

**Minutes of the Wakes Colne Parish Council Virtual Meeting held on
Wednesday 4th November 2020 at 7.15pm**

DUE TO THE CORONAVIRUS AND GOVERNMENT ADVICE THIS VIRTUAL MEETING WAS BE HELD BY **ZOOM**

Present: Cllrs: Cllr. J. Fisher, Cllr. T. Hardy-Stotz, Cllr. J. Parrish, Cllr. M. Taylor, Cllr. H. Wastenev

Clerk: Mrs D. Jacob

No members of the public present.

ITEM	PRESENTER	SUBJECT
20/161	All Members	Welcome & Apologies of Absence. The Chairman opened the meeting and welcomed everyone. No apologies for absence.
20162	All Members	Chairman. The elected Chairman, Cllr. M. Taylor to be referred to as Chairwoman. Proposed Cllr. T. Hardy-Stotz, seconded Cllr. J. Fisher, all in favour, resolution passed.
20/163	All Members	Vice-Chairman. Cllr. J. Parrish was elected as Vice-Chairman. Proposed by Cllr. M. Taylor, seconded by Cllr. J. Fisher, all in favour, resolution passed.
20/164	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2020. None.
20/165	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting. None.
20/166	All Members	Ward and County Councillors to address the members if present. A report was submitted by Cllr. Chillingworth as follows: - 1. General With most people's minds once again focused on lockdown, there is not too much to report from the Borough Council this month. Further money was given by government to support businesses suffering from the effects of moving to Tier 2, but this is now superseded by general lockdown and further extensions of support for some of those affected. Regretfully, I appreciate there will be some who slip through the net and are in financial difficulty. Local volunteers who helped those shielding in the spring may wish to enquire whether their services are again needed. Full Council met virtually on 21 October, when Cllr. Robert Davidson and wife Liz were elected Mayor and Mayoress until May 2020, taking over from Cllr. Nick Cope. Cllr. Tim Young was elected as Deputy Mayor for the same period. There is no Oyster Feast this year, and on Remembrance Day this Sunday, the Mayor will attend a small ceremony in the Garrison instead of the usual public ceremony at the war memorial, while we Cllrs are asked to spend the 2 minutes silence on our doorsteps at 11.00 am. 2. Planning Parkhurst Green Farm. Following the refusal for conversion of the Nissen hut into a dwelling, the enforcement officer visited at the request of residents and found a breach of condition relating to the previously approved barn conversion; that the old road access had not be closed. The Forge, Colchester Road. The application for 2 dwellings, including the removal of the existing industrial building and conversion of the forge into a garage has yet to be determined. Cllr. Chillingworth was present at the meeting and answered questions about the locality budget (see Item 20/177 below) and local signage. WCPC have a list of volunteers willing to support anyone needing help during lockdown. Please contact the parish clerk.
20/167	All Members	Minutes. The minutes of the virtual Parish Council meeting held on 21 st October 2020 were agreed and approved. Proposed by Cllr. T. Hardy-Stotz, seconded by Cllr. H. Wastenev, all in favour, resolution passed.

