

Minutes of the Wakes Colne Parish Council Meeting held on

Wednesday 13th November 2019 at 7.15pm

in the small committee room of Chappel & Wakes Colne Village Hall

In the Chair: Cllr. S. Scrase
 Present: Cllrs: Cllr. K. Brown, Cllr. M. Bowden, Cllr M. Taylor
 Clerk: Mrs D. Jacob
 No members of the public.

	PRESENTER	SUBJECT
19/189	All Members	Welcome & Apologies for Absence. None.
19/190	All Members	Declaration of Interests. Received from Cllr M. Bowden relation to item 19/194 ref 192680.
19/191	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. None present.
19/192	All Members	Ward and County Councillors to address the members if present. Cllr Chillingworth reported on the following: A rough sleeper was reported sleeping in the bus shelter near the post office and he has contacted outreach officer at CBC. Local Plan goes out to public consultation on 14 th December at the football stadium. CBC plans to try and encourage 2,000 trees to be planted in the area. Plastics recycling was discussed. Residents are confused as to what can be recycled and what cannot.
19/193	All Members	Minutes. To confirm the minutes of the Parish Council meeting held on 2 nd October 2019. Proposed by Cllr. K. Brown, seconded by Cllr. M. Bowden. All in favour, resolution passed.
19/194	All Members	Planning Matters. Ref: 192615 3 Leggerton Cottages, Wakes Colne Colchester. Single storey extension to provide ground floor bedroom and wet room facilities. No Objection Proposed by Cllr. K. Brown, seconded by Cllr. S. Scrase. All in favour, resolution passed. Ref: 191070 (Going to Planning Committee on 14/11/19) For information only, already commented on. Wakes Hall Business Centre, Colchester Road, Wakes Colne CO6 2DY Erect new business units (Class B1, B2 and B8) and associated parking. Ref: 192680 Virley Cottage, Colchester Road, Wakes Colne CO6 2BY Objection Access concerns on to main road A1124 To consider adding a condition that in the future this building cannot be made into a dwelling. Change of use should be discouraged. This building should be tied to the house, so that in the future it cannot be sold separately. The footprint of the plan looks like a bungalow. Proposed by Cllr. M. Taylor, seconded by Cllr. S. Scrase, Cllr K. Brown in favour, resolution passed.
19/195	All Members	Parish Public Footpaths Working Group. On-going monitoring of footpaths.
19/196	All Members	VE DAY 75th Anniversary 2020. To consider an event to mark the 75th Anniversary of VE Day on 8th May 2020. The weekend of 8th–10th May 2020 will be an international celebration of peace. Wakes Colne Parish Council is in contact with Great Tey Parish Council. Meeting to discuss plans to be arranged. This item to be on the next agenda.
19/197	All Members	Highways. Item 1. Station Road – Received acknowledgement of our letter dated 20 th September 2019 from Cllr Bentley. The proposal will not be the LHP agenda until March 2020. We are currently seeking clarification from Cllr Anne Brown Chair of the LHP. Survey carried out – to ask for more clarification on all issues and particularly what the proposal will actually be.

