

**Minutes of the Wakes Colne Parish Council Meeting held on
Wednesday 4th May 2022 at 7.15pm in Chappel & Wakes Colne Village Hall**

In the Chair: Cllr. M. Taylor

Present: Cllr. E. Coney, Cllr. J. Fisher, Cllr. S. Latarche, Cllr. F. Mead and Cllr. H. Wastenev

Parish Clerk: Mrs D. Jacob

	PRESENTER	SUBJECT
22/097	All Members	Welcome and Apologies for Absence. The Chairwoman welcomed everyone. Apologies for absence received from Cllr. Chillingworth.
22/098	All Members	Declaration of Interests. A non-pecuniary declaration of interest (Para 8.1 of Wakes Colne Parish Council's Code of Conduct) was received and accepted from Cllr. Latarche relating to agenda item number 22/103 because she is a close friend of the applicant.
22/099	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. None present.
22/100	All Members	Ward and County Councillors to address the members if present. Ward Councillor, County Councillor. Not present.
22/101	All Members	Minutes. To confirm the minutes of the Parish Council Meeting held on 6th April 2022. Proposed by Cllr. Latarche, seconded by Cllr. Coney; all in favour, resolution passed.
22/102	All Members	Accounts 2021/22. Item 1 - Internal Auditor's Report. Item 2 – Clerk to confirm reclaim for VAT 2021/2022. Item 3 – Approval of Annual Governance Statement for 2021/2022 prior to submission to the Audit Commission. Chairman and Clerk to sign. Item 4 - Approval of Accounting Statements for 2021/2022 prior to submission to the Audit Commission. Chairman and Clerk to sign. Item 5 – Certificate of Exemption - To confirm that Wakes Colne Parish Council have certified themselves as exempt as the gross income or gross expenditure did not exceed £25,000 in the year ended 31 March 2022. Item 6 –Year End Bank Reconciliation for 2021/2022 prior to submission to the Audit Commission. Chairman and Clerk to sign Item 7 - To sign off the accounts for 2021/2022, Chairman and Clerk to sign. Item 8 – To confirm the notice of public rights and publications of annual governance and accountability return will be displayed. Items 1,2,3,4,5,6,8 were noted, discussed, approved and signed. Proposed by Cllr. Taylor, seconded by Cllr. Fisher; all in favour, resolution passed. Item 7 Chairwoman would like to see the cash book to confirm that the grant paid to the Cricket Club is in the correct column, therefore this item deferred until next agenda. Proposed by Cllr. Mead, seconded by Cllr. Coney; all in favour, resolution passed.

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Signed.....
Chairwoman of the Parish Council

