

**Minutes of the Wakes Colne Parish Council Meeting held on
Wednesday 7th March 2018 at 7.15pm in Chappel & Wakes Colne Village Hall**

In the Chair: Cllr. A. Hannington
 Present: Cllrs: Cllr. K. Brown, Cllr. S. Scrase, Cllr. M. Taylor
 Clerk: Mrs D. Jacob
 Also Present: Two members of the public.

	PRESENTER	SUBJECT
18/047	ALL MEMBERS	Welcome and Apologies for Absence. Chairman welcomed everyone. Apologies for absence received and accepted from Cllr. M. Bowden.
18/048	ALL MEMBERS	Declaration of Interests. None.
18/049	ALL MEMBERS	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. A member of the public expressed concern regarding availability of reliable speed broadband to certain areas in the village. The member of the public has put himself forward as the Superfast Champion of Wakes Colne. He suggested that the water tower could be used as an aerial transmitter. He is to hold meetings with County Broadband and BT and will come back to the Parish Council with an update.
18/050	ALL MEMBERS	Ward and County Councillors to address the members if present. Due to the severe weather conditions, waste and recycling collections were suspended but are now back to normal. Colchester Borough Council have set their budget for 2018/2019. Elections to be held on 3 rd May 2018. Sponsored walk scheduled to take place on 22 nd April from Bures to Dedham, all money raised is for the mayor's charities (minimum £50.00 sponsorship required to join group from Nayland).
18/051	ALL MEMBERS	To confirm the Minutes of the Parish Council meeting held on 7th February 2018. To confirm the Minutes of the Personnel Committee meeting held on 7th February 2018. Proposed by Cllr. M. Taylor, seconded by Cllr. K. Brown, all in favour, resolution passed.
18/052	ALL MEMBERS	Vacancy on Wakes Colne Parish Council. Update, to confirm that Emily Webb, after being co-opted, due to personal medical reasons has decided not to join Wakes Colne Parish Council. To confirm that Wakes Colne Parish Council has two vacancies.
18/053	ALL MEMBERS	Planning Matters. Ref: 180454 Wakes Hall Lodge, Colchester Road, Wakes Colne Colchester CO6 2DA Stabilisation of entire property by the installation of internal piled raft and associated superstructure repairs and redecoration. Works to include removal and replacement of front access steps to match existing. No Objection. Proposed by Cllr. K. Brown, seconded by Cllr. S. Scrase, all in favour, resolution passed.
18/054	CLLR.M.TAYLOR	Highway Issues. Update regarding the Station Road proposal, Ref Number LCOL162027. Cllr. Anne Brown has expressed the view that funding maybe available. The clerk was instructed to contact EALC, regarding the Local Services Fund, to see if this proposal meets the criteria before submitting any application for funding. Cllr. M. Taylor to revise the proposal, to make clear it is now just for Traffic Calming in Station Road. This to be reconsidered at the next meeting and if agreed to be resubmitted to the LHP If funding is available the Clerk to contact Essex County Council Highways for a costing, ball-park figure. Proposed by Cllr. M. Taylor, seconded by Cllr. S. Scrase, all in favour, resolution passed.
18/055	CLLR.K.BROWN	Parish Public Footpaths Working Group. Cllr.K. Brown has contacted the Public Rights of Way Officer and reported outstanding issues, the footpaths are due to be walked again for inspection April/May. The World War II Trail - Launch: The viaduct, behind The Swan; Refreshments: East Anglian Railway Museum Date: 13.03.2018 Time: 10.00am
18/056	ALL MEMBERS	Asset Register 2018. Asset Register for 2018 confirmed and signed. Proposed by Cllr. K. Brown, seconded by Cllr. S. Scrase, all in favour, resolution passed.

