

**Minutes of the Wakes Colne Parish Council Meeting held on
Wednesday 6th September 2023 at 7.15pm in Chappel & Wakes Colne Village Hall**

In the Chair: Cllr. Stocker
Present: Cllr. S. Latarche and Cllr. H. Wastenev
Parish Clerk: Mrs D. Jacob

One member of the public

	PRESENTER	SUBJECT
23/163	All Members	Welcome and Apologies for Absence. The Chairman welcomed everyone. Apologies for absence received and accepted from Cllr. Fisher (due to family commitments).
23/164	All Members	Declaration of Interests. None.
23/165	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. The member of the public spoke regarding Station Adopters who are holding a spring bulb event at Wakes Colne Station on Friday 6 October, volunteers required to help plant bulbs. The Station Adopters are seeking financial support from the Parish Council as they and members of the Essex and Suffolk Community Rail Partnership are organising celebrations next year to mark the 175th anniversary of the opening of the viaduct and the station. It has been agreed that celebrations will take place on the weekend of 29 th & 30 th June 2024 for the EARM to hold a steam weekend and a picnic on the 30 th June, similar to that held last year for the Jubilee and Coronation. The Community Rail Partnership is willing to provide tickets similar to those sold back in 1849 for people travelling on the EARM hopefully the volunteers will be willing to dress up in Victorian dress as they have in the past. The Community Rail Partnership is also planning to run its very successful and great fun, annual music train from Marks Tey to Sudbury on the evening of Saturday 29 th June with a Music Hall Theme. People can dress up if they wish. The adopters would like to do something for the children in the village, perhaps a medal to remember the occasion, other ideas welcome. It was suggested if the Parish Councils would be interested in providing commemorative mugs or tea towels? A discussion took place and this item to be on our next agenda for further consideration.
23/166	All Members	Ward and County Councillors to address the members if present. Not present.
23/167	All Members	Minutes. Item 1. To confirm receipt of the draft minutes of the Parish Council Meeting held on 19 th July 2023 and to resolve that the minutes are to be signed as a true and accurate record. Proposed by Cllr. Wastenev, seconded by Cllr. Latarche; all in favour, resolution passed. Item 2. To confirm the draft minutes of the Extraordinary Parish Council meeting held on 14 th August 2023 and to resolve that the minutes are to be signed as a true and accurate record. Proposed by Cllr. Wastenev, seconded by Cllr. Latarche; all in favour, resolution passed.
23/168	All Members	Planning Matters. Item 1. Updates -Longacre and Jupes hill have been approved. Item 2. New applications – No new applications received.
23/169	All Members	Matters Arising from previous minutes. Item 1. Station Road – acknowledgement received 6 th May 2021 - no new reference number; update from Cllr Barber. This has been put forward as a priority scheme, awaiting validation still.

1

Signed.....
Chairman of the Parish Council

Date: 4th October 2023

		<p>Item 2. Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018 - survey carried out, update from Cllr. Barber. The County Council are concerned that moving the crossing and bus stop may make this area more dangerous they are waiting for comments from the bus companies.</p> <p>Item 3. Previous minute number 21/074 Flooding near the Post Office – signage funded Cllr Barber - The cabinet has yet to approve the rollover funding for these schemes, while we fully expect them to do so, it has not yet happened.</p> <p>Item 4. Previous minute number 23/128 Encouraging Residents Participation and Feedback – Item to be taken off future agendas.</p> <p>Item 5. Previous minute number 23/160 Planning Committee. It was agreed not to set up a Planning Committee – As a member of the public (as advised by the EALC) kindly provided us with notable credentials as follows: BA Hons Architecture Post grad Diploma in Architecture MA Art and Architectural History and Theory Chartered Member of the Royal Institute of British Architects {RIBA} Although now no longer practicing he has 35+ years of experience in making and negotiating planning applications for a wide range of projects from smaller scale residential through to large commercial infrastructure developments including consultancy for two national government organisations. So, we are allowed to use him as a non-councillor resource, to provide unbiased, non-advisory reports on our planning application comments. This confirms that we can have peace of mind and continue what we are already doing and no longer have a need to create a Planning Committee. The planning committee option was only going to be used when all other options were closed to us.</p>
23/170	All Members	<p>VAS Station Road. Previous minute number 23/130 VAS systems. Station Road VAS - update from Cllr Barber on current situation regarding testing and repair/replacement of the existing Essex County Council VAS. To consider asking Highways to carry out a speed survey in Station Road at a cost of £350 to establish what the current average speed readings are. Awaiting further information from Highways – item deferred, to be on the next agenda.</p>
23/171	All Members	<p>Royal British Legion. Poppy wreath ok for this year it was agreed to make a donation for Remembrance Day of £50.00 Proposed by Cllr. Latache, seconded by Cllr. Wastenev; all in favour, resolution passed.</p>
23/172	All Members	<p>Internal Audit 2023/24. It was agreed to appoint Jan Stobart as the Internal Auditor for financial year accounts end 2023/2024 at a cost of £230.00. Proposed by Cllr. Stocker, seconded by Cllr. Latache; all in favour, resolution passed.</p>
23/173	All Members	<p>Parish Calendar 2024/2025. The Parish Calendar for 2024/2025 was adopted. Proposed by Cllr. Stocker, seconded by Cllr. Wastenev; all in favour, resolution passed.</p>
23/174	All Members	<p>Footpaths. To confirm that footpath 10, to the south boundary with Jordans farm and towards Lane farm is in the process of being cleared by the working group.</p>
23/175	All Members	<p>Cllr Training at the EALC (Essex Association of Local Councils). Item 1. To confirm training for Cllr Stocker to attend Chairman training at a cost of £120.00 plus VAT per day. Course is over 3 days so total cost will be £432.00 Proposed by Cllr. Latache, seconded by Cllr. Wastenev; all in favour, resolution passed. Item 2. To confirm training for Cllr Stocker, Cllr Fisher to attend Planning Briefing training at a cost of £75.00 each plus VAT total cost £150.00 Proposed by Cllr. Latache, seconded by Cllr. Stocker; all in favour, resolution passed.</p>

