

WAKES COLNE PARISH COUNCIL

Minutes of the Meeting of the Personnel Committee

13th February 2019

Meeting opened at 10.30am

Present: Cllr Monica Taylor, Cllr Stephen Scrase and Diane Jacob

19/038 Welcome and apologies for absence received from Cllr Maggie Bowden (Chairman) (due to illness) so Cllr Monica Taylor kindly agreed to Chair this meeting.

19/039 No declarations of interest.

19/040 To exclude members of press and public. Proposed by Cllr Stephen Scrase, second by Cllr Monica Taylor. No members of the public were present.

19/041 Clerk's appraisal, was duly carried out.

19/042 Clerk's contract of employment.

1. National Salary award, was noted and agreed.
2. Annual Salary Scale Increment, from 1st April 2019, deferred until March Parish Council meeting.
3. Office Rent, deferred until March Parish Council meeting.

19/043 Meeting closed at 11.45am.

Next meeting February 2020, exact date to be confirmed.