

Minutes of the Wakes Colne Parish Council Meeting held on

Wednesday 8th May 2020 at 7.15pm

(Due to the Coronavirus and Government advice about social distancing this meeting was held remotely and votes taken by e-mail.)

In the Chair: Cllr. S. Scrase

Present: Cllrs: Cllr. K. Brown, Cllr. J. Fisher, Cllr. T. Hardy-Stotz, Cllr. A. Scrase, Cllr. M. Taylor, Cllr. H. Wastenev

Clerk: Mrs D. Jacob

No members of the public.

Government Regulation 6 (c) removes the requirement for a parish council to hold an annual meeting in May 2020.

Government Regulation 4 (2) carries the current appointment of Chairman on until the Annual Meeting in May 2021.

	PRESENTER	SUBJECT
20/087	All Members	Welcome and Apologies for Absence. No apologies for absence.
20/088	All Members	Declaration of Interests. None.
20/089	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. None.
20/090	All Members	<p>Ward and County Councillors to address the members if present.</p> <p>Report from Cllr Peter Chillingworth</p> <p>Although I have tried to send on the most important information emanating from CBC during the current crisis to your Clerk, there is a substantial amount still being produced daily from the Council's Communications team, some as press releases and all of which appears via the website or reproduced on social media. I recommend regular visits to one or the other. These also include national statements. I hope the most important can be relayed to parishioners, for example on the notice boards, as has been done for the waste schedule.</p> <p>Waste collection. As you know, collections of recycled material has now resumed on the normal days, but on a temporary monthly basis. This week it is glass and metals in green bins, as well as up to 4 black bags and the usual weekly food waste.</p> <p>Planning Policy. There has been no letter received yet from the Local Plan Inspector, although it is still expected at any time.</p> <p>Planning applications. These are still being received and processed. The Planning Committee is not sitting in public at the moment, but is meeting via email. Call-ins are still being referred, and Ward Councillors who submit a call-in are able to make a statement for Councillors on the Committee to consider before reaching their decision.</p> <p>One case where I produced such a report was the change of use application at Timberlands Farm, Chappel for Mr White's electronic engineering business. The Committee decided that a two-year temporary permission should be given, with the applicant having to record all traffic movements. The Inspector's decision on an appealed refusal on a much larger range of industrial uses has yet to be received.</p> <p>The application on land east of Goodwin's Farm for a traveller's site has been withdrawn. A planning application has been submitted for the renewal of an earlier permission for an equestrian use at Meadow Green Farm, Mount Bures by Lisa Spence, who hopes to buy the traveller's land.</p> <p>An application for A1 use of a barn at Parkhurst Green Farm (previously part of Sturgeons Farm, Middle Green) has been submitted and is on your agenda. After consultation with your Chairman, I have called this in. A group of residents are submitting an objection. The applicant has indicated the use would be for a gun shop. I understand residents concern, although such retailing is very heavily controlled by the police. I am concerned about approving A1 use, which once allowed could lead to any type of retail sale on almost any scale, possibly leading to considerable highways problems, although County Highways have not objected.</p> <p>Report from Cllr Anne Brown</p> <p>We have had no meetings of the county council since March. Meetings, going forward are going to be virtual via Microsoft Teams or Zoom. Staff, such as social workers, have been directed into emergency teams so routine visits have all been shelved. Bulletins have been regularly issued by the Comms team to keep communities abreast of what is happening to county services.</p>

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Signed.....
Chairman of the Parish Council

