

**Minutes of the Wakes Colne Parish Council Meeting held on
Wednesday 1st November at 7.15pm in Wakes Colne Village Hall**

In the Chair: Cllr. A. Hannington
 Present: Cllrs: Cllr. M. Bowden, Cllr. K. Brown, Cllr. S.Scase
 Clerk: Mrs D. Jacob
 Also Present: One member of the public.

	PRESENTER	SUBJECT
17/182	ALL MEMBERS	Welcome and Apologies for Absence. Chairman welcomed everyone Apologies for absence received from Cllr. M. Taylor and Ward Cllr.P. Chillingworth
17/183	ALL MEMBERS	Declaration of Interests. Received from Cllr. S. Scrase relating to item number 17/189
17/184	ALL MEMBERS	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. A member of the public confirmed that the Village Hall Management Committee had applied for the locality budget, for the purchase of a community notice board to be placed next to the existing Parish Council notice board in the village, or to be placed outside the village hall, depending on any restrictions. This notice board would be purchased by the Village Hall Management Committee who would be responsible for maintaining it and insuring it. It has been agreed by the Village Hall Management Committee that the most acceptable way to make the notice board available for use by other village groups would be for The Village Hall Management Committee to hold the keys and monitor and manage the insertion and retention of notices and to ensure that there is space for as many acceptable community groups as possible. The notice board would be headed up with the information at the top Village Hall and Local Communities. The Village Hall Management Committee are aware that Local planning permission may be required and at this time they are waiting to hear from ECC regarding a possible Licence requirement. The Village Hall Management Committee would be responsible for raising funds for this project, and have therefore applied for the Locality budget, and a grant from Wakes Colne Parish Council and are currently seeking cost estimates etc.
17/185	ALL MEMBERS	Ward and County Councillors to address the members if present. None present.
17/186	ALL MEMBERS	To confirm the Minutes of the Parish Council meeting held on 4th October 2017. Proposed by Cllr. K. Brown, seconded by Cllr. M. Bowden, all in favour, resolution passed.
17/187	ALL MEMBERS	Grass cutting. Quotations received regarding grass cutting for 2018 and for the following 3 years considered, further information required, to be on next agenda.
17/188	ALL MEMBERS	Insurance 2018. Quotations received regarding insurance for 2018 and for the following 3 years considered (No decision required yet, only for budget purposes).
17/189	ALL MEMBERS	Grant Funding Applications received for consideration (Payment made in the next financial year 2018/2019 precept). It was agreed to award the following grants: Item 2. Chappel Parish Council. Request £350.00 for playground equipment maintenance Item 3. Chappel and Wakes Colne Village Hall. Request £200.00 for a noticeboard. To consider any other applications received, to be on next agenda. Proposed by Cllr.M.Bowden, seconded by Cllr.K. Brown, all in favour, resolution passed.
17/190	ALL MEMBERS	Planning Matters. Ref: 172642 Wakes Hall, Colchester Road, Wakes Colne Colchester CO6 2DB Demolish part of existing buildings, extend and convert into 12 dwellings and erect 10 dwellings (22 dwellings in total), including associated car parking. It was noted that drawings had been submitted for a proposed footpath to link with existing footpath, along Tyburn Hill. No objection. Ref: 172643 As above – grade II listed building

1 Signed.....
 Chairperson of the Parish Council

Date: 6th December 2017

		No objection. Proposed by Cllr. A. Hannington, seconded by Cllr. S. Scrase, 3 in favour, 1 abstained, resolution passed.																		
17/191	ALL MEMBERS	Locality Budget. To support the application made by the Village Hall Management Committee. Proposed by Cllr.K.Brown, seconded by Cllr.M.Bowden, all in favour, resolution passed.																		
17/192	ALL MEMBERS	Community Noticeboard. Yes, Wakes Colne requires a Community Noticeboard, see item numbers 17/184, 17/189 item 3 and item 17/191.																		
17/193	CLLR. K. BROWN	Parish Public Footpaths Working Group. It was noted that the public enquiry regarding Network Rail, footpaths had been suspended until further notice. Footpaths continue to be monitored by the working group.																		
17/194	ALL MEMBERS	Crime & Disorder Policy. Adopted the Crime and Disorder policy. Proposed by Cllr. K. Brown, seconded by Cllr. M. Bowden, all in favour, resolution passed.																		
17/195	ALL MEMBERS	Highway Issues. No update at the moment, issues still ongoing.																		
17/196	ALL MEMBERS	Precept/Budget for 2018/2019. As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary Interest. To participate in the setting of a precept for the Council, the councillors will require a dispensation, and for this purpose, Wake Colne Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the precept. Proposed by Cllr. M. Bowden, seconded by Cllr. K. Brown, all in favour, resolution passed.																		
17/198	ALL MEMBERS	Draft Precept/Budget 2018/2019. Draft budget considered and any additional headings, awaiting further information from Colchester Borough Council, to be on next agenda.																		
17/199	ALL MEMBERS	Financial Matters. 1) Financial Statement for October (Items to be approved for payment and signed as per payment schedule). <table border="1" data-bbox="528 1025 1345 1256"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T MOBILE (for October)</td> <td>DD</td> <td>12.74</td> </tr> <tr> <td>DIANE JACOB (Salary for October)</td> <td>SO</td> <td>438.41</td> </tr> <tr> <td>ESSEX PENSION FUND (for October)</td> <td>SO</td> <td>106.77</td> </tr> <tr> <td>THE ROYAL BRITISH LEGION POPPY APPEAL (Minute No. 17/172)</td> <td>101064</td> <td>50.00</td> </tr> <tr> <td>DIANE JACOB (Expenses for October)</td> <td>101065</td> <td>40.37</td> </tr> </tbody> </table> Proposed by Cllr. K. Brown, seconded by Cllr. S. Scrase, all in favour, resolution passed. 2) MONTHLY BUDGET STATEMENT. (Received and noted) 3) TO CONSIDER INVESTING MONEY INTO A TRUST FUND. (Further information required). 4) TO CONSIDER TRANSFERRING MONEY OVER INTO THE CURRENT ACCOUNT. (Not required, see item 3).		CHEQUE NO.	TOTAL	T MOBILE (for October)	DD	12.74	DIANE JACOB (Salary for October)	SO	438.41	ESSEX PENSION FUND (for October)	SO	106.77	THE ROYAL BRITISH LEGION POPPY APPEAL (Minute No. 17/172)	101064	50.00	DIANE JACOB (Expenses for October)	101065	40.37
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17/200	ALL MEMBERS	Clerk's Report. Received and noted. Quality Council. Agreed to award the Clerk 25 hours funded overtime for work in connection with the Quality Council Award. Proposed by Cllr. M.Bowden, seconded by Cllr.S. Scrase, all in favour, resolution passed.																		
17/201	ALL MEMBERS	Date of Next Meeting. Parish Council Meeting Wednesday 6 th December 2017 (7.15pm) Meeting Closed at 8.48pm																		