

**Minutes of the Wakes Colne Parish Council Meeting held on
Wednesday 28th June 2023 at 7.15pm in Chappel & Wakes Colne Village Hall**

In the Chair: Cllr. Stocker

Present: Cllr. J. Fisher, Cllr. S. Latarche and Cllr. H. Wastenev

Parish Clerk: Mrs D. Jacob

Cllr. Barber and Cllr. Sunnucks

One member of the public

	PRESENTER	SUBJECT
23/112	All Member	To elect the Chairman. Cllr. Stocker was elected Chairman. Proposed by Cllr. Wastenev, seconded by Cllr. Fisher; all in favour, resolution passed. Chairman's Declaration of Office. Signed by Cllr. Stocker.
23/113	All Members	Welcome and Apologies for Absence. The Chairwoman welcomed everyone. No apologies for absence received.
23/114	All Members	Declaration of Interests. A non-pecuniary declaration of interest (Para 8.1 of Wakes Colne Parish Council's Code of Conduct) was received and accepted from Cllr. Latarche relating to agenda item number 23/118 Item 2 Ref 231319 because she knows the applicant. A non-pecuniary declaration of interest (Para 8.1 of Wakes Colne Parish Council's Code of Conduct) was received and accepted from Cllr. Stocker relating to agenda item number 23/118 Item 2 Ref 231328 because she knows the applicant.
23/115	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. A member of the public attended the meeting to discuss the VAS in Station Road and the VAS along the A1124 outside the village hall. The VAS in Station Road works intermittently Cllr Barber to arrange for it to be recalibrated. The VAS along the A1124 outside the village hall is now fully operational, no further action required.
23/116	All Members	Ward and County Councillors to address the members if present. Cllr. Barber reported on LHP matter item 21119, flooding signage, Highways funding still available to be rolled over to the new financial year should be approved by the end of July. Station Road – 20mph permanently or variable at busy times of the day are the options Highways are currently considering, awaiting recommendation, this will be a priority scheme to be put down within current policies. Review of new policies taking place. Digi Bus – Transport scheme – points of interest patterns of transport currently under review. Cllr. Sunnucks reported on the public consultation process under way regarding pylons. A route has been put forward and public meetings will take place. Colchester city council has issued its master plan mainly relating to the city centre also under consultation.
23/117	All Members	Minutes. Item 1. To confirm the draft minutes of the Annual Parish Meeting held on 10 th May 2023 Having been agreed by those who were present, the Chairwoman signed them as being a true and accurate record. Proposed by Cllr. Wastenev, seconded by Cllr. Fisher; all in favour, resolution passed. Item 2. To confirm the draft minutes of the Parish Council Meeting held on 10 th May 2023 Having been agreed by those who were present, the Chairwoman signed them as being a true and accurate record.

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Signed.....
Chairman of the Parish Council