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 Signed.....
 Chairman of the Parish Council

Date: 4th April 2018

18/057	ALL MEMBERS	Action Plan 2018-2019. Discussed updates, and additions.																								
18/058	ALL MEMBERS	Broadband. This item was discussed under item number 18/049. Thanks expressed to Howard Walkden, this item to be on the next agenda.																								
18/059	ALL MEMBERS	VOTE TO SUSPEND STANDING ORDER 7 (A). To revisit item 18/016 Item 3, in relation to opening an account at the Metro Bank, received for consideration. Proposed by Cllr. S. Scrase, seconded by Cllr. M. Taylor, all in favour resolution passed.																								
18/060	ALL MEMBERS	Bank Accounts. After a full discussion and consideration, the following was agreed: Item 1. Not to open a Business Current Account at the Metro Bank. Item 2. To transfer funds from the Business Savings Account at Barclays into a Community Instant Access Deposit Account at the Metro Bank. Item 3. To close the Business Savings Account at Barclays. Proposed by Cllr. M. Taylor, seconded by Cllr. K. Brown, all in favour, resolution passed.																								
18/061	CLLR.M.TAYLOR	Pedestrian Solar Cat's Eyes. A meeting has been arranged (14.3.18, 18.00) with the Rail Engagement Manager from Essex County Council, to review the new lights and to consider any further/additional improvements. This item to be on next agenda.																								
18/062	ALL MEMBERS	The Colne-Stour Countryside. It was agreed that the Parish Council would like to renew membership, £10.00 per annum Proposed by Cllr. K. Brown, seconded by Cllr. S. Scrase, all in favour, resolution passed.																								
18/063	CLLR.S.SCRASE	CALC Meeting. CALC Meeting cancelled due to severe weather conditions. This item to be on next agenda.																								
18/064	ALL MEMBERS	Financial Matters. 1) Financial Statement for February (Items to be approved for payment and signed as per payment schedule). <table border="1" data-bbox="528 1025 1345 1294"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T Mobile for February</td> <td>DD</td> <td>12.84</td> </tr> <tr> <td>123 Reg.co.uk (renewal of Domain name)</td> <td>DD</td> <td>43.06</td> </tr> <tr> <td>Diane Jacob (Salary for February)</td> <td>SO</td> <td>277.61</td> </tr> <tr> <td>Essex Pension Fund (for February)</td> <td>SO</td> <td>106.77</td> </tr> <tr> <td>HM Revenue & Customs</td> <td>101079</td> <td>160.80</td> </tr> <tr> <td>Diane Jacob (Office Rent 2017-2018)</td> <td>101080</td> <td>260.00</td> </tr> <tr> <td>Diane Jacob (expense for February)</td> <td>101081</td> <td>68.79</td> </tr> </tbody> </table> 2) Monthly Budget Statement. Proposed by Cllr. K. Brown, seconded by Cllr. S. Scrase, all in favour, resolution passed.		CHEQUE NO.	TOTAL	T Mobile for February	DD	12.84	123 Reg.co.uk (renewal of Domain name)	DD	43.06	Diane Jacob (Salary for February)	SO	277.61	Essex Pension Fund (for February)	SO	106.77	HM Revenue & Customs	101079	160.80	Diane Jacob (Office Rent 2017-2018)	101080	260.00	Diane Jacob (expense for February)	101081	68.79
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18/065	ALL MEMBERS	Clerk's Report. Received and noted.																								
18/066	ALL MEMBERS	To Exclude the Press and Public. Public Bodies (Admission to Meetings) Act 1960 'That the public be excluded from the meeting during consideration of Agenda Item 18/067 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2. Proposed by Cllr. M. Taylor, seconded by Cllr. A. Hannington, all in favour, resolution passed.																								
18/067	PERSONNEL COMMITTEE	Personnel Issues. The Clerk's appraisal was discussed. It was agreed to: award the Clerk the Annual Increment from April 2018, and the National Salary Increment due in May 2018. Employer's pension contribution to go up from April 2018. This has been allocated in the budget. Office rent to be paid monthly as a sundry item, added to the payslip, rather than annually. The Clerk's contract of employment was signed by Chairman to reflect this. It was agreed to continue to use the services of Richard Edward Accounts as the payroll provider. Chairman signed contract to renew payroll services with Richard Edwards. Proposed by Cllr. K. Brown, seconded by Cllr. M. Taylor, all in favour, resolution passed.																								
18/069	ALL MEMBERS	Date of Next Meeting. Parish Council Meeting Wednesday 4 th April 2018 (7.15pm) Meeting Closed at 9.43pm																								