

**Minutes of the Wakes Colne Parish Council Meeting held on  
Wednesday 6<sup>th</sup> September at 7.15pm in Wakes Colne Village Hall**

In the Chair: Cllr. A. Hannington  
 Present: Cllrs: Cllr. K. Brown, Cllr. P. Cope, Cllr. S.Scase,  
 Clerk: Mrs D. Jacob  
 Also Present: One member of the public.

	<b>PRESENTER</b>	<b>SUBJECT</b>
17/145	ALL MEMBERS	<b>Welcome and Apologies for Absence.</b> Chairman welcomed everyone, a minute's silence was held for ex-councillor Hilda Cresswell. Apologies for absence received from Cllr. M. Bowden and Cllr. M. Taylor.
17/146	ALL MEMBERS	<b>Declaration of Interests.</b> Received from Cllr. S. Scrase relating to item number 17/153.
17/147	ALL MEMBERS	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> A member of the public gave an update on the Bures Road footpath scheme, footpath number 33. The welcome to Wakes Colne sign has not been moved, Chairman confirmed we are still waiting for Highways. The VAS sign in Station Road still not working, Cllr Anne Brown replied that funding from Highways was not available for inspection or repair.
17/148	ALL MEMBERS	<b>Ward and County Councillors to address the members if present.</b> Cllr Anne Brown reported that Wakes Colne Parish Council appear to have a lot of outstanding issues with Highways, and that she would look into the items on the agenda, under item 17/151 and also the clearance of the pavement along the A1124 from the Business Centre down to the village hall, and the collapsed verges near the Hump back bridge along Bures Road, she confirmed Highways do not have funds available for any of these items to be rectified. She also reported concerns regarding the merger of Ipswich and Colchester Hospitals, on access to services particularly for the elderly. It was noted and discussed that school transport has been changed. Cllr Peter Chillingworth reported, comments regarding the Local Plan were now in and would be going to the inspector. Garden community developments were discussed and if they are economically variable. The locality budget is still available and bids need to be in by December 2017.
17/149	ALL MEMBERS	<b>To confirm the Minutes of the Parish Council meeting held on 5<sup>th</sup> July 2017.</b> Proposed by Cllr. K. Brown, seconded by Cllr. S. Scrase, all in favour, resolution passed.
17/150	ALL MEMBER	<b>Planning Matters.</b> <b>Ref: 172138</b> Chappel And Wakes Colne Station, Station Road, Wakes Colne Colchester Variation of conditions 2, 4 and 5 of planning permission 161724. No objection. Proposed by Cllr. A. Hannington, seconded by Cllr. P. Cope, 3 in favour, 1 abstained, resolution passed. <b>Ref: 171883</b> Slate Hall, Middle Green, Wakes Colne CO6 2BJ Replacement of dying/dead road part of fronted boundary hedge and replace with woven onsite willow hedge. No objection. Proposed by Cllr. A. Hannington, seconded by Cllr. K. Brown, all in favour, resolution passed. Clerk to send comments into Colchester Borough Council. It was also noted that the following appeals have been lodged with the Secretary of State. Ref: 170842, Virley Cottage, Colchester Road, Wakes Colne CO6 2BY Erect house and associated garage Ref: A1530/W/17/3169803 Crepping Hall Farm Livery, Crepping Hall road, Wakes Colne CO6 2AL Proposed change of use of redundant farm buildings and conversion of 3 residential apartments
17/151	ALL MEMBERS	<b>LHP Proposals.</b> <b>Item 1.</b> Station Road LHP Traffic Calming Proposal. Cllr. Anne Brown informed, now going to Inspector. <b>Item 2.</b> Vehicle Activated Sign on Station Road. Cllr. Anne Brown informed no funding available. <b>Item 3.</b> Tyburn Hill LHP Proposal. Chairman reported a meeting held with the land owner, the land owner