20/168	All Members	<p>Planning Matters. The Chairwoman summarised recent planning decisions and confirmed no applications were pending decision.</p>																														
20/169	All Members	<p>Financial Matters.</p> <p>1) Financial Statement for October/November (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Dove Support Inv. No. 1202</td> <td>101245</td> <td>179.88</td> </tr> <tr> <td>D. Jacob (Salary for October)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>Adjustment for D. Jacob (salary adjustment for October)</td> <td>101246</td> <td>26.93</td> </tr> <tr> <td>HM Revenue & Customs (for October)</td> <td>101247</td> <td>4.60</td> </tr> <tr> <td>Essex Pension Fund (for October)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Adjustment for Essex Pension Fund (for October)</td> <td>101248</td> <td>19.78</td> </tr> <tr> <td>Royal British Legion (Minute No. 20/151)</td> <td>101249</td> <td>50.00</td> </tr> <tr> <td>D. Jacob (Expenses for October)</td> <td>101250</td> <td>101.66</td> </tr> <tr> <td>Handy King Inv. No. 139</td> <td>101251</td> <td>20.00</td> </tr> </tbody> </table> <p>2) MONTHLY BUDGET STATEMENT. Received and noted. Proposed by Cllr. J. Fisher, seconded by Cllr. J. Parrish, all in favour, resolution passed.</p>		CHEQUE No.	TOTAL	Dove Support Inv. No. 1202	101245	179.88	D. Jacob (Salary for October)	SO	500.00	Adjustment for D. Jacob (salary adjustment for October)	101246	26.93	HM Revenue & Customs (for October)	101247	4.60	Essex Pension Fund (for October)	SO	140.00	Adjustment for Essex Pension Fund (for October)	101248	19.78	Royal British Legion (Minute No. 20/151)	101249	50.00	D. Jacob (Expenses for October)	101250	101.66	Handy King Inv. No. 139	101251	20.00
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20/170	Cllr. J. Fisher	<p>New Councillor Training. It was confirmed that Cllr. J. Parrish would like to attend the virtual New Councillor Day 1 and Day 2 in December and Cllr. J. Fisher would like to attend in January, Cllr. H. Wastenev would also like to attend. Proposed by Cllr. H. Wastenev, seconded by Cllr. M. Taylor, all in favour, resolution passed.</p>																														
20/171	All Members	<p>Roles & Responsibilities.</p> <p>Personnel Committee. To confirm members – Cllr. Fisher, Cllr. Wastenev, and Cllr. Hardy-Stotz</p> <p>Public Footpaths Working Group. Members – Cllr. Fisher, Cllr. Taylor and Kathy Brown</p> <p>The LHP (Local Highway Panel) Working Group. Members – Cllr. Taylor and Cllr. Parrish</p> <p>Planning and Liaison representative. Member – all members to look at individual planning applications as and when required.</p> <p>Millennium Green Trust representative. Member – Cllr. Wastenev</p> <p>CALC (Colchester Association of Local Councils) representative. Member – Cllr. Parrish</p> <p>Superfast Broadband Working Group. Broadband Champion – Howard Walkden</p>																														
20/172	All Members	<p>Grass cutting. Agreed to pay for an extra cut to the corner of the A1124 (which may help with bulb planting if the grass is not so long). Proposed by Cllr. M. Taylor, seconded by Cllr. J. Parrish, all in favour, resolution passed.</p>																														
20/173	All Members	<p>Highways. Lane Road LHP speed survey carried out by Highways – to send acknowledgement of survey and to communicate information back to the member of the public, if agreed by Highways. Proposed by Cllr. M. Taylor, seconded by Cllr. T. Hardy-Stotz, all in favour, resolution passed.</p>																														
20/174	All Members	<p>Grant Funding Applications received for consideration (Payment made in the next financial year 2021/2022 precept). Application received from Chappel Parish Council for £500.00 towards maintenance of the play area. Proposed by Cllr. M. Taylor, seconded by Cllr. J. Fisher, all in favour, resolution passed.</p>																														
20/175	All Members	<p>Precept/Budget for 2021/2022. As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary Interest. To participate in the setting of a precept for the Council, the councillors will require a dispensation, and for this purpose, Wake Colne Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the precept. Proposed by Cllr. M. Taylor, seconded by Cllr. H. Wastenev, all in favour, resolution passed.</p>																														
20/176	All Members	<p>Precept/Budget 2021/2022. The draft budget and any additional headings were considered. Decision to be confirmed at the next meeting when more information available.</p>																														

20/177	All Members	<p>Locality Budget.</p> <p>To consider any ideas/projects in order to put in a bid before January. The following ideas were suggested: Village Hall WIFI to be suggested to the Village Hall Management Committee; Cllr. M. Taylor to contact. Equipment for the primary School; Cllr. T. Hardy-Stotz to contact the school. Defibrillator for Lower Green; Cllr H. Wastenev to obtain costs etc. This item to be on the next agenda for update and decision.</p>
20/178	All Members	<p>Whatsapp Group.</p> <p>To consider setting up a Whatsapp Group for the Parish Council. It is advised by the EALC that Parish Councils should not have a Whatsapp Group and that all communication/debates should be made in open public meetings. Therefore, it was agreed not to go ahead, but to have a Whatsapp group for Councillors, for instant communication and teamwork about village matters and to exchange ideas but not for decision making. The group is to be called AIM (All Ideas Matter) for a trial period of 4 months, to be reviewed in February.</p> <p>Proposed by Cllr. J. Parrish, seconded by Cllr. M. Taylor, all in favour, resolution passed.</p>
20/179	All Members	<p>Wakes Colne Parish Council Award Scheme.</p> <p>No nominations at present; closing date is 30th November 2020.</p>
20/180	All Members	<p>Vacancy on Wakes Colne Parish Council.</p> <p>We currently have two vacancies on Wakes Colne Parish Council; an advert is on our website and noticeboards and has been placed in the Village Reporter.</p>
20/181	All Members	<p>Clerk's Report.</p> <p>Received and noted.</p>
20/182	All Members	<p>Date of Next Meeting.</p> <p>Virtual Parish Council meeting 2nd December 2020 at 7.15pm to be held via Zoom.</p> <p>Note - Parish Council meeting for January 2021 will be held vi Zoom on 13th January 2021 (Date changed due to Christmas Holiday).</p>

Meeting started late due to technical issues.

Meeting closed at 9.47pm