

**Minutes of the Wakes Colne Parish Council Meeting held on
Wednesday 2nd March 2016 at 7.15pm in Wakes Colne Village Hall**

In the Chair: Cllr. S.Hounslow
 Present: Cllrs: Cllr. A. Hannington, Cllr. K Brown, Cllr. S. Scrase, Cllr. M. Bowden, Cllr. M. Taylor,
 Clerk: Mrs D. Jacob
 Also Present: Two Members of Public and One District Councillor

ITEM	PRESENTER	SUBJECT
16/040	CHAIRMAN	WELCOME AND APOLOGIES FOR ABSENCE. Apologies received and accepted from Cllr. H. Cresswell.
16/041	CHAIRMAN	DECLARATION OF INTERESTS. None.
16/042	CHAIRMAN	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST. No comments received.
16/043	ALL MEMBERS	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT. District Councillor Peter Chillingworth, reported on:- A large retail planning application at Tollgate Village, Colchester which turned down as it was against the local plan policies.
16/044	ALL MEMBERS	TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 3RD FEBRUARY 2016. Proposed by Cllr.S.Scrase, seconded by Cllr.M. Bowden, all in favour, resolution passed.
16/025	ALL MEMBERS	PLANNING MATTERS Ref: 160333 Sturgeons Farm, Middle Green, Wakes Colne, Colchester CO6 2BN Change of Use of Barns with minor extension to a Private Dwelling house, erection of car port/store and formation of new access. No Objection, proposed by Cllr.S. Scrase, seconded by Cllr. K. Brown all in favour. Ref: 160334 Sturgeons Farm, Middle Green, Wakes Colne, Colchester CO6 2BN Change of Use of Barns with minor extension to a Private Dwelling house, erection of car port/store and formation of new access. (160333 is a full application and 160334 is the listed building application to accompany it.) No Objection, proposed by Cllr.S. Scrase, seconded by Cllr. K. Brown all in favour. Ref: 160365 & 160457 Chappel And Wakes Colne Station, Station Road, Wakes Colne, Colchester CO6 2DS Approval of reserved matters following outline approval 121780.(New restoration and storage sheds and associated works. New pedestrian ramped access to station museum. Conversion of existing restoration shed to heritage centre. Removal of temporary building To send a letter outlining concerns regarding access, consultee list does not appear to include landowner, extending an existing railway line by 70m, and possible increase to the embankment. Clerk to send comments into Colchester Borough Council Planning Department.
16/046	ALL MEMBERS	PARISH EXISTING FOOTPATHS WORKING GROUP Item 1 and Item 2 To arrange a meeting between the Footpath Working Group and Public Rights of Way Officer, in order to discuss various issues. Proposed by Cllr.M.Taylor, seconded by Cllr.M.Bowden, all in favour, resolution passed.
16/047	ALL MEMBERS	ASSET REGISTER 2016 The Asset Register was confirmed and signed by the Chairperson. Proposed by Cllr. K.Brown, seconded by Cllr. M.Bowden, all in favour, resolution passed
16/048	ALL MEMBERS	THE QUEENS 90TH BIRTHDAY Event to be held by the Village Hall Management Committee on 23 rd April at the Village Hall. Clerk to write and inform parishioner.
16/049	ALL MEMBERS	30MPH SPEED LIMIT ON CREPPING HALL ROAD Parish Council members support this proposal, clerk to send a proposal to the LHP. Proposed by Cllr.M.Bowden, seconded by Cllr.M.Taylor, all in favour, resolution passed.

