

**Minutes of the monthly Wakes Colne Parish Council Meeting held on  
Wednesday September 4<sup>th</sup> 2013 at 7.30pm in the Wakes Colne Village Hall.**

In the Chair: Cllr. S. Hounslow  
 Present: Cllrs: Cllr. M. Taylor, Cllr. K. Brown, Cllr. H. Cresswell, Cllr. A. Hannington  
 Clerk: Mrs D. Jacob  
 Also Present: Five members of the public.

ITEM	PRESENTER	SUBJECT
13/150	CHAIRMAN	<b>WELCOME AND APOLOGIES FOR ABSENCE.</b> Chairman welcomed everyone. Apologies of absence accepted from Cllr. S. Scrase and Cllr. M. Bowden.
13/151	CHAIRMAN	<b>DECLARATION OF INTERESTS.</b> None
13/152	CHAIRMAN	<b>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST.</b> A member for the public asked who owned the two telephone boxes, and if they are insured, as they are in need of maintenance. The chairman confirmed that they are owned and insured by the parish council, and would look into the maintenance, suggestion made that they could be turned into a book exchange. A member for the public asked if the clerk could total the figures on the monthly budget statement.
13/153	CHAIRMAN	<b>WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT.</b> Cllr P. Chillingworth reported that Colchester Borough Council will be adding food waste to general waste collections this will commence on 18-22 <sup>nd</sup> November. A caddy kit will be sent out to residents, the scheme will start the following week. Planning restrictions are in the process of changing, permitted development from agricultural use, shop use and offices will be permitted to change into dwellings, but must not be more than 150mtrs.
13/154	CHAIRMAN	<b>TO CONFIRM THE MINUTES OF THE ANNUAL MEETING AND THE PARISH COUNCIL MEETING HELD ON 1<sup>ST</sup> MAY</b> It was proposed by Cllr. H. Cresswell, seconded by Cllr Brown all in favour, that the minutes from the Parish Council meeting held on 3 <sup>rd</sup> July 2013 be approved, as a correct record and were signed by the Chairman, resolution passed.
13/155	CLERK	<b>CLERKS REPORT</b> Letter has been sent to EARM requesting an update. Received a reply. Letter sent to Highway regarding Bures road, speed restrictions. Received a reply. Regarding planning application no 130056. Freechooks Farm, Lane Road, Wakes Colne. The client is making an appeal against the refusal of planning permission. Letter sent to enforcement team regarding a residence in Spring gardens. No further action required. Grant application forms have now been sent out, to Chappel Parish Council, The Village Hall, and Wakes Colne Church. <b>Reported the following to Highways.</b> Hole in pavement outside Post Office. Seat In bus shelter near Post Office Broken. Reported over hanging trees etc covering the 40mph sign on A1124 From White Colne to Wakes Colne.
13/156	ALL MEMBERS	<b>RISK ASSESSMENT</b> To adopt the Wakes Colne Parish Council Strategic Risk Assessment, proposed by Cllr. A. Hannington, seconded by Cllr.M.Taylor all in favour, resolution passed.
13/157	CLLR. M. TAYLOR	<b>VILLAGE FETE</b> It was suggested that the Clerk to send a letter of thanks to Cllr. S. Scrase for all his hard work, regarding the display at the Village fete.
13/158	ALL MEMBERS	<b>NEIGHBOURHOOD WATCH</b> This item to be on the October Agenda. To contact Chappel Parish council to arrange a joint Parish Meeting to gain the need for the scheme. Clerk to contact Angie Pearson (Essex Police) to ask if she could attend and bring leaflets.
13/159	CLLR. A. HANNINGTON	<b>BROADBAND</b> The working group attended a meeting of Chappel Parish Council on 8 <sup>th</sup> July, David Wilde (Chief Information Officer from Essex County Council) gave a talk on 'Make the Connection' a County/Government initiative to bring Super Speed Broadband to rural villages, finance is in place and a contractor (BT Outreach) will be appointed with contracts being signed the following week. At the present stage interest from villages especially Business set ups is required so that the contractor knows where to start work by laying fibre optic cable. The working group obtained leaflets from County and these have been delivered to each household and Business premises in the Parish. All members of the Council to encourage Parishioners to fill in the form and return it as soon as possible, the more people who reply the quicker Super Broadband will arrive. Further Leaflets are still available if required.