		<p>Item 2. The VAS sign in Station Road is now working.</p> <p>Item 3. A1124 – Highways have confirmed that there is an issue with the Cats Eyes and this will not be rectified until the A1124 is resurfaced. Date unknown.</p>
19/198	All Members	<p>Planters.</p> <p>To consider applying for a licence from Highways for flower planters and to consider the purchase of new planters on the corner of The Street and A1124. Proposed by Cllr. S. Scrase not seconded, it was therefore agreed and decided to remove the old damaged planters and to plant spring bulbs subject to Highways approval.</p> <p>Proposed by Cllr K. Brown, seconded by Cllr M. Taylor. All in favour, resolution passed.</p>
19/199	All Members	<p>Spring Bulbs.</p> <p>To apply for a licence from Highways to plant bulbs and wild flower seeds in the verges near the telephone book exchange, situated in Lane Road.</p> <p>Proposed by Cllr. K. Brown, seconded by Cllr. M. Bowden. All in favour, resolution passed.</p>
19/200	All Members	<p>Grass cutting.</p> <p>It was agreed to cut the grass around the telephone book exchange (phone box) in Lane Road at a cost of £12.00 Plus VAT (£14.40) per cut. 4 times per year.</p> <p>Proposed by Cllr. K. Brown, seconded by Cllr. M. Bowden. All in favour, resolution passed.</p>
19/201	All Members	<p>S106 Funding.</p> <p>To consider any projects and to discuss applying for the S106 funding (£2,015.20) which is available from Colchester Borough Council. CBC has advised what this money can be spent on – Open Spaces, fencing. Clerk to find out more information. This item to be on the next agenda.</p>
19/202	All Members	<p>Website.</p> <p>It was noted and agreed that money will need to be put in the budget to cover this item. Clerk has obtained quotes. Further information required. This item to be on the next agenda.</p>
19/203	All Members	<p>Telephone Box and Bus Shelter.</p> <p>The painting of the bus shelter near the post office has been carried out. Due to the weather conditions the work to the telephone boxes has been postponed until the spring.</p>
19/204	All Members	<p>Village Sign.</p> <p>Work now completed. Parish Council expressed thanks.</p>
19/205	All Members	<p>Wakes Colne Community Together Scheme.</p> <p>Meeting with United in Kind – we now have a contact if we require any help promoting our activities.</p>
19/206	All Members	<p>Broadband.</p> <p>Engineering works about to commence.</p>
19/207	All Members	<p>Council Documents.</p> <p>Wakes Colne Parish Council adopted the following as per advised by the EALC and NALC.</p> <p>Item 1. Grievance Policy</p> <p>Item 2. Disciplinary Policy</p> <p>Item 3. Parish Calendar 2020/2021</p> <p>Proposed by Cllr M. Bowden, seconded by Cllr. S. Scrase. All in favour, resolution passed.</p>
19/208	All Members	<p>Grant Funding Applications received for consideration (Payment made in the next financial year 2020/2021 precept).</p> <p>Item 1. Chappel Parish Council. Request granted. £500.00 for playground equipment maintenance.</p> <p>Item 2. Chappel and Wakes Colne Village Hall. Request granted. £200.00 for timber fencing between car park and steep change in level to the hall.</p> <p>Proposed by Cllr. M. Taylor, seconded by Cllr. M. Bowden. All in favour, resolution passed.</p>
19/209	All Members	<p>Precept/Budget for 2020/2021.</p> <p>As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary interest. To participate in the setting of a precept for the Council, the councillors will require a dispensation, and for this purpose, Wake Colne Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the precept.</p> <p>Proposed by Cllr. K. Brown, seconded by Cllr. M. Bowden. All in favour, resolution passed.</p>
19/210	All Members	<p>Precept/Budget 2020/2021.</p> <p>The budget and any additional headings were considered.</p> <p>The Budget was set at £19,6200</p> <p>The Precept was set at £13,122.00 - No increase, to remain the same as previous year</p> <p>Proposed by Cllr. M. Bowden, seconded by Cllr. M. Taylor. All in favour, resolution passed.</p>
19/211	All Members	<p>Financial Matters.</p>

1) Financial Statement for October (Items to be approved for payment and signed as per payment schedule).

	CHEQUE No.	TOTAL
EE (Invoice No. V01677589532)	DD	13.27
EALC Inv. 11874 (Training)	101157	108.00
Colchester Borough Council (Inv.No.20169271) Electric	101158	23.16
D. Jacob (Salary for October)	SO	500.00
Adjustment for D. Jacob (Salary adjustment for October)	101159	2.84
HM Revenue & Customs for (October)	101160	5.00
Essex Pension Fund (For October)	SO	140.00
Adjustment for Essex Pension Fund (for October)	101161	4.31
Chappel & Wakes Colne Village Hall (Inv.No.0519 reissued original cheque lost not cashed, also inv.1019)	101162	114.00
D. Jacob (expenses for October)	10116	56.87

2) MONTHLY BUDGET STATEMENT.
Received and noted.

Proposed by Cllr. M. Bowden, Cllr. K. Brown. All in favour, resolution passed.

19/212	All Members	Clerk's Report. Received and noted.
19/213	All Members	Wakes Colne Parish Council Award Scheme. To confirm that we have received three nominations. Closing date is 30 th November 2019. To be on next agenda.
19/214	All Members	Vacancy on Wakes Colne Parish Council. We currently have three vacancies on Wakes Colne Parish Council. Agreed to send out flyers to every household. Further information required. To be on the next agenda.
19/215	All Members	Date of Next Meeting. Parish Council meeting 4 th December 2019. Note – January meeting 8 th January 2020. (Date changed due to Christmas holiday). Meeting Closed at 9.35 pm.