Council would make a contribution of £250.00 to Chappel Parish Council for the up-keep and maintenance of the play equipment. Proposed by Chairman, Seconded by Cllr H. Cresswell, all in favour agreed to send a cheque.
12/137	CLLR. M. BOWDEN	PERSONNEL COMMITTEE Recommendations have been made; financial procedures need to be looked into further. Chairman suggested that perhaps Cllr. S. Scrase and Cllr K. Brown may like to undertake this.
12/138	CLLR TAYLOR	FIELDS IN TRUST Cllr. M. Taylor reported that funding was available until October, but Wakes Colne has no fields.
12/139	CLLR TYALOR	DOES YOUR VILLAGE HAVE A GOOD IDEA? Cllr. M. Taylor reported that a lot of funding is available and that perhaps a working group should be set up to see what funding applies to Wakes Colne. She suggested that the Council should be more proactive, so that if a project comes along then to know what funding is available. Cllr A. Hannington suggested a Working Group would be a good idea. Cllr M. Taylor volunteered along with Cllr. M. Bowden and Cllr H. Cresswell. This item to be placed on the Agenda for November for the Working Group to report back with their findings.
12/140	CLLR TAYLOR	LOCAL HIGHWAYS PANEL Traffic Management and improvements are required in the village, particular areas of concern are Lane Road, Station Road. A footpath is required to link Spring Gardens down to Station Road if the Greene King initiative fails. Speed is a great concern, The clerk to send a letter of support to Cllr. N Fitch from Marks Tey Paris Council in support of his action group RAGE.
12/141	CHAIRMAN CLLR HANNINGTON	FURTHER OF THE UPKEEP OF THE CORNER AREA LOCATED AT THE STREET, WAKES COLNE Cllr A.Hannington reported that there is no hard evidence that Wakes Colne own this piece of land, and the Chairman reminded members that the Parish Council is not covered for public liability as there is no proof at the moment of ownership. Essex County Council has rights of way over it but do not own it. It was suggested that letter be sent to the previous Chairman, Mr Taylor to see if he can prove who owns this land. The Clerk also to contact the Colchester Borough Council, Grounds and maintenance department.
12/142	ALL MEMBERS	2ND JANUARY 2013 MEETING It was proposed by the Chairman that the meeting in January should be put back one week, Cllr A Hannington, Cllr M. Bowden and Cllr K. Brown agreed. Two abstained. It was agreed that it would now take place on 9th January 2013.
12/143	ALL MEMBERS	DATE OF NEXT MEETING MEETING CLOSED AT 9.16PM WEDNESDAY 3RD OCTOBER 2012