

WAKES COLNE PARISH COUNCIL

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

www.wakescolne.org

28TH AUGUST 2013

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING MEETING OF WAKES COLNE PARISH COUNCIL TO BE HELD AT WAKES COLNE VILLAGE HALL, AT 7.15 P.M. ON WEDNESDAY 4TH SEPTEMBER 2013 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
13/150	CHAIRMAN	WELCOME AND APOLOGIES FOR ABSENCE.	DECISION
13/151	CHAIRMAN	DECLARATION OF INTERESTS. <i>To receive any discloseable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in July 2012.</i>	DECISION
13/152	CHAIRMAN	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST. <i>The maximum time allowed for the public to participate is 3 minutes, at the close of this item; members of the public will no longer be permitted to address the council; unless the Chairman deems it appropriate and adjourns the meeting.</i>	INFORMATION
13/153	CHAIRMAN	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT. <i>WARD COUNCILLOR PETER CHILLINGWORTH COUNTY COUNCILLOR ANNE BROWN</i>	INFORMATION
13/154	CHAIRMAN	TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 3 RD JULY 2013	DECISION
13/155	CLERK	CLERKS REPORT	INFORMATION
13/156	ALL MEMBERS	Risk Assessment To adopt the Wakes Colne Parish Council Strategic Risk Register	DECISION
13/157	CLLR.M.TAYLOR	VILLAGE FETE Update	INFORMATION
13/158	ALL MEMBERS	NEIGHBOURHOOD WATCH To consider the revival of Neighbourhood Watch in Wakes Colne.	DECISION
13/159	CLLR.A. HANNINGTON	BROADBAND Update	INFORMATION
13/160	CLLR.A. HANNINGTON	CALC Update regarding no longer receiving paper plans from Colchester Borough Council Planning Department.	INFORMATION
13/161	CLLR. M. TAYLOR	LOCAL HIGHWAYS PANEL WORKING GROUP Update.	INFORMATION
13/162	CLLR A. HANNINGTON	EARM LIAISON GROUP To agree with Chappel Parish Council and EARM a date for a liaison meeting.	DECISION
13/163	ALL MEMBERS	PLANNING MATTERS REF No.: F/COL/06/0945 Hemps Green Barn As per Cllr Peter Chillingworth report under item 13/153	DECISION

ITEM	PRESENTER	SUBJECT	STATUS																																				
13/164	CLERK	<p>FINANCIAL MATTERS:</p> <p>1) FINANCIAL STATEMENT FOR JUNE. (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T-MOBILE (FOR JULY)</td> <td>DD</td> <td>12.32</td> </tr> <tr> <td>A & J LIGHTING (QUARTERLY MAINTENANCE FOR JULY-SEPT)</td> <td>DD</td> <td>55.66</td> </tr> <tr> <td>ESSEX PENSION FUND(FOR JULY)</td> <td>DD</td> <td>76.55</td> </tr> <tr> <td>MOW & MEND (FOR JUNE)</td> <td>100705</td> <td>55.00</td> </tr> <tr> <td>MOW & MEND (FOR JULY)</td> <td>100706</td> <td>40.00</td> </tr> <tr> <td>CHAPPEL & WAKES COLNE VILLAGE HALL (HIRE FOR JULY)</td> <td>100707</td> <td>15.00</td> </tr> <tr> <td>ESSEX ASSOCIATION OF LOCAL COUNCILS (GOOD COUNCILLOR GUIDE 4TH EDITION)</td> <td>100708</td> <td>14.00</td> </tr> <tr> <td>DIANE JACOB (EXPENSES FOR JULY £2.24 & AUGUST £14.45)</td> <td>100765 (NEW CHEQUE BOOK</td> <td>16.69</td> </tr> <tr> <td>DIANE JACOB (SALARY FOR AUGUST)</td> <td>100766</td> <td>363.69</td> </tr> <tr> <td>T-MOBILE (FOR AUGUST)</td> <td>DD</td> <td>12.32</td> </tr> <tr> <td>ESSEX PENSION FUND (FOR AUGUST)</td> <td>DD</td> <td>79.89</td> </tr> </tbody> </table> <p>2) MONTHLY BUDGET STATEMENT.</p>		CHEQUE NO.	TOTAL	T-MOBILE (FOR JULY)	DD	12.32	A & J LIGHTING (QUARTERLY MAINTENANCE FOR JULY-SEPT)	DD	55.66	ESSEX PENSION FUND(FOR JULY)	DD	76.55	MOW & MEND (FOR JUNE)	100705	55.00	MOW & MEND (FOR JULY)	100706	40.00	CHAPPEL & WAKES COLNE VILLAGE HALL (HIRE FOR JULY)	100707	15.00	ESSEX ASSOCIATION OF LOCAL COUNCILS (GOOD COUNCILLOR GUIDE 4 TH EDITION)	100708	14.00	DIANE JACOB (EXPENSES FOR JULY £2.24 & AUGUST £14.45)	100765 (NEW CHEQUE BOOK	16.69	DIANE JACOB (SALARY FOR AUGUST)	100766	363.69	T-MOBILE (FOR AUGUST)	DD	12.32	ESSEX PENSION FUND (FOR AUGUST)	DD	79.89	INFORMATION & DECISION
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13/165	ALL MEMBERS	<p>HIGHWAY ISSUES</p> <p>Pot holes, erosion of parts of Station Road, pavement outside post office</p>	INFORMATION AND DECISION																																				
13/166	ALL MEMBERS	<p>LETTER OF REQUEST TO CHAPPEL PARISH COUNCIL FOR PART FUNDING</p> <p>For purchase of land for a Public Footpath between Spring Gardens and Station Approach</p>	DECISION																																				
13/167	ALL MEMBERS	<p>TO EXCLUDE THE PRESS AND PUBLIC</p> <p>Public Bodies (Admission to Meetings) Act 1960</p> <p>'That the public be excluded from the meeting during consideration of Agenda Item 13/168, 13/169 13/170, 13/171, 13/172 on the ground that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2.</p>	DECISION																																				
13/168	ALL MEMBERS	<p>PUBLIC FOOTPATH EARM</p> <p>Footpath Update – Email received on Tuesday 20th August informing Wakes Colne Parish Council of the Solicitors acting on behalf of the EARM.</p> <ol style="list-style-type: none"> To consider the purchase of a strip of land To consider paying the legal costs for EARM 	DECISION																																				
13/169	ALL MEMBERS	<p>SOLICITORS</p> <ol style="list-style-type: none"> Wakes Colne Parish Council to appoint a Solicitor, to act on their behalf. Wakes Colne Parish Council to instruct the new appointed Solicitor to contact the Solicitor of the EARM regarding the purchase of a strip of land. 	DECISION																																				
13/170	ALL MEMBERS	<p>PERSONNEL ISSUES</p> <p>To consider the new pay scales from (NALC) National Association of Local Councils – Back dated to April</p>	DECISION																																				
13/171	ALL MEMBERS	<p>ESSEX PENSION FUND</p> <p>To consider making changes to reflect the item above.</p>	DECISION																																				
13/172	ALL MEMBERS	To update the Clerks contract of employment to reflect the update to pay scales	DECISION																																				
13/173	ALL MEMBERS	<p>DATE OF NEXT MEETING</p> <p>NEXT MEETING WEDNESDAY 2ND OCTOBER 2013</p>	INFORMATION																																				

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

WAKES COLNE PARISH COUNCIL

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28th August 2013