

WAKES COLNE PARISH COUNCIL

Personnel meeting 10<sup>th</sup> February 2021

Minutes

Item

21/039

Meeting opened at 7.15pm. Welcome by chair. No apologies for absence. Cllr Fisher, Cllr Taylor, Cllr Wastenev & Mrs D Jacob present.

21/040

Declaration of interests. None

21/041

To exclude the press & public. None present. Proposed by Cllr Taylor, seconded by Cllr Wastenev. All In favour, resolution passed.

21/042

Clerk's appraisal. Annual appraisal carried out.

21/043

Clerk's contract of employment.

Item 1. National salary award. Increase discussed. Salary to be increased by one scale point, as per contract. Proposed by Cllr Wastenev, seconded by Cllr Taylor, All in favour.

Item 2. Contract of employment hours. Working hours discussed. To remain unchanged and to review if necessary.

Item 3. Office rent. To increase office rent by 2%. Proposed by Cllr Fisher, seconded by Cllr Wastenev. All in favour.

Item 4. Pension. It was confirmed to the committee Mrs D Jacob is in a pension scheme.

21/044

Meeting closed at 20.40.

Date of next meeting to be confirmed in 2022.

Signed .....