1 Signed:.....
 Chairperson of the Parish Council

Date: 6th April 2016

16/050	ALL MEMBERS	<p>FINANCIAL MATTERS: 1) FINANCIAL STATEMENT FOR FEBRUARY/MARCH 2016. (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE).</p> <table border="1" data-bbox="357 188 1227 806"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T-MOBILE (FOR FEBRUARY)</td> <td>DD</td> <td>12.56</td> </tr> <tr> <td>123 REG (E-MAIL ACCOUNT)</td> <td>DD</td> <td>28.66</td> </tr> <tr> <td>CHAPPEL & WAKES COLNE VILLAGE HALL CHEQUE NUMBER. 100926 STOPPED – REISSUED FOR HALL HIRE INV. 0978 & 0982 (FOR NOVEMBER AND DECEMBER 2015)</td> <td>CHQ 100936</td> <td>40.00</td> </tr> <tr> <td>COLCHESTER BOROUGH COUNCIL IN. 20128849 (APRIL-JUNE)</td> <td>CHQ 100937</td> <td>59.11</td> </tr> <tr> <td>COLCHESTER BOROUGH COUNCIL INV.20128850 (JULY-SEPT)</td> <td>CHQ 100938</td> <td>59.14</td> </tr> <tr> <td>COLCHESTER BOROUGH COUNCIL INV.20128851(OCT-DEC)</td> <td>CHQ 100939</td> <td>96.37</td> </tr> <tr> <td>COLCHESTER BOROUGH COUNCIL INV20128753(JAN-MARCH 2016 ELECTRICITY FOR STREET LIGHTING)</td> <td>CHQ 100940</td> <td>59.09</td> </tr> <tr> <td>MOW & MEND INV. 000357</td> <td>CHQ 100941</td> <td>44.00</td> </tr> <tr> <td>ESSEX PENSION FUND (FOR FEBRUARY)</td> <td>CHQ 100942</td> <td>96.43</td> </tr> <tr> <td>ESSEX PENSION FUND (FOR MARCH)</td> <td>CHQ 100943</td> <td>95.08</td> </tr> <tr> <td>DIANE JACOB (SALARY FOR FEBRUARY)</td> <td>CHQ 100944</td> <td>404.12</td> </tr> <tr> <td>DIANE JACOB (EXPENSES FOR FEBRUARY/MARCH)</td> <td>CHQ 100945</td> <td>21.06</td> </tr> <tr> <td>DIANE JACOB (OFFICE RENT FROM MARCH 2015 TO MARCH 2016)</td> <td>CHQ 100946</td> <td>250.00</td> </tr> <tr> <td>LOCAL COUNCIL PUBLIC ADVISORY SERVICE INV.534 (TRAINING)</td> <td>CHQ 100947</td> <td>25.00</td> </tr> <tr> <td>CHAPPEL & WAKES COLNE VILLAGE HALL INV.0997,0998,0999</td> <td>CHQ 100948</td> <td>55.00</td> </tr> </tbody> </table> <p>2) MONTHLY BUDGET STATEMENT, Council members instructed the Clerk to transfer £7,000.00 from the Current Account into the Saver Account.</p> <p>Proposed by Cllr. M. Bowden, Seconded by Cllr. M. Taylor, all in favour, resolution passed</p>		CHEQUE No.	TOTAL	T-MOBILE (FOR FEBRUARY)	DD	12.56	123 REG (E-MAIL ACCOUNT)	DD	28.66	CHAPPEL & WAKES COLNE VILLAGE HALL CHEQUE NUMBER. 100926 STOPPED – REISSUED FOR HALL HIRE INV. 0978 & 0982 (FOR NOVEMBER AND DECEMBER 2015)	CHQ 100936	40.00	COLCHESTER BOROUGH COUNCIL IN. 20128849 (APRIL-JUNE)	CHQ 100937	59.11	COLCHESTER BOROUGH COUNCIL INV.20128850 (JULY-SEPT)	CHQ 100938	59.14	COLCHESTER BOROUGH COUNCIL INV.20128851(OCT-DEC)	CHQ 100939	96.37	COLCHESTER BOROUGH COUNCIL INV20128753(JAN-MARCH 2016 ELECTRICITY FOR STREET LIGHTING)	CHQ 100940	59.09	MOW & MEND INV. 000357	CHQ 100941	44.00	ESSEX PENSION FUND (FOR FEBRUARY)	CHQ 100942	96.43	ESSEX PENSION FUND (FOR MARCH)	CHQ 100943	95.08	DIANE JACOB (SALARY FOR FEBRUARY)	CHQ 100944	404.12	DIANE JACOB (EXPENSES FOR FEBRUARY/MARCH)	CHQ 100945	21.06	DIANE JACOB (OFFICE RENT FROM MARCH 2015 TO MARCH 2016)	CHQ 100946	250.00	LOCAL COUNCIL PUBLIC ADVISORY SERVICE INV.534 (TRAINING)	CHQ 100947	25.00	CHAPPEL & WAKES COLNE VILLAGE HALL INV.0997,0998,0999	CHQ 100948	55.00
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16/051	CLERK	<p>CLERK'S REPORT Received and noted.</p>																																																
16/052	ALL MEMBERS	<p>TO EXCLUDE THE PRESS AND PUBLIC Public Bodies (Admission to Meetings) Act 1960 'That the public be excluded from the meeting during consideration of Agenda Item 16/053 and 16/054 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2. Proposed by Cllr.K.Brown, seconded by Cllr.M.Taylor, all in favour, resolution passed.</p>																																																
16/053	ALL MEMBERS	<p>LHP STATION ROAD No update available at present regarding Solicitors, it was agreed to spend a maximum of £150.00 on consultation fees. Proposed by Cllr. M. Taylor, seconded by Cllr.S. Scrase, all in favour, resolution passed.</p>																																																
16/054	ALL MEMBERS	<p>ANNUAL SALARY INCREMENT It was agreed to award the Clerk the Annual Salary Increment in accordance with contract of employment, contract of employment signed to reflect this. To arrange a performance Appraisal for the Clerk. Proposed by Cllr.M. Bowden, seconded by Cllr.K.Brown, all in favour, resolution passed.</p>																																																
16/055	ALL MEMBERS	<p>DATE OF NEXT MEETING 2RD March 2016 Meeting Closed at 8.55pm</p>																																																