

**Minutes of the Wakes Colne Parish Council Meeting held on  
Wednesday 5<sup>th</sup> September 2018 at 7.15pm in Chappel & Wakes Colne Village Hall**

In the Chair: Cllr. A. Hannington  
 Present: Cllrs: Cllr. K. Brown, Cllr. S. Scrase and Cllr. M. Taylor  
 Clerk: Mrs D. Jacob  
 No members of the public.

	PRESENTER	SUBJECT
18/153	ALL MEMBERS	<b>Welcome and Apologies for Absence.</b> The Chairman welcomed everyone. Apologies for absence were received and accepted from Cllr. M. Bowden.
18/154	ALL MEMBERS	<b>Declaration of Interests.</b> None.
18/155	ALL MEMBERS	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> None present.
18/156	ALL MEMBERS	<b>Ward and County Councillors to address the members if present.</b> Cllr Anne Brown reported that Kevin Bentley, Deputy Leader of CBC, is the new portfolio holder for Highways. The 5 CCG's (Clinical Commissioning Group) within Essex are to be split with Colchester and Tendring joining with Suffolk Strategic Planning Partners, Harlow to Hertfordshire Strategic Planning Partnership and Southend, Basildon and Chelmsford remaining as the Essex Strategic Planning Partnership. Raising awareness of loneliness in rural areas is a key target for CBC and Essex Local Authorities.
18/157	ALL MEMBERS	To confirm the Minutes of the Parish Council Meeting held on 4 <sup>th</sup> July 2018. Proposed by Cllr. K. Brown, seconded by Cllr. M. Taylor, all in favour, resolution passed.
18/158	ALL MEMBERS	<b>Planning Matters.</b> <b>Ref: 18166</b> Bazaros, Middle Green, Wakes Colne, Colchester, CO6 2BN Construction of wooden stable block, with tack room and hay barn. No Objection <b>Ref: 181753 &amp; 181754</b> Erskine Murray House (formerly barn at Old House Farm), Spring Gardens Road, Wakes Colne, CO6 2DR Change of use and alteration of existing unlisted barn to become Class B1 Office Use, demolition of modern, open- fronted, flat -roofed, covered storage and flat -roofed shed, alteration and re-roofing of small, flat- roofed shed with a pitched roof, recladding No Objection <b>Ref: 181763</b> Wakes Hall Lodge, Colchester Road, Wakes Colne, CO6 2DA Application to discharge condition 5 of planning permission 180454. Victoria Lodge, Station Road, Wakes Colne Colchester CO6 2DS Two storey rear extension & new roof to conservatory. No objection Clerk to send comment to Colchester Borough Council. Proposed by Cllr. K. Brown, seconded by Cllr. S. Scrase, all in favour, resolution passed.
18/159	CLLR. K. BROWN	<b>Parish Public Footpaths Working Group.</b> Members to walk the footpaths, Cllr. K. Brown to complete a report regarding signage and arrange a working group meeting. Walnut tree along Footpath 5 is starting to regrow, to be monitored regularly. Network Rail level crossing reduction: consultations on public inquiry amendments to order plans ongoing.
18/160	CLLR.A.HANNINGTON & CLLR.K.BROWN	<b>Broadband.</b> Working group meeting held in July, Gigaclear do not cover Wakes Colne at the moment. An email had been sent to the Gigaclear representative to request a meeting with the Working Group and ECC Superfast Broadband representatives. The Gigaclear representative has indicated that they would contact the working group in early September.
18/161	ALL MEMBERS	<b>Village Hall Hire Agreement.</b> Village Hall Hire agreement signed by Chairman. Proposed Cllr. K. Brown, seconded by Cllr. M. Taylor all in favour, resolution passed.

