

Minutes of the Wakes Colne Parish Council Meeting held on

Wednesday 17th May 2017 at 7.15pm in The Small Committee Room at Wakes Colne Village Hall

In the Chair: Cllr. A. Hannington
 Present: Cllrs: Cllr. M. Bowden, Cllr. K. Brown, Cllr. S. Scrase, Cllr. M. Taylor
 Clerk: Mrs D. Jacob
 Also Present: Four members of the public.

	PRESENTER	SUBJECT
17/088	ALL MEMBERS	Welcome and Apologies for Absence. Apologies received and accepted from Cllr. P. Cope
17/089	ALL MEMBERS	Declaration of Interests. Received from Cllr. S. Scrase item 17/101.
17/090	ALL MEMBERS	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. A member of the public spoke regarding the dangers of speeding in Station Road, and speed sensor device not working. Council members reported back that this item is being investigated by the LHP.
17/091	ALL MEMBERS	Ward and County Councillors to address the members if present. Cllr Chillingworth reported on the Local Plan. The public consultation will be on 16 th June to 28 th July. A meeting is scheduled to take place in Marks Tey Village Hall on 27 th June and on 1 st July to discuss the proposal. Orchard Place: the last planning condition has been met, however, the hedging will need to be replanted. Network Rail and footpath closures are still under consideration.
17/092	ALL MEMBERS	To CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5TH APRIL 2017. Proposed by Cllr. M. Bowden, seconded by Cllr. K. Brown, all in favour, resolution passed.
17/093	GUEST SPEAKER	Colchester Borough Council – Waste Gary Cole, Zone Warden from Colchester Borough Council, reported that, as from 20 th June, recycling waste will change to fortnightly collections, a maximum of 3 black sacks per household will be collected. Residents will be required to purchase black bags. Clear sacks will be free of charge. White garden bags also be free. Only 4 bags will be collected each time throughout the year. A second green box for glass and cans, can be obtained from local stockist. Marks Tey Village Hall on Tuesdays and Thursdays. Collection days have been changed and a new recycling calendar will be circulated.
17/094	GUEST SPEAKER	Development of Wakes Hall Nicholas Percival gave a brief presentation on proposed development of the existing Care Home in Wakes Colne. The existing building will be restored and additional dwellings will be designed in matching style. Cart lodge court yard style buildings will be lease hold, 25 dwellings plus 2 affordable houses.
17/095	ALL MEMBERS	ACCOUNTS 2016/17 Item 1 - Internal Auditor's Report. It was noted in the report that the Council's record keeping and compliance with Financial Regulations and good practice are exemplary. Council expressed thanks to the Clerk. Item 2 – Clerk confirmed reclaim for VAT 2016/2017 was £316.94 and has been received. Item 3 – Approval of Governance Statements for 2016/2017 prior to submission to the Audit Commission. Chairman and Clerk Signed. Item 4 - Approval of Accounting Statements for 2016/2017 prior to submission to the Audit Commission. Chairman and Clerk signed. Item 5 – Bank and Year End Reconciliation for 2016/2017 prior to submission to the Audit Commission. Chairman and Clerk signed. Item 6 - To sign off the accounts for 2016/2017, Chairman & Clerk signed. Clerk to send documents to External Auditor. Proposed by Cllr. M. Bowden, seconded by Cllr. M. Taylor, all in favour, resolution passed.
17/096	ALL MEMBERS	Planning Matters. Ref: 170974 and Ref: 170975 Little Loveney Hall, Upper Green, Wakes Colne Colchester CO6 2BH Change of use of existing barn and outbuildings for the personal recreation use of the owners of Little Loveney Hall ancillary to their occupation of their hall itself. No Objection.