23/176	All Members	<p>To receive reports from outside bodies, training courses, representatives on village committees and Parish Council working groups.</p> <p>The Chairman attended a village hall management committee meeting and updated as follows: The floor in the main hall has been polished and internal decoration is being planned. The hall now has free Wifi which has been provided and installed by County Broadband, FOC as a Community Project. The code is available in the hall.</p> <p>Various events have been organised.</p>																																	
23/177	All Members	<p>New Items for next agenda.</p> <p>Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.</p> <p>Station Adopters to consider financial support for event to be held in June 2024 see item 23/165 above.</p> <p>To consider to purchase a community notice board for the shop/post office.</p> <p>To consider making financial support towards extra editions of the Village Reporter.</p> <p>To consider the purchase of a small battery strimmer for the footpath working group.</p>																																	
23/178	All Members	<p>Clerk's Report.</p> <p>Received and noted.</p>																																	
23/179	All Members	<p>Financial Matters.</p> <p>1) Financial Statement (Items to be approved for payment and signed as per payment schedule).</p> <table border="1" data-bbox="416 786 1382 1205"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>EE Inv. No. V02135707179</td> <td>DD</td> <td>21.26</td> </tr> <tr> <td>Chappel Millennium Green Trust Ltd (tulip tree)</td> <td>101547</td> <td>99.50</td> </tr> <tr> <td>Katherine Beck (Reimbursement for paper & ink for memories project)</td> <td>101548</td> <td>43.19</td> </tr> <tr> <td>HandyKing Inv. No 220 repairs to noticeboard at Inworth Lane</td> <td>101549</td> <td>50.00</td> </tr> <tr> <td>D. Jacob (Salary for September)</td> <td>SO</td> <td>650.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for September)</td> <td>101550</td> <td>22.33</td> </tr> <tr> <td>Essex Pension Fund (for September)</td> <td>SO</td> <td>210.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for September)</td> <td>101551</td> <td>5.89</td> </tr> <tr> <td>HM Revenue & Customs (For September)</td> <td>101552</td> <td>2.40</td> </tr> <tr> <td>D. Jacob (expenses for August as per receipts including watering can and replacement lid/net to cover water butt)</td> <td>101553</td> <td>72.00</td> </tr> </tbody> </table> <p>It was also agreed to pay the following invoices which were received after the agenda had been published.</p> <p>A & J Lighting Solutions Ltd Inv. No. 37564P £55.66</p> <p>JPB Landscapes Ltd Inv. No. 282 £60.00</p> <p>Proposed by Cllr. Latache, seconded by Cllr. Wasteney; all in favour, resolution passed.</p> <p>Item 2. Monthly Budget Statement.</p> <p>Received and noted.</p>		CHEQUE No.	TOTAL	EE Inv. No. V02135707179	DD	21.26	Chappel Millennium Green Trust Ltd (tulip tree)	101547	99.50	Katherine Beck (Reimbursement for paper & ink for memories project)	101548	43.19	HandyKing Inv. No 220 repairs to noticeboard at Inworth Lane	101549	50.00	D. Jacob (Salary for September)	SO	650.00	D. Jacob (Salary adjustment for September)	101550	22.33	Essex Pension Fund (for September)	SO	210.00	Essex Pension Fund (Adjustment for September)	101551	5.89	HM Revenue & Customs (For September)	101552	2.40	D. Jacob (expenses for August as per receipts including watering can and replacement lid/net to cover water butt)	101553	72.00
	CHEQUE No.	TOTAL																																	
EE Inv. No. V02135707179	DD	21.26																																	
Chappel Millennium Green Trust Ltd (tulip tree)	101547	99.50																																	
Katherine Beck (Reimbursement for paper & ink for memories project)	101548	43.19																																	
HandyKing Inv. No 220 repairs to noticeboard at Inworth Lane	101549	50.00																																	
D. Jacob (Salary for September)	SO	650.00																																	
D. Jacob (Salary adjustment for September)	101550	22.33																																	
Essex Pension Fund (for September)	SO	210.00																																	
Essex Pension Fund (Adjustment for September)	101551	5.89																																	
HM Revenue & Customs (For September)	101552	2.40																																	
D. Jacob (expenses for August as per receipts including watering can and replacement lid/net to cover water butt)	101553	72.00																																	
23/180	All Members	<p>Date of Next Meeting.</p> <p>Parish Council Meeting 4th October (7.15pm)</p> <p>Parish Council Meeting 1st November (7.15pm)</p> <p>Parish Council Meeting 6th December (7.15pm)</p>																																	

Meeting closed at 9.07pm.

Signed.....
Chairman of the Parish Council

Date: 4th October 2023