18/162	ALL MEMBERS	<p><b>Royal British Legion.</b></p> <p><b>Item 1.</b> A new wreath not required, a donation will not be made this year due to other arrangements made for 100-year commemoration of end of World War 1. Proposed Cllr. K. Brown, seconded by Cllr. M. Taylor all in favour, resolution passed.</p> <p><b>Item 2.</b> The Chairman gave an update on plans to commemorate the end of WW1 by the planting of a tree on the Millennium Green. Following advice from Chair of the Millennium Green Trust, Tony Langley, it was agreed that we should purchase a British Native tree, container grown, about 2mtrs high. Cllr. Taylor undertook to do some further research about an appropriate tree and to draft a list of possible suggestions to be sent to Tony Langley, whose advice would also be sought about possible supplier of a plaque. Cllr. S. Scrase offered to visit the chosen supplier to purchase and collect the tree in time for planting on November 11<sup>th</sup>.</p>																																													
18/163	ALL MEMBERS	<p><b>Grants.</b></p> <p>The advice received from EALC on the current legal position re grants for maintenance of churchyards was discussed. It was agreed that WCPC should follow the guidelines provided by NALC and EALC. This being agreed it was decided to send a letter of explanation to Wakes Colne and Chappel Parochial Church Council, advising that we are not in a position to offer a grant application this year and that we are awaiting the East of England review and further advice from NALC and EALC.</p>																																													
18/164	ALL MEMBERS	<p><b>Highways.</b></p> <p><b>Item 1. VAS</b> – Repaired and now fully operational. Cost met by Colchester LHP.</p> <p><b>Item 2. Station Road LHP Traffic Calming Proposal.</b> The requested resubmission was discussed and it was agreed to submit Cllr. Taylor’s redrafted application (previously submitted in 2016) for a simple traffic calming scheme. Following advice from Cllr. Anne Brown, Chair of Colchester LHP, it was also agreed to write to Kevin Bentley, Highways Portfolio holder, and to arrange to carry out a petition. Proposed by Cllr. K. Brown, seconded by Cllr. A. Hannington, all in favour.</p> <p><b>Item 3. Five Parishes Meeting. Traffic management issues along the road from the A120 through 5 parishes to the B1508 at Bures.</b> Cllr. Anne Brown unable to provide an update, to be on next agenda.</p>																																													
18/165	ALL MEMBERS	<p><b>CIF Funding.</b></p> <p>No projects to apply for at present.</p>																																													
18/166	ALL MEMBERS	<p><b>Locality Budget.</b></p> <p>To consider any projects and to discuss applying for the Locality Budget, bids to be in by February 2019. To be on next agenda.</p>																																													
18/167	ALL MEMBERS	<p><b>Parish Calendar 2019/2020.</b></p> <p>Dates agreed and the Parish Calendar for 2019/2020, was adopted. Proposed Cllr. K. Brown, seconded by Cllr. S. Scrase all in favour, resolution passed.</p>																																													
18/168	ALL MEMBERS	<p><b>Village Hall.</b></p> <p>A request to consider arranging “a coffee- morning” with the Village Hall which may be of interest to residents and which the Police might attend was discussed. It was suggested that perhaps the Police would like to attend events already planned within the village by established organised groups, who hold regular meetings (e.g. at the School, WWI lunch, United Reformed Church, Cricket Club, EARM events, Beer Festival). Proposed by Cllr. S. Scrase, Cllr. M. Taylor, all in favour, resolution passed.</p>																																													
18/169	ALL MEMBERS	<p><b>Financial Matters.</b></p> <p>1) Financial Statement for August/September (Items to be approved for payment and signed as per payment schedule).</p> <table border="1" data-bbox="517 1547 1377 2033"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Braintree District Council Inv. No. 6681647</td> <td>200014</td> <td>60.00</td> </tr> <tr> <td>HM Revenue &amp; Customs (For July)</td> <td>200015</td> <td>2.80</td> </tr> <tr> <td colspan="3">Cheque number 200016 (Made out in error, void)</td> </tr> <tr> <td>Adjustment for Essex Pension Fund (Salary for July)</td> <td>200017</td> <td>15.97</td> </tr> <tr> <td>Adjustment for D. Jacob (Salary for July)</td> <td>200018</td> <td>19.11</td> </tr> <tr> <td>D. Jacob (Expenses for July/August)</td> <td>200019</td> <td>42.48</td> </tr> <tr> <td>T-Mobile (For August)</td> <td>SO</td> <td>13.06</td> </tr> <tr> <td>D. Jacob (Salary for August)</td> <td>SO</td> <td>460.00</td> </tr> <tr> <td>Essex Pension Fund (for August)</td> <td>SO</td> <td>106.77</td> </tr> <tr> <td>HM Revenue &amp; Customs (For August)</td> <td>200020</td> <td>3.00</td> </tr> <tr> <td>Adjustment for D. Jacob (Salary for August)</td> <td>200021</td> <td>18.91</td> </tr> <tr> <td>Adjustment for Essex Pension Fund (August)</td> <td>200022</td> <td>17.96</td> </tr> <tr> <td>Chappel &amp; Wakes Colne Village Hall Inv.1348</td> <td>200023</td> <td>25.00</td> </tr> <tr> <td>JPB Landscapes Inv. No. 600 June/July/August</td> <td>200024</td> <td>172.80</td> </tr> </tbody> </table>		CHEQUE No.	TOTAL	Braintree District Council Inv. No. 6681647	200014	60.00	HM Revenue & Customs (For July)	200015	2.80	Cheque number 200016 (Made out in error, void)			Adjustment for Essex Pension Fund (Salary for July)	200017	15.97	Adjustment for D. Jacob (Salary for July)	200018	19.11	D. Jacob (Expenses for July/August)	200019	42.48	T-Mobile (For August)	SO	13.06	D. Jacob (Salary for August)	SO	460.00	Essex Pension Fund (for August)	SO	106.77	HM Revenue & Customs (For August)	200020	3.00	Adjustment for D. Jacob (Salary for August)	200021	18.91	Adjustment for Essex Pension Fund (August)	200022	17.96	Chappel & Wakes Colne Village Hall Inv.1348	200023	25.00	JPB Landscapes Inv. No. 600 June/July/August	200024	172.80
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		2) <b>MONTHLY BUDGET STATEMENT.</b> Received and noted.  Proposed Cllr. K. Brown, seconded by Cllr. S. Scrase, all in favour, resolution passed.
18/170	ALL MEMBERS	<b>Clerk's Report.</b> Received and noted.
18/171	ALL MEMBERS	<b>Vacancy on Wakes Colne Parish Council.</b> We currently have two vacancies on Wakes Colne Parish Council. If anyone is interested, in joining Wakes Colne Parish Council, please contact the Clerk for an application form.
18/172	ALL MEMBERS	<b>Wakes Colne Parish Council Award Scheme.</b> To confirm that we have not, as yet, received any nominations, closing date is 30 <sup>th</sup> November 2018. To be on next agenda.
18/173	ALL MEMBERS	<b>Date of Next Meeting.</b> Parish Council Meeting Wednesday 3 <sup>rd</sup> October 2018 (7.15pm) Meeting Closed at 9.15pm