1 Signed.....  
 Chairperson of the Parish Council

Date: 4<sup>th</sup> October 2017

		has agreed to include a permissive footpath, into any future planning application relating to any re-development in this area. <b>Item 4.</b> Welcome to Wakes Colne sign to be moved. Cllr Anne Brown to investigate and report back. <b>Item 5.</b> New Solar Light for Bus shelter. Cllr Anne Brown to investigate and report back. All items ongoing – progress reports in October meeting.																																							
17/152	CHAIRMAN	<b>Speed Issues.</b> Chairman confirmed that a meeting between local Parish Councils regarding the roads from Marks Tey – Great Tey – Chappel – Wakes Colne – Mount Bures – to Bures, had taken place and that information was currently being obtained from parishes and residents, which will then be collated, ready to be presented to the portfolio holder at Highways.																																							
17/153	ALL MEMBERS	<b>Village Hall.</b> <b>Item 1. Notice Board.</b> The notice board in Colchester Road, is jointly owned and maintained with Chappel Parish Council, and is additionally used to display information from Colchester Borough Council and Essex County Council. This item is to consider issuing keys to the Village Hall Committee who have requested to be allocated a third of the notice board for their use. Chappel Parish Council will also need to be consulted. Item deferred until October. <b>Item 2. Hall Hire Charges.</b> To confirm receipt of an e-mail from the Village Hall Management Committee, confirming that hall hire charges will be increased as from 1st November 2017 to £25 for the main hall and £20 for the back room, this represents an increase of 25% and 11% respectively. Clerk to investigate alternative venues, item deferred until October.																																							
17/154	ALL MEMBERS	<b>Recycling Bins.</b> Colchester Borough Council confirmed they are not looking to include any more locations as they now collect all recycling items from households.																																							
17/155	CLLR. K. BROWN	<b>Grass cutting.</b> It was agreed to send out invitations to tender for 2018 and for the following 3 years. Proposed by Cllr. K. Brown, seconded by Cllr. A. Hannington, all in favour, resolution passed.																																							
17/156	ALL MEMBERS	<b>Insurance.</b> It was agreed to send out invitations to tender for 2018 and for the following 3 years. Proposed by Cllr. K. Brown, seconded by Cllr. S. Scrase, all in favour, resolution passed.																																							
17/157	ALL MEMBERS	<b>Training.</b> It was agreed to send the Clerk training on 9th November to EALC relating to General Data Protection – A Clerks bursary has been applied for, confirmed that 75% once the training has been completed. The fee has to be paid up front by the Council in full £45.00 and is refunded once the training is completed. So, the final cost to the Council will be 25%. (£11.25) Proposed by Cllr. S. Scrase, seconded by Cllr. K. Brwon, all in favour, resolution passed.																																							
17/158	CLLR.K. BROWN	<b>Parish Public Footpaths Working Group.</b> General update, major problem with signage now highlighted on ECC webpage, working group are trying to arrange a meeting with public rights of way for advice. Heritage trail information boards, ongoing. Level crossing closures meeting to take place, confirmed Wakes Colne Parish Council have sent objection letter.																																							
17/159	ALL MEMBERS	<b>Financial Matters.</b> 1) Financial Statement for August (Items to be approved for payment and signed as per payment schedule). <table border="1" data-bbox="518 1579 1356 2027"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T Mobile (for August)</td> <td>DD</td> <td>12.74</td> </tr> <tr> <td>Diane Jacob (Salary for August)</td> <td>SO</td> <td>438.41</td> </tr> <tr> <td>Essex Pension Fund (For August)</td> <td>SO</td> <td>106.77</td> </tr> <tr> <td>Diane Jacob (Expenses for July/August)</td> <td>101050</td> <td>85.90</td> </tr> <tr> <td>Essex County Council (Inv.No. 1010348388)</td> <td>101051</td> <td>2,000.</td> </tr> <tr> <td>Agreed under minute number 17/333 (Solar Lights)</td> <td></td> <td>00</td> </tr> <tr> <td>Braintree District Council (Inv.No. 6577746)</td> <td>101052</td> <td>60.00</td> </tr> <tr> <td>Agreed under minute number 17/114</td> <td></td> <td></td> </tr> <tr> <td>PKF Littlejohn (Inv.No. SB20170047)</td> <td>101053</td> <td>120.00</td> </tr> <tr> <td>Chappel &amp; Wakes Colne Village Hall (Inv.No. 1250 &amp; 1258)</td> <td>101054</td> <td>40.00</td> </tr> <tr> <td>Mow &amp; Mend (Inv.No. 0464)</td> <td>101055</td> <td>50.00</td> </tr> <tr> <td>EALC (Inv.No. 8654 and 8676 Councillor Training)</td> <td>101056</td> <td>155.00</td> </tr> </tbody> </table> Cheque number 101056, to EALC not approved, to be cancelled and void. Proposed by Cllr. K. Brown, seconded by Cllr. P. Cope, all in favour, resolution passed.		CHEQUE NO.	TOTAL	T Mobile (for August)	DD	12.74	Diane Jacob (Salary for August)	SO	438.41	Essex Pension Fund (For August)	SO	106.77	Diane Jacob (Expenses for July/August)	101050	85.90	Essex County Council (Inv.No. 1010348388)	101051	2,000.	Agreed under minute number 17/333 (Solar Lights)		00	Braintree District Council (Inv.No. 6577746)	101052	60.00	Agreed under minute number 17/114			PKF Littlejohn (Inv.No. SB20170047)	101053	120.00	Chappel & Wakes Colne Village Hall (Inv.No. 1250 & 1258)	101054	40.00	Mow & Mend (Inv.No. 0464)	101055	50.00	EALC (Inv.No. 8654 and 8676 Councillor Training)	101056	155.00
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		<p><b>2) MONTHLY BUDGET STATEMENT.</b></p> <p>3) Accounts for 2016/2017 – to confirm a clean external audit and confirm that the notice of conclusion of the audit and right to inspect the Annual Return has been on the notice board for the required 14 days. Accounts can be viewed on our website.</p>
17/160	ALL MEMBERS	<p><b>Wakes Colne Parish Council Award Scheme.</b> It was confirmed that we have not received any nominations, closing date is 30/11/17.</p>
17/161	CLERK	<p><b>Clerk's Report</b> Report received and noted.</p>
17/162	ALL MEMBERS	<p><b>Sad News.</b> To confirm the funeral for ex-Councillor Hilda Cresswell was held on Monday 11<sup>th</sup> September at 1pm at Wakes Colne Church, we offer our sincere condolences to her family. Family flowers only, donations in Hilda' memory to British Heart Foundation or Liver Research UK may be given via <a href="http://www.hunnaball.co.uk">www.hunnaball.co.uk</a></p>
17/163	ALL MEMBERS	<p><b>Date of Next Meeting.</b> Parish Council Meeting Wednesday 4<sup>th</sup> October 2017 (7.15pm)</p> <p>Meeting Closed at 9.15pm</p>