1 **Signed:.....**  
**Chairperson of the Parish Council**

**Date:.....**

13/160	CLLR. A. HANNINGTON	<b>CALC</b> Cllr. A. Hannington, along with two other representatives, Cllr Lawrence Alexander from Fordham Parish Council and Cllr. Malcolm Bartier from Copford and Easthrope Parish Council attended a meeting on behalf of CALC at Colchester Borough Planning Department. Explaining the need for hard paper copies of drawings, Cllr.A. Hannington suggested that perhaps plans could be drawn up at the architect/developers stage and that when submitting the application to Colchester Borough Council Planning that the relevant information could also be forward to the Parish Council concerned. CBC thought this was a good idea, and will put it forward at their next meeting with architects/developers. Awaiting further information from CALC.																																				
13/161	CLLR. M. TAYLOR	<b>LOCAL HIGHWAYS PANEL Working Group)</b> Cllr. S. Hounslow read out e-mail/reply from the LHP dated 28 August as follows: Station Road wakes Colne had £9,000 recommended for Feasibility and options study and Geotechnical Survey. This will be taken forward to Cllr Bass for sign off next week. Once this has been complete the drawings will be shared with the parish Council and the LHP. It was discussed by the council that this was good news, and it showed that the LHP had recognised a problem within this area of Wakes Colne.																																				
13/162	CLLR. A. HANNINGTON	<b>EARM Liaison Group</b> To arrange a meeting with all involved this item to be placed on the October Agenda for an update.																																				
13/163	ALL MEMBERS	<b>PLANNING MATTERS</b> Ref No: F/COL/06/0945 Hemps Green Barn Cllr. A. Hannington confirmed that Cllr Peter Chillingworth had received an anonymous e-mail from a resident who had concerns that there was a business operating from this address. The Parish Council considered all the relevant previous planning applications and restrictions. It was decided to contact the Enforcement Team at Colchester Borough Council and ask them to look into this further. Proposed by A. Hannington, seconded by Cllr.H. Creswell, all in favour.																																				
13/164	CLERK	<b>FINANCIAL MATTERS:</b> <b>FINANCIAL STATEMENT FOR SEPTEMBER. Resolved.. PROPOSED BY CLLR. S. HOUNSLOW SECONDED BY CLLR. M. TAYLOR, ALL IN FAVOUR -</b> The following cheques were approved for payment <table border="1" data-bbox="512 927 1382 1429" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T-MOBILE (FOR JULY)</td> <td>DD</td> <td>12.32</td> </tr> <tr> <td>A &amp; J LIGHTING (QUARTERLY MAINTENANCE FOR JULY-SEPT)</td> <td>DD</td> <td>55.66</td> </tr> <tr> <td>ESSEX PENSION FUND( FOR JULY)</td> <td>DD</td> <td>76.55</td> </tr> <tr> <td>MOW &amp; MEND (FOR JUNE)</td> <td>100705</td> <td>55.00</td> </tr> <tr> <td>MOW &amp; MEND (FOR JULY)</td> <td>100706</td> <td>40.00</td> </tr> <tr> <td>CHAPPEL &amp; WAKES COLNE VILLAGE HALL (HIRE FOR JULY)</td> <td>100707</td> <td>15.00</td> </tr> <tr> <td>ESSEX ASSOCIATION OF LOCAL COUNCILS (GOOD COUNCILLOR GUIDE 4<sup>TH</sup> EDITION)</td> <td>100708</td> <td>14.00</td> </tr> <tr> <td>DIANE JACOB (EXPENSES FOR JULY £2.24 &amp; AUGUST £14.45)</td> <td>100765 (NEW CHEQUE BOOK</td> <td>16.69</td> </tr> <tr> <td>DIANE JACOB (SALARY FOR AUGUST)</td> <td>100766</td> <td>363.69</td> </tr> <tr> <td>T-MOBILE (FOR AUGUST)</td> <td>DD</td> <td>12.32</td> </tr> <tr> <td>ESSEX PENSION FUND (FOR AUGUST)</td> <td>DD</td> <td>79.89</td> </tr> </tbody> </table> <p style="text-align: center;"><b>MONTHLY BUDGET STATEMENT.</b></p>		CHEQUE NO.	TOTAL	T-MOBILE (FOR JULY)	DD	12.32	A & J LIGHTING (QUARTERLY MAINTENANCE FOR JULY-SEPT)	DD	55.66	ESSEX PENSION FUND( FOR JULY)	DD	76.55	MOW & MEND (FOR JUNE)	100705	55.00	MOW & MEND (FOR JULY)	100706	40.00	CHAPPEL & WAKES COLNE VILLAGE HALL (HIRE FOR JULY)	100707	15.00	ESSEX ASSOCIATION OF LOCAL COUNCILS (GOOD COUNCILLOR GUIDE 4 <sup>TH</sup> EDITION)	100708	14.00	DIANE JACOB (EXPENSES FOR JULY £2.24 & AUGUST £14.45)	100765 (NEW CHEQUE BOOK	16.69	DIANE JACOB (SALARY FOR AUGUST)	100766	363.69	T-MOBILE (FOR AUGUST)	DD	12.32	ESSEX PENSION FUND (FOR AUGUST)	DD	79.89
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13/165	ALL MEMBERS	<b>HIGHWAY ISSUES</b> Recommendations were noted, about the severe road conditions in Bures Road/Station Road. The Clerk to send strong e-mail to Highways, along relevant photos.																																				
13/166	ALL MEMBERS	<b>LETTER OF REQUEST TO CHAPPEL PARISH COUNCIL FOR PART FUNDING</b> A letter has been sent to Chappel Parish Council requesting part funding for the footpath from Spring Lane Gardens to Station Approach, this item is on the Chappel Parish Council for consideration.																																				
13/167	ALL MEMBERS	<b>TO EXCLUDE THE PRESS AND PUBLIC</b> Public Bodies (Admission to Meetings) Act 1960 'That the public be excluded from the meeting during consideration of Agenda Item 13/168, 13/169 13/170, 13/171, 13/172 on the ground that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2. Proposed by Cllr. A. Hannington, seconded by Cllr. Hounslow, all in favour, to suspend standing orders To exclude the press and public, proposed by Cllr. S. Hounslow, seconded by Cllr. A. Hannington, all in favour.																																				
13/168	ALL MEMBERS	<b>PUBLIC FOOTPATH EARM</b> Footpath Update – Email received on Tuesday 20 <sup>th</sup> August informing Wakes Colne Parish Council of the Solicitors acting on behalf of the EARM. <ol style="list-style-type: none"> <li>1. To consider the purchase of a strip of land</li> <li>2. To consider paying the legal costs for EARM</li> </ol> No decision made on this item. The members need more information and an independent evaluation of the land is required.																																				

