

**Minutes of the monthly Wakes Colne Parish Council Meeting held on
Wednesday 5th March 2014 at 7.15pm in the Wakes Colne Village Hall.**

In the Chair: Cllr. S. Hounslow
 Present: Cllrs: Cllr. S. Scrase, Cllr. H. Cresswell, Cllr. A. Hannington, Cllr. K. Brown, Cllr. M. Taylor, Cllr. M. Bowden
 Clerk: Mrs D. Jacob
 Also Present: Four members of the public

ITEM	PRESENTER	SUBJECT
14/019	CHAIRMAN	WELCOME AND APOLOGIES FOR ABSENCE. Chairman welcomed everyone. No Apologies of absence.
14/020	CHAIRMAN	DECLARATION OF INTERESTS. Non-Pecuniary interest from Cllr. S. Scrase with regard to item 14/025 and 14/029.
14/021	CHAIRMAN	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST. A member of the public commented on the amount of pot holes, in the village.
14/022	CHAIRMAN	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT. Cllr. Peter Chillingworth, reported on the following. Council tax not going to increase (it has been frozen for this year). Vernons Road pot holes have red marks around them.
14/023	CHAIRMAN	TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 22ND JANUARY 2014 Minutes approved, and signed. Proposed by Cllr. S. Scrase, seconded by Cllr. M. Bowden, all in favour.
14/024	CLERK	CLERKS REPORT Received and noted.
14/025	ALL MEMBERS	GRASS CUTTING 2014 Cllr. Scrase left the room. Considered the three quotations received, agreed to award the contact to Mow and Mend, at a total cost of £234.00 per annum. Proposed by Cllr. M. Bowden, seconded by Cllr. M. Taylor.
14/026	ALL MEMBERS	PUBLIC NEIGHBOURHOOD WATCH MEETING It was agreed Tuesday 8 th April or Thursday 10 th April would be preferable. Clerk to contact Chappel Parish Council regarding help with the distribution of leaflets etc and Essex Police and the Village Hall.
14/027	ALL MEMBERS	100TH ANNIVERSARY OF WW1 Suggestions, to obtain a price for sending pupils from Chapel Primary School on an educational trip. Chairman to contact the Head Teacher to discuss this and also the cost involved and or possible alternatives. To be placed on the agenda for next month.
14/028	ALL MEMBERS	TRAINING <ol style="list-style-type: none"> To discuss Councillor's training course arranged by Chappel Parish Council in conjunction with the EALC, to be held in the Village Hall on 17th March. To discuss the Clerk attending a Pension Workshop Course to be held at the EALC on 13th March. Item 1, Cllr. A. Hannington, Cllr. H. Cresswell and Cllr. S. Scrase would like to attend – Proposed by Cllr. S. Hounslow, seconded by Cllr. K. Brown – all in favour. Item 2, The Clerk should attend proposed by Cllr. S. Hounslow, seconded by Cllr. H. Cresswell – all in favour.
14/029	ALL MEMBERS	BUS SHELTER SEATS To repair the bus shelter seats, awarded to Mow & Mend at a total cost of £45.00. Proposed by Cllr. A. Hannington, seconded by Cllr. K. Brown, all in favour – resolution passed
14/030	ALL MEMBERS	ALL SAINTS CHURCH WAKES CONE Discussions took place regarding a possible increase in grant donation to the maintenance of the church yard. Agreed to grant a total of £750.00 Proposed by Cllr. M. Taylor, seconded by Cllr. H. Cresswell, all in favour. Resolution passed.
14/031	ALL MEMBERS	PLANNING MATTERS ITEM 1. REF – 111557 EXTERIOR LIGHTING AT WAKES HALL LODGES Clerk to contact enforcement to enquire if the Lights should be this bright in a rural area and incompliance with the planning conditions. Clerk also to cc in White Colne Parish Council who brought this item to our attention. Proposed by Cllr. H. Cresswell, seconded by Cllr. M. Bowden, all in favour ITEM 2. REF - 140579 WAKES HALL FARM HOUSE, WAKES HALL, COLCHESTER ROAD, WAKES COLNE COLCHESTER CO6 2AZ STEEL PORTAL FRAMED AGRICULTURAL STORE – No comment but to point out security lightning in a rural area.

1 **Signed:.....**
Chairperson of the Parish Council

Date:.....

