

**Minutes of the Wakes Colne Parish Council Meeting held on
Wednesday 7th September 2016 at 7.15pm in Wakes Colne Village Hall**

In the Chair: Cllr. S. Hounslow
 Present: Cllrs: Cllr. M. Bowden, Cllr. K. Brown, Cllr. H. Cresswell, Cllr. A. Hannington, Cllr. S. Scrase, Cllr. M. Taylor
 Clerk: Mrs D. Jacob
 Also Present: One member of public

ITEM	PRESENTER	SUBJECT												
16/151	CHAIRMAN	WELCOME AND APOLOGIES FOR ABSENCE A warm welcome back expressed to Cllr. H. Cresswell. No Apologies received.												
16/152	ALL MEMBERS	DECLARATION OF INTERESTS None.												
16/153	ALL MEMBERS	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST A member of the public confirmed that they would like to see the Dog Litter Bin relocated, see item 16/159.												
16/154	ALL MEMBERS	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT As District Councillor, Peter Chillingworth, was unable to attend, District Councillor, Nigel Chapman, attended and introduced himself.												
16/155	ALL MEMBERS	TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 6TH JULY AND EXTRAORDINARY MEETING HELD ON 26TH AUGUST 2016 Proposed by Cllr. S. Scrase, seconded by Cllr. M. Bowden, all in favour, resolution passed.												
16/156	ALL MEMBERS	LITTER PICK A litter pick to take place week commencing Monday 3 rd October 2016. Proposed by Cllr. M. Bowden, seconded by Cllr. S. Scrase, all in favour, resolution passed.												
16/157	ALL MEMBERS	PLANNING MATTERS None.												
16/158	ALL MEMBERS	WHERE THE WATER GOES? Council members were very keen to undertake this project. However, due lack of volunteers, they are unable to do so. Proposed by Cllr. K. Brown, seconded by Cllr. A. Hannington, all in favour, resolution passed.												
16/159	ALL MEMBERS	DOG LITTER BIN (OUTSIDE VILLAGE HALL) Council members considered relocating the dog litter bin, down to near the bus shelter and other street furniture. Proposed by Cllr. S. Scrase, seconded by Cllr. M. Bowden, all in favour, resolution passed.												
16/160	CLLR.S.SCRASE	BOOK EXCHANGE – LANE ROAD Opened on 1 st September and now in use. Thanks expressed to Cllr. S. Scrase. Cllr. K. Brown is the book warden.												
16/161	CLLR.K.BROWN	PARISH PUBLIC FOOTPATHS WORKING GROUP Lower Green & Inworth Road - Confirmed that problems had occurred regarding vegetation. Footpath 1 onto 17 – Locked gate. This is in Bures Hamlet an issue with Footpath 18 is in White Colne. Both issues were reported to Essex County Council. A matter on Footpath 5 has been resolved but the Footpath Working Group will discuss the issue of Waymarkers at their next meeting in regard to Footpath 31. Way markers can only be used on finger posts and not gates.												
16/162	ALL MEMBERS	BUS SHELTER LIGHTING Considered solar lighting offered by Essex County Highways. The clerk confirmed this could be adapted. It was agreed to accept offer. The clerk to contact and arrange on site meeting and also to enquire if ECC have two solar lights on offer, as we have two bus shelters. Proposed by Cllr. A. Hannington, seconded by Cllr. S. Scrase, all in favour, resolution passed.												
16/163	CLLR.S.SCRASE	BURES ROAD FOOTPATH SCHEME Opening scheduled to take place on 15 th October at 11.00am, all Council members invited. It is hoped a representative from Essex County Council will open the footpath.												
16/164	ALL MEMBERS	FINANCIAL MATTERS: 1) FINANCIAL STATEMENT FOR JULY/AUGUST (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE)												
		<table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T-MOBILE (FOR JULY)</td> <td>DD</td> <td>12.56</td> </tr> <tr> <td>T-MOBILE (FOR AUGUST)</td> <td>DD</td> <td>12.56</td> </tr> <tr> <td>BRAINTREE DISTRICT COUNCIL INV.6476147</td> <td>100983</td> <td>60.00</td> </tr> </tbody> </table>		CHEQUE No.	TOTAL	T-MOBILE (FOR JULY)	DD	12.56	T-MOBILE (FOR AUGUST)	DD	12.56	BRAINTREE DISTRICT COUNCIL INV.6476147	100983	60.00
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1 Signed.....
 Chairperson of the Parish Council

Date: 5th October 2016

		J. C. REDDINGTON (CHEQUE NO. 100972 LOST/VOID NEW CHEQUE ISSUED TO REPLACE)	100984	50.00
		MOW & MEND (INV.NO. 000400)	100985	44.00
		CHAPPEL WAKES COLNE VILLAGE HALL, INV. No. 1068,1073	100986	40.00
		PKF LITTLEJOHN LLP (EXTERNAL AUDITOR)	100987	120.00
		RICHARD EDWARDS INV. 29575 (PAYROLL PROVIDER)	100988	111.60
		DIANE JACOB (SALARY FOR AUGUST)	100989	451.24
		DIANE JACOB (EXPENSES FOR JULY/AUGUST)	100990	59.59
		ESSEX PENSION FUND (FOR AUGUST)	100991	107.35
		MOW & MEND (INV.No.402)	100992	44.00
		<p>2) MONTHLY BUDGET STATEMENT. Accounts for 2015/2016 -TO CONFIRM A CLEAN EXTERNAL AUDIT AND CONFIRM THAT THE NOTICE OF CONCLUSION OF THE AUDIT AND RIGHT TO INSPECT THE ANNUAL RETURN HAS BEEN ON THE NOTICE BOARD FOR THE REQUIRED 14 DAYS. Accounts can be viewed on our website.</p> <p>Proposed by Cllr. M.Taylor, Seconded by Cllr. M.Bowden all in favour, resolution passed.</p>		
16/165	ALL MEMBERS	<p>PROJECTS ITEM 1. New notice boards at Lower Green and Crepping Hall. Discussed and confirmed that no notice board would be required at Lower Green, but possibly one at Crepping Hall. More information and cost required. To be on October Agenda. ITEM 2. Speed Indicator Device (Situating in Station Road) Further information and cost required to replace. To be on October Agenda.</p>		
16/166	CLERK	<p>INTERNAL AUDITOR Further information required. To be on October Agenda.</p>		
16/167	CLERK	<p>CLERK'S REPORT Received and noted.</p>		
16/168	ALL MEMBERS	<p>DATE OF NEXT MEETING WEDNESDAY 5TH OCTOBER 2016 (START TIME 7.15PM) Meeting Closed at 8.15pm.</p>		