

**Minutes of the Wakes Colne Parish Council Meeting held on
Wednesday 1st March 2017 at 7.15pm in Wakes Colne Village Hall**

In the Chair: Cllr. A. Hannington
 Present: Cllrs: Cllr. M. Bowden, Cllr. K. Brown, Cllr. P. Cope, Cllr. S. Scrase, Cllr. M. Taylor
 Clerk: Mrs D. Jacob
 Also Present: Two members of the public

ITEM	PRESENTER	SUBJECT
17/050	ALL MEMBERS	Welcome and Apologies for Absence. Apologies received and accepted from Cllr. Anne Brown.
17/051	ALL MEMBERS	Declaration of Interests. Cllr. M. Bowden item 17/060.
17/052	ALL MEMBERS	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. A member of the public spoke regarding the A120 and the consultation and options. Traffic concerns on the A1124 were also discussed. The member of the public was advised to support Chappel Parish Council's online survey. The member of public also spoke regarding planning application number 163185, expressing his concerns that this was outside the village envelope, and also that this would increase access directly onto a dangerous point of the A1124.
17/053	ALL MEMBERS	Ward and County Councillors to address the members if present. Cllr Chillingworth reported that Colchester Borough Council had approved the budget with an increase of 2.82%. There will be a change in waste collection in June. Black bags will continue in Wakes Colne, but collection will be fortnightly and there will be a limit to the number of bags. If residents require further black bags, then there will be a cost. No cost for recycling bags. Locality budget money will be available in 2017-18 for a project to enhance the community.
17/054	ALL MEMBERS	To CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 1ST FEBRUARY 2017. Proposed by Cllr. M. Taylor, seconded by Cllr. S. Scrase, all in favour, resolution passed. To CONFIRM THE MINUTES OF THE PERSONNEL COMMITTEE MEETING HELD ON 21ST FEBRUARY 2017. Proposed by Cllr. M. Taylor, seconded by Cllr. A. Hannington, all in favour, resolution passed.
17/055	ALL MEMBERS	Notice Board at Creeping Hall Road. It was agreed that the cost of installation was too high and judged not to be cost effective. This installation will not go ahead. Proposed by Cllr. K. Brown, seconded by Cllr. P. Cope, all in favour, resolution passed.
17/056	ALL MEMBERS	Asset Register 2016/2017. It was confirmed that the new solar light near the bus shelter has been included and also added to our insurance. Asset Register for 2016/2017 confirmed and signed. Proposed by Cllr. M. Taylor, seconded by Cllr. A. Hannington, all in favour, resolution passed.
17/057	ALL MEMBERS	May 2017 Annual Parish Council Meeting (AGM) and Parish Council Meeting. Due to the number of Councillors being unavailable for the usual meeting date of the first Wednesday of each month, it was agreed to change the Annual Parish Council Meeting followed by the Parish Council meeting from 3 rd May 2017 to Wednesday 17 th May in the Small Committee Room, start time 7.00pm. Proposed by Cllr. M. Taylor, seconded by Cllr. A. Hannington, all in favour, resolution passed.
17/058	ALL MEMBERS	Councillor Training. Item 1. Cllr. P. Cope to attend Councillor training days at the EALC on 11 th and 18 th July 2017, at a cost of £80.00 per day. Proposed by Cllr. K. Brown, seconded by Cllr. A. Hannington, all in favour, resolution passed. Item 2. The Clerk to attend improving spelling, punctuation and grammar training at ACL Colchester on 10 th May 2017 at a cost of £16.50. Proposed by Cllr. S. Scrase, seconded by Cllr. K. Brown, all in favour, resolution passed.
17/059	ALL MEMBERS	Station Road LHP Traffic Calming Proposal. As Cllr. Anne Brown, was not present, Cllr. M. Taylor gave an update. It was agreed to request that another traffic survey should be carried out by Highways, and that data on range of speed, volume of traffic, weekday and weekends should be supplied. It was also noted the speed indicator device is not working correctly, informing vehicles of their speed after they have gone past. Clerk to contact Highways. Cllr. M. Taylor to contact ECC directly regarding traffic calming in Station Road. Also agreed Cllr. Peter