14/032	ALL MEMBERS	PROPOSED CAMP SITE IN WAKES COLNE (INFORMED BY CHAPPEL PARISH COUNCIL) Field to south of Fishing Lake at Timberlands Farm - No planning required – so no comment.																														
14/033	CLLR.M.TAYLOR	AGM - MILLENNIUM GREEN TRUST Cllr. M. Taylor reported that she had attended the meeting, received a copy of the Chairmans report and accounts, nothing exceptional to report, new boards of Directors proceeding in an orderly way. Fundraising etc. to keep the grounds in order, 3 new trees purchased																														
14/034	CLL. K. BROWN	HOUSING SURVEY NEEDS A meeting has taken place between RCCE and Housing Survey Needs working group. Survey would need to be carried out to see if affordable housing is required in Wakes Colne. Details for a decision will be available at the next meeting. To be placed on the agenda for April.																														
14/035	CLLR. M. TAYLOR	PARISH FOOTPATH WORKING GROUP Several meetings have taken place, surveys, volunteers, date and everything in place to carryout work. This had to be cancelled due to risk assessments etc, Very disappointing. Cllr. K. Brown to liaise directly with Rob Venerables Public Rights of Way officer at Essex County Council. Cllr. Taylor will revise work plan schedule. To be placed on the agenda for April. Chairman thanked the working group for all their hard work.																														
14/036	ALL MEMBERS	CLEARANCE OF FOOTPATHS IN THE PARISH OF WAKES COLNE Risk-assessment record re-adopted. Proposed by Cllr. S. Hounslow, seconded by Cllr. S. Scrase, all in favour.																														
14/037	CLLR. S. SCRASE	BROADBAND Some confusion regarding post code replies etc. Roadshow due to be held but not notified in time. Still very slow taking about 2015 next year hopefully.																														
14/038	CLLR. S. SCRASE	COMMUNITY SPEED WATCH On-going – still awaiting an update. To be placed on the April agenda.																														
14/039	CLERK	<p>FINANCIAL MATTERS: FINANCIAL STATEMENT FOR FEBRUARY/MARCH 2014 (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED PER PAYMENT SCHEDULE).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T-MOBILE (for February)</td> <td>DD</td> <td>12.32</td> </tr> <tr> <td>ESSEX PENSION FUND(for February)</td> <td>DD</td> <td>80.68</td> </tr> <tr> <td>123 REG (EMAIL ACCOUNT)</td> <td>DD</td> <td>14.26</td> </tr> <tr> <td>CHAPPEL & WAKES COLNE VILLAGE HALL (HIRE FOR MARCH)</td> <td>100787</td> <td>15.00</td> </tr> <tr> <td>CHAPPEL & WAKES COLNE VILLAGE HALL EMERGENCY GRANT MINUTE No. 13/225 VOID</td> <td>100788</td> <td>600.00</td> </tr> <tr> <td>DIANE JACOB (Salary for February)</td> <td>100789</td> <td>367.36</td> </tr> <tr> <td>DIANE JACOB (Expenses February 2014)</td> <td>100790</td> <td>5.18</td> </tr> <tr> <td>DIANE JACOB (OFFICE RENT FROM MARCH 2013 TO MARCH 2014)</td> <td>100791</td> <td>250.00</td> </tr> <tr> <td>CHAPPEL & WAKES COLNE VILLAGE HALL EMERGENCY GRANT MINUTE No. 13/225</td> <td>100792</td> <td>400.00</td> </tr> </tbody> </table> <p>IT WAS NOTED THAT THE COUNCIL HAD NOT RECEIVED ALL THE NECESSARY INFORMATION TO PAY CHEQUE NUMBER 100788 (THIS CHEQUE WAS VOID) A NEW CHEQUE WAS MADE OUT FOR £400.00 TO CHAPPEL AND WAKES COLNE VILLAGE HALL CHEQUE No. 100792. (RE: MINUTE 13/225). WHEN THE FURTHER INFORMATION IS RECEIVED A CHEQUE FOR £200.00 CAN BE RAISED.</p> <p>MONTHLY BUDGET STATEMENT.</p> <p>Proposed by Cllr. H. Creswell, seconded by Cllr. M. Bowden, all in favour – resolution passed.</p>		CHEQUE No.	TOTAL	T-MOBILE (for February)	DD	12.32	ESSEX PENSION FUND(for February)	DD	80.68	123 REG (EMAIL ACCOUNT)	DD	14.26	CHAPPEL & WAKES COLNE VILLAGE HALL (HIRE FOR MARCH)	100787	15.00	CHAPPEL & WAKES COLNE VILLAGE HALL EMERGENCY GRANT MINUTE No. 13/225 VOID	100788	600.00	DIANE JACOB (Salary for February)	100789	367.36	DIANE JACOB (Expenses February 2014)	100790	5.18	DIANE JACOB (OFFICE RENT FROM MARCH 2013 TO MARCH 2014)	100791	250.00	CHAPPEL & WAKES COLNE VILLAGE HALL EMERGENCY GRANT MINUTE No. 13/225	100792	400.00
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14/017	ALL MEMBERS	PROPOSED PUBLIC FOOTPATH VIA EARM LAND Latest from EARM is that they are still interested in selling the land. Cllr. A. Hannington and Cllr. S. Scrase to have an informal meeting with EARM to clarify the position regarding this item. To bring an update back to the next meeting. Clerk to arrange meeting and send dates etc to EARM. Proposed by Cllr. S. Hounslow, seconded by Cllr. S. Scrase, all in favour																														
14/018	ALL MEMBERS	DATE OF NEXT MEETING MEETING CLOSED AT 9.30PM. NEXT MEETING WEDNESDAY 2ND APRIL 2014.																														