Date: 3rd June 2020

20/091	All Members	<p>Minutes. Confirmed the minutes of the Parish Council Meeting held on 1st April 2020. Proposed by Cllr. S. Scrase, seconded by Cllr. K. Brown, all in favour, resolution passed.</p>																																							
20/092	All Members	<p>Accounts 2019/20. Item 1 - Internal Auditors Report. Item 2 – Clerk to confirm VAT 2019/2020 reclaimed. Item 3 – Approval of Annual Governance Statement for 2019/2020 prior to submission to the Audit Commission. Chairman and Clerk to sign. Item 4 - Approval of Accounting Statements for 2019/2020 prior to submission to the Audit Commission. Chairman and Clerk to sign. Item 5 – Certificate of Exemption - To confirm that Wakes Colne Parish Council have certified themselves as exempt as the gross income or gross expenditure did not exceed £25,000 in the year ended 31 March 2020. Item 6 –Year End Bank Reconciliation for 2019/2020 prior to submission to the Audit Commission. Chairman and Clerk to sign Item 7 - To sign off the accounts for 2019/2020. Chairman and Clerk to sign. Item 8 – To confirm the notice of public rights and publications of annual governance and accountability return has been displayed.</p> <p>This item deferred until the Parish Council is able to hold virtual or face to face meetings.</p>																																							
20/093	All Members	<p>Dedicated e-mail address. Accepted quote received from Dove Support to provide dedicated e-mail address and website for Councillors. To confirm that Cllr. M. Taylor does not require a dedicated e-mail address. Proposed by Cllr. S. Scrase, seconded by Cllr. K. Brown, all in favour, resolution passed.</p>																																							
20/094	All Members	<p>Planning Matters. Ref: 200725 Parkhurst Green Farm, Parkhurst Green Lane, Wakes Colne, Colchester, CO6 2BL Proposed change of use from storage building to A1 usage Objection A group of residents are submitting an objection. The applicant has indicated the use would be for a gun shop. The Parish Council takes into consideration and understands residents’ concerns although such retailing is very heavily controlled by the police. We are concerned about approving A1 use, which once allowed could lead to any type of retail sale on almost any scale, possibly leading to considerable highways problems. Proposed by Cllr. S. Scrase, seconded by Cllr. K. Brown, all in favour, resolution passed.</p>																																							
20/095	All Members	<p>Financial Matters. 1) Financial Statement for April (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>EE (For April)</td> <td>DD</td> <td>13.45</td> </tr> <tr> <td>D. Jacob (Salary for April)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>Essex Pension Fund (For April)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for April)</td> <td>101212</td> <td>16.26</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for April)</td> <td>101204</td> <td>13.21</td> </tr> <tr> <td>HM Revenue & Customs (For April)</td> <td>101203</td> <td>1.80</td> </tr> <tr> <td>SLCC (Membership Fee)</td> <td>101201</td> <td>109.00</td> </tr> <tr> <td>Information Commissioner Officer (Data Protection fee)</td> <td>SO</td> <td>40.00</td> </tr> <tr> <td>Came & Company (Insurance)</td> <td>101209</td> <td>344.47</td> </tr> <tr> <td>JPB Landscapes Ltd (Inv. No. 1021 and 1023)</td> <td>101210</td> <td>120.00</td> </tr> <tr> <td>J.C. Reddington (Internal Auditor)</td> <td>101213</td> <td>50.00</td> </tr> <tr> <td>D. Jacob (Expenses for April)</td> <td>101214</td> <td>30.31</td> </tr> </tbody> </table> <p>Proposed by Cllr. S. Scrase, seconded by Cllr. K. Brown, all in favour, resolution passed.</p> <p>(2) Monthly Budget Statement Received and noted.</p>		CHEQUE	TOTAL	EE (For April)	DD	13.45	D. Jacob (Salary for April)	SO	500.00	Essex Pension Fund (For April)	SO	140.00	D. Jacob (Salary adjustment for April)	101212	16.26	Essex Pension Fund (Adjustment for April)	101204	13.21	HM Revenue & Customs (For April)	101203	1.80	SLCC (Membership Fee)	101201	109.00	Information Commissioner Officer (Data Protection fee)	SO	40.00	Came & Company (Insurance)	101209	344.47	JPB Landscapes Ltd (Inv. No. 1021 and 1023)	101210	120.00	J.C. Reddington (Internal Auditor)	101213	50.00	D. Jacob (Expenses for April)	101214	30.31
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20/096	All Members	<p>Clerk’s Report. Received and noted.</p>																																							
20/097	All Members	<p>Date of Next Meeting. PARISH COUNCIL MEETING WEDNESDAY 3RD JUNE 2020 (7.15PM) (To be confirmed)</p>																																							