1 Signed.....
 Chairperson of the Parish Council

Date: 5th April 2017

		Chillingworth should do what he could to expedite matters with the LHP. Proposed by Cllr.M.Bowden, seconded by Cllr.K.Brown, all in favour, resolution passed.																											
17/060	ALL MEMBERS	Planning Matters. Ref: 163185 Virley Cottage, Colchester Road, Wakes Colne Colchester CO6 2BY. Erect house and associated garage. Objection – the proposal is for a significantly large dwelling, outside the village envelope. Concern was also raised regarding the access onto the A1124 which is known for road accidents. Proposed by Cllr. S. Scrase, seconded by Cllr. P. Cope, all in favour, resolution passed. Clerk to send comments into Colchester Borough Council.																											
17/061	CLERK	Financial Matters: 1) Financial Statement for March (Items to be approved for payment and signed as per payment schedule). <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T-MOBILE (For February)</td> <td>DD</td> <td>22.44</td> </tr> <tr> <td>123 REG (WEBSITE DOMAIN NAME RENEWAL)</td> <td>DD</td> <td>28.66</td> </tr> <tr> <td>DIANE JACOB (Salary for February)</td> <td>SO</td> <td>423.01</td> </tr> <tr> <td>ESSEX PENSION FUND (for February)</td> <td>SO</td> <td>103.10</td> </tr> <tr> <td>CHAPPEL & WAKES COLNE VILLAGE HALL INV.No.1201</td> <td>101012</td> <td>18.00</td> </tr> <tr> <td>DIANE JACOB (Expenses for February)</td> <td>101013</td> <td>37.58</td> </tr> <tr> <td>DIANE JACOB (Office Rent from March 2016 to March 2017)</td> <td>101014</td> <td>250.00</td> </tr> <tr> <td>EALC INV. No. 7940 (NEW COUNCILLOR PACK)</td> <td>101015</td> <td>17.00</td> </tr> </tbody> </table> Proposed by Cllr. K. Brown, seconded by Cllr. M. Bowden, all in favour, resolution passed. 2) Monthly Budget Statement. Received and noted.		CHEQUE No.	TOTAL	T-MOBILE (For February)	DD	22.44	123 REG (WEBSITE DOMAIN NAME RENEWAL)	DD	28.66	DIANE JACOB (Salary for February)	SO	423.01	ESSEX PENSION FUND (for February)	SO	103.10	CHAPPEL & WAKES COLNE VILLAGE HALL INV.No.1201	101012	18.00	DIANE JACOB (Expenses for February)	101013	37.58	DIANE JACOB (Office Rent from March 2016 to March 2017)	101014	250.00	EALC INV. No. 7940 (NEW COUNCILLOR PACK)	101015	17.00
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17/062	CLLR. M. TAYLOR	Station Approach. Lighting at the Railway – on Monday 27 th February Cllr. M. Taylor met with Chris Page and Andrew Barnes from Greater Anglia, on the station forecourt to review and discuss inadequate lighting of the footway. Contact to be made with the Community Rail Partnership to discuss possible funding for lights.																											
17/063	CLLR. K. BROWN	Parish Public Footpaths Working Group. A meeting has taken place, the current action plan has been updated. After the group, have walked their footpaths during March and April the 2017/18 action plan will be developed.																											
17/064	CLLR. S. SCRASE	Bures Road. There is some confusion regarding area under discussion. Clerk to contact Highways - item to be on next agenda.																											
17/065	CLERK	Clerk's Report Received and noted.																											
17/066	ALL MEMBERS	To Exclude the Press and Public. Public Bodies (Admission to Meetings) Act 1960 'That the public be excluded from the meeting during consideration of Agenda Item 17/067 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the Public Bodies (Admission to Meetings Act)1960 Section 1 Sub-section 2. Proposed by Cllr. M.Bowden, seconded by Cllr.K.Brown, all in favour, resolution passed.																											
17/067	ALL MEMBERS	Personnel Issues. Annual Appraisal. Annual Salary Increment. National Pay Scales. Office Rent. Funded Overtime. Payroll Provider Services. The Clerk's appraisal was discussed. It was agreed to: award the Clerk the Annual and National Salary Increment; increase the office rent by £10.00 per annum, it was agreed to award the Clerk 35 hours funded overtime in May 2017 for work in connection with the Quality Council Award. It was agreed to continue to use the services of Richard Edward Accounts as the payroll provider. The Clerk's contract of employment was signed by Chairman to reflect this. Proposed by Cllr. M. Bowden, seconded by Cllr. M. Taylor, all in favour, resolution passed.																											
17/068	ALL MEMBERS	Date of Next Meeting Parish Council Meeting Wednesday 5 th April (7.15pm). Note. Parish Council Meeting Wednesday 17 th May In the small committee room, start time 7.00pm (two meetings) (Date changed see item 17/057). Meeting closed at 8.49pm																											