<b>13/169</b>	<b>ALL MEMBERS</b>	<b>SOLICITORS</b> <b>1)</b> Wakes Colne Parish Council to appoint a Solicitor, to act on their behalf. <b>2)</b> Wakes Colne Parish Council to instruct the new appointed Solicitor to contact the Solicitor of the EARM regarding the purchase of a strip of land. No decision made on this item, wait until further notice.
<b>13/170</b>	<b>ALL MEMBERS</b>	<b>PERSONNEL ISSUES</b> Agreed that the new pay scales from (NALC) National Association of Local Councils – Back dated to April Proposed by Cllr. S. Hounslow, seconded by Cllr. K.Brown, all in favour, resolution passed.
<b>13/171</b>	<b>ALL MEMBERS</b>	<b>ESSEX PENSION FUND</b> Agreed making changes to reflect the item above, proposed by Cllr. S. Hounslow, seconded Cllr M. Taylor all in favour, resolution passed.
<b>13/172</b>	<b>ALL MEMBERS</b>	To update the Clerks contract of employment to reflect the update to pay scales proposed by Cllr. S. Hounslow, seconded by Cllr. H. Cresswell all in favour, resolution passed.
<b>13/173</b>	<b>INFORMATION</b>	<b>MEETING CLOSED AT 9.25PM</b> <b>NEXT MEETING WEDNESDAY 2<sup>ND</sup> OCTOBER 2013</b>