Date: 8th June 2022

22/103	All Members	<p>Planning Matters. Cllr. Latarche took no part in this item of the meeting. Ref: 220919 Location: Little Loveney Hall, Upper Green, Wakes Colne, Colchester CO6 2BH Description: Erection of 2-bay cart lodge attached to existing outbuilding No objection Proposed by Cllr. Mead, seconded by Cllr. Wasteneay; all in favour, resolution passed.</p> <p>Recent planning decisions. Colchester Borough Council have sent notification of Appeal Lodged (Reference No. 212722) relating to Springfield, Station Road, Wakes Colne, Colchester, CO6 2DS.</p>																																				
22/104	All Members	<p>Matters Arising from previous minutes. Item 1. Previous minute number 21/105 Solar Cats Eyes at Station Approach – fully funded and works undertaken 4th March but some lights still faulty– No update from Cllr. Barber. Item 2. Previous minute number 21/074 Flooding near the Post Office –signage has been given approval as a scheme by LHP but funding for it and permission/licence still awaited. No update from Cllr. Barber.</p>																																				
22/105	All Members	<p>Highways. Item 1. Lane Road - Signs Narrow Road – LHP Proposal sent 11.03.21. Ref: LCOL202027 this has been given approval as a scheme by LHP but funding awaited. Item 2. Station Road – acknowledgement received 6th May 2021 - no new reference number; public meeting held about road safety for Station Road, A1124 and the crossroads on 9th March at the Village Hall, 7pm. Information and update. Item 3. Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018 - survey carried out, see item 2. Item 4. Previous Minute No. 21/163 item 4 Vehicle Activated Sign – Static VAS near village hall – application for permission/licence requested – no update available. Item 5. Previous minute Number21/173 Planter’s application for permission/licence received, planters ordered and received– update on installation and planting.</p>																																				
22/106	All Members	<p>Footpaths. Cllr Fisher reported that a footpath group meeting is due to take place on 9th May; guided walks and footpath clearance will be discussed.</p>																																				
22/107	All Members	<p>Queens Platinum Jubilee. It was discussed and agreed to issue Chappel Parish Council £75.00 towards the costs of putting on a Jubilee Picnic and Games event organised by local groups at the EARM. Copy of receipts and invoice required before payment. Proposed by Cllr. Latarche, seconded by Cllr. Mead; all in favour, resolution passed.</p>																																				
22/108	All Members	<p>Financial Matters.</p> <p>1) Financial Statement for May (Items to be approved for payment and signed as per payment schedule).</p> <table border="1" data-bbox="523 1440 1394 1890"> <thead> <tr> <th></th> <th>CHEQUE</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>EALC (Membership Fee Inv. 15457)</td> <td>101387</td> <td>170.83</td> </tr> <tr> <td>SLCC (Membership Fee)</td> <td>101388</td> <td>171.00</td> </tr> <tr> <td>The Colne-Stour Countryside Association (Membership)</td> <td>101389</td> <td>10.00</td> </tr> <tr> <td>Mrs J Stobart (Internal audit)</td> <td>101390</td> <td>195.00</td> </tr> <tr> <td>Chappel Parish Council Minute No. 21/183 item 3 (Grant for playground equipment maintenance)</td> <td>101391</td> <td>500.00</td> </tr> <tr> <td>Chappel & Wakes Colne Station Adopters Group (Minute No. 21/183 item 4 Grant for noticeboard)</td> <td>101392</td> <td>350.00</td> </tr> <tr> <td>Amberol Limited (Inv.No. 21620) Planters</td> <td>101393</td> <td>936.12</td> </tr> <tr> <td>Information Commissioners Office (Data Protection Renewal)</td> <td>DD</td> <td>35.00</td> </tr> <tr> <td>JPB Landscapes (Inv. No. 1338)</td> <td>101394</td> <td>60.00</td> </tr> <tr> <td>EE Inv. No. V01980150983 (for calls made in March)</td> <td>DD</td> <td>22.88</td> </tr> <tr> <td>Cllr Taylor (reimbursement for dismantling planters)</td> <td>101395</td> <td>20.00</td> </tr> </tbody> </table>		CHEQUE	TOTAL	EALC (Membership Fee Inv. 15457)	101387	170.83	SLCC (Membership Fee)	101388	171.00	The Colne-Stour Countryside Association (Membership)	101389	10.00	Mrs J Stobart (Internal audit)	101390	195.00	Chappel Parish Council Minute No. 21/183 item 3 (Grant for playground equipment maintenance)	101391	500.00	Chappel & Wakes Colne Station Adopters Group (Minute No. 21/183 item 4 Grant for noticeboard)	101392	350.00	Amberol Limited (Inv.No. 21620) Planters	101393	936.12	Information Commissioners Office (Data Protection Renewal)	DD	35.00	JPB Landscapes (Inv. No. 1338)	101394	60.00	EE Inv. No. V01980150983 (for calls made in March)	DD	22.88	Cllr Taylor (reimbursement for dismantling planters)	101395	20.00
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Chairwoman of the Parish Council

Date: 8th June 2022

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22/109	All Members	Clerk's Report. Received and noted.																					
22/110	All Members	Date of Next Meeting. Annual Parish Assembly 23 rd May 2022. Please note start time is now 7.00pm. Parish Council Meeting changed to 8th June 2022 (7.15pm)																					

Meeting closed at 10.35pm.

Signed.....
Chairwoman of the Parish Council

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