1 Signed.....
 Chairperson of the Parish Council

Date: 7th June 2017

		<p>Proposed by Cllr. K. Brown, seconded by Cllr. M. Bowden, all in favour, resolution passed. Ref: 170976 and Ref: 170977 Little Loveney Hall, Upper Green, Wakes Colne Colchester CO6 2BH Alterations & extensions to existing garage to provide kitchen/dining facilities on ground floor and bedroom/en-suite within roof void. No Objection. Proposed by Cllr. S. Scrase, seconded by Cllr. K. Brown, all in favour, resolution passed. Ref: 170933 Chappel and Wakes Colne Station, Station Road, Wakes Colne, Colchester Discharge of conditions 4, 5, 6, 8, 18 & 19 of planning permission 161724. (Resubmission of approved application 150630 for a new single storey building containing display rooms for a model railway club and EARM classrooms) Neutral - Unable to form an opinion, due to lack of information and evidence. Proposed by Cllr. M. Bowden, seconded by Cllr. K. Brown, 3 in favour, 2 against, resolution passed. Clerk to send comments into Colchester Borough Council.</p>																																										
17/097	CLLR M. TAYLOR	<p>Millennium Green Representative. Report, update, given by Cllr. M. Taylor. Attended a recent, meeting, 43 new trees planted, children being involved with the planting. Looking for volunteers and a new director is required.</p>																																										
17/098	ALL MEMBERS	<p>Training. Chairman's Training Day 1 on 23rd May at a cost of £80.00 (Chairman Cllr. Allan Hannington to attend). Note. (To confirm Councillor Day training for Cllr. P. Cope now changed to 14th and 22nd November) Clerk training in May course cancelled. Proposed by Cllr. S. Scrase, seconded by Cllr. M. Taylor, all in favour, resolution passed.</p>																																										
17/099	CLLR.M.TAYLOR	<p>Lights along the entrance road to Chappel and Wakes Colne Station. Item 1. To consider sending a letter of support to Rail Engagement Manager Transportation, Planning & Development, Essex County Council. Item 2. They have funding for this project of £9,000.00 they are currently seeking an extra £2,000.00- Parish Council members to consider granting £2,000.00 towards the cost. Further information required, delegated Cllr. M. Taylor to contact the Rail Engagement Manager direct, deferred until next meeting, update required. Proposed by Cllr. M. Bowden, seconded by Cllr. K. Brown, all in favour, resolution passed.</p>																																										
17/100	ALL MEMBERS	<p>Street lights. Consider and agreed to convert the street lights from Son lamps to LED, which will cost less to run. Cost to convert £95.00 plus VAT per light (7 lights £665.00 Plus VAT). Proposed by Cllr. M. Bowden, seconded by Cllr. S. Scrase, all in favour, resolution passed.</p>																																										
17/101	ALL MEMBERS	<p>Notice Board Maintenance. Item 1. Quotation considered and agreed to replace the backing board on the notice board situated at Inworth Lane, at a cost of £65.00. Proposed by Cllr. M. Bowden, seconded by Cllr. K. Brown, all in favour, resolution passed. Item 2. Quotation to re-stain the notice board along the A1124 near the post office at a cost of £50.00. (as this is a shared notice board, Chappel Parish Council have agreed to pay half of this). Proposed by Cllr. M. Bowden, seconded by Cllr. M. Taylor, all in favour, resolution passed.</p>																																										
17/102	ALL MEMBERS	<p>Financial Matters. 1) Financial Statement for March/April (Items to be approved for payment and signed as per payment schedule).</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;"></th> <th style="width: 10%;">CHEQUE No.</th> <th style="width: 10%;">TOTAL</th> </tr> </thead> <tbody> <tr> <td colspan="3"><u>CHEQUES TO APPEAR IN 2016/17 FIGURES AS BUDGETED</u></td> </tr> <tr> <td>COLCHESTER BOROUGH COUNCIL INV. No. 005079</td> <td>101020</td> <td>60.34</td> </tr> <tr> <td colspan="3"><u>CHEQUES TO APPEAR IN 2017/18 FIGURES AS BUDGETED</u></td> </tr> <tr> <td>T-MOBILE (For April)</td> <td>DD</td> <td>12.74</td> </tr> <tr> <td>DIANE JACOB (Salary for April)</td> <td>SO</td> <td>423.01</td> </tr> <tr> <td>ESSEX PENSION FUND (for April)</td> <td>SO</td> <td>103.10</td> </tr> <tr> <td>DIFFERENCE FOR SALARY (DIANE JACOB)</td> <td>10121</td> <td>15.40</td> </tr> <tr> <td>DIFFERENCE FOR PENSION (ESSEX PENSION FUND)</td> <td>101022</td> <td>3.67</td> </tr> <tr> <td>DIANE JACOB (Expenses for April)</td> <td>101023</td> <td>82.81</td> </tr> <tr> <td>THE COLNE-STOUR COUNTRYSIDE ASSOCIATION (MINUTE No. 17/069)</td> <td>101024</td> <td>10.00</td> </tr> <tr> <td>EALC (Inv.No. 7694) (SUBSCRIPTIONS FOR EALC AND NALC)</td> <td>101025</td> <td>156.96</td> </tr> <tr> <td>WAKES COLNE & CHAPPEL PCC (ALL SAINTS CHURCH) (MINUTE NUMBER 17/017 ITEM 1)</td> <td>101026</td> <td>720.00</td> </tr> <tr> <td>CHAPPEL PARISH COUNCIL (MINUTE NUMBER 17/017 ITEM 2)</td> <td>101027</td> <td>350.00</td> </tr> </tbody> </table>		CHEQUE No.	TOTAL	<u>CHEQUES TO APPEAR IN 2016/17 FIGURES AS BUDGETED</u>			COLCHESTER BOROUGH COUNCIL INV. No. 005079	101020	60.34	<u>CHEQUES TO APPEAR IN 2017/18 FIGURES AS BUDGETED</u>			T-MOBILE (For April)	DD	12.74	DIANE JACOB (Salary for April)	SO	423.01	ESSEX PENSION FUND (for April)	SO	103.10	DIFFERENCE FOR SALARY (DIANE JACOB)	10121	15.40	DIFFERENCE FOR PENSION (ESSEX PENSION FUND)	101022	3.67	DIANE JACOB (Expenses for April)	101023	82.81	THE COLNE-STOUR COUNTRYSIDE ASSOCIATION (MINUTE No. 17/069)	101024	10.00	EALC (Inv.No. 7694) (SUBSCRIPTIONS FOR EALC AND NALC)	101025	156.96	WAKES COLNE & CHAPPEL PCC (ALL SAINTS CHURCH) (MINUTE NUMBER 17/017 ITEM 1)	101026	720.00	CHAPPEL PARISH COUNCIL (MINUTE NUMBER 17/017 ITEM 2)	101027	350.00
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17/103	ALL MEMBERS	<p>'Fly Posters in the parish' Clerk to contact CBC to see if they can be taken down, is there a time limit or regulations on how long they can be displayed. Guidance required. Proposed by Cllr. S. Scrase, seconded by Cllr. M. Bowden, all in favour, resolution passed.</p>																														
17/104	ALL MEMBERS	<p>Clerk's Report. Received and noted.</p>																														
17/105	ALL MEMBERS	<p>Date of Next Meeting. PARISH COUNCIL MEETING WEDNESDAY 7TH JUNE 2017 (7.15PM)</p> <p>Meeting Closed at 9.35pm</p>																														