

WAKES COLNE PARISH COUNCIL

Minutes of the meeting of the Personnel Committee.

21st February 2017.

Meeting opened at 10am. Present: Maggie Bowden (Chair), Allan Hannington, Monica Taylor.

17/042 Chairman's welcome. No apologies for absence.

17/043 No declarations of interest.

17/044 To exclude members of press and public. None were present.

17/045 Clerk's appraisal.

17/046 Clerk's contract of employment. Award clerk scale point 22 from April 2017. Proposed by Cllr Taylor. Seconded by Cllr Hannington. Passed unanimously.

2. National Salary award. Prop Cllr Taylor, seconded Cllr Hannington. Passed unanimously.

3. Office rent. It was agreed that this be reviewed in Oct 2017 at Parish Council Budget meeting. The Personnel Committee agreed to recommend an increase in line with inflation of £10pa from April 2018 (backdated to 2014 as the rent has not be reviewed since then). Proposed by Cllr Bowden, seconded by Cllr Taylor. Passed unanimously.

17/047 Extra hours. The committee recommended an overtime payment to the Clerk of 35 hours (funded by NALC) to cover the period April 2016 – Feb 2017.

17/048 Payroll service providers. To consider quotations. To be deferred to Parish Council meeting March 2017.

17/049 Meeting closed at 11.25am.

Next meeting February 2018.