Date: 19 July 2023

		Proposed by Cllr. Latarche, seconded by Cllr. Fisher; all in favour, resolution passed.
23/118	All Members	<p>Planning Matters.</p> <p>Item 1. Updates. The Post Office application has been approved.</p> <p>Item 2. New Applications.</p> <p>Ref: 231319</p> <p>Location: Little Loveney Hall, Upper Green, Wakes Colne Colchester CO6 2BH</p> <p>Description: Change of use of existing sheep pasture and construction of equestrian ménage for the training of horses.</p> <p>No Objection</p> <p>Proposed by Cllr. Stocker, seconded by Cllr. Fisher; all in favour, resolution passed.</p> <p>Ref: 231328</p> <p>Location: Jupes Hill House, Bures Road, Wakes Colne Colchester CO6 2BB</p> <p>Description: The proposal is an application for the installation of a roof and ground mount solar PV system. The ground mounted solar PV system is made up of x24 415w panels with the capacity to generate up to 9.96kWp.</p> <p>No objection</p> <p>Proposed by Cllr. Fisher, seconded by Cllr. Wastaney; all in favour, resolution passed.</p>
23/119	All Members	<p>Matters Arising from previous minutes.</p> <p>Item 1. Previous minute number 21/074 Flooding near the Post Office – signage funded update by Cllr Barber, see item 23/116 above.</p>
23/120	All Members	<p>Bus shelter light – Previous minute number 23/072 update, Solar light has a new SIM card installed and activated, it has been cleaned and tested, ready for the installation.</p> <p>Item 1. A quote for installation for £550.00 plus VAT was approved.</p> <p>Proposed by Cllr. Latarche, seconded by Cllr. Wastaney; all in favour, resolution passed.</p> <p>Item 2. The quotation for 4-years data SIM cost £320.00 plus VAT was approved.</p> <p>Proposed by Cllr. Latarche, seconded by Cllr. Wastaney; all in favour, resolution passed.</p>
23/121	All Members	<p>Highways.</p> <p>Item 1. Station Road – acknowledgement received 6th May 2021 - no new reference number; update from Cllr Barber see item 23/116 above.</p> <p>Item 2. Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018 - survey carried out, see item 2; update from Cllr. Barber.</p>
23/122	All Members	<p>Footpaths.</p> <p>Item 1. Footpaths update. Cllr. Fisher reported that the Whistle Walk footpath has been cleared, and that the working group will be meeting up again in August, more volunteers required.</p> <p>Item 2. The footpath walks booklets to be distributed in the pubs, post office, churches, school, Wakes Hall Holiday lodges and village hall, facebook and website.</p> <p>Proposed by Cllr. Fisher, seconded by Cllr. Stocker; all in favour, resolution passed.</p>
23/123	All Members	<p>Parish Council Strimmer.</p> <p>It was discussed and approved to sell the very large/heavy industrial petrol strimmer and to remove it from the asset register.</p> <p>Proposed by Cllr. Fisher, seconded by Cllr. Latarche; all in favour, resolution passed.</p>
23/124	All Members	<p>Coronation Picnic event.</p> <p>It was agreed to donate £31.26 towards the event, thanks expressed to all the volunteers.</p> <p>Proposed by Cllr. Latarche, seconded by Cllr. Stocker; all in favour, resolution passed.</p>
23/125	All Members	<p>Salt Bag Partnership Scheme for Winter 2023/24.</p> <p>It was agreed that we do require salt and to stay in the scheme.</p> <p>Proposed by Cllr. Stocker, seconded by Cllr. Fisher; all in favour, resolution passed.</p>
23/126	All Members	<p>Locality Budget and Levelling Up Fund.</p> <p>To discuss and consider if the Parish Council would like to apply for this funding via Cllr Barber to put towards a project. No projects at present.</p>

23/127	All Members	EALC Community Initiative Fund. To discuss and consider if the Parish Council would like to apply for this funding via the EALC to put towards a project. No projects at present.																																																						
23/128	All Members	Encouraging Residents Participation and Feedback. To discuss WCPC policy for communicating with residents outside of the formal Agenda & Minutes, which encourages their participation and feedback. It was agreed that we respond to all communications from members of the public. Proposed by Cllr. Stocker, seconded by Cllr. Fisher; all in favour, resolution passed.																																																						
23/129	All Members	To receive reports from outside bodies, training courses, representatives on village committees and Parish Council working groups. Cllr. Stoker reported that she had attended training and that it had been very informative.																																																						
23/130	All Members	Vehicle Activated Signs. To discuss the two Vehicle Activated Signs in Wakes Colne, sited in Station Road and outside the village hall along the A1124. See item 23/115. It was noted that the iPad that operates the VAS along the A1124 outside the village hall and the key for the unit is being held by Cllr. Stocker.																																																						
23/131	All Members	Clerk's Report. Received and noted.																																																						
23/132	All Members	<p>Financial Matters.</p> <p>1) Financial Statement for May (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>EE Inv. No. V02106442569 (Calls made in May)</td> <td>DD</td> <td>18.47</td> </tr> <tr> <td>JPB Landscapes Ltd (Inv. No. 197)</td> <td>101516</td> <td>72.00</td> </tr> <tr> <td>M. Taylor (reimbursement for plants for jubilee planters)</td> <td>101517</td> <td>70.40</td> </tr> <tr> <td>JPB Landscapes Ltd (Inv. No. 215)</td> <td>101518</td> <td>84.00</td> </tr> <tr> <td>Colchester City Council Inv. 20199293 uncontested election</td> <td>101519</td> <td>64.00</td> </tr> <tr> <td>Mrs L. Goodchild (reimbursement for Coronation event)</td> <td>101520</td> <td>31.26</td> </tr> <tr> <td>A & J Lighting Solutions Ltd (Inv. No. 37344)</td> <td>DD</td> <td>55.66</td> </tr> <tr> <td>Chappel & Wakes Colne Village Hall (Inv. No. 0523)</td> <td>101521</td> <td>32.00</td> </tr> <tr> <td>EALC (Inv. No. 16834 Cllr Training)</td> <td>101522</td> <td>288.00</td> </tr> <tr> <td>D. Jacob (Salary for June)</td> <td>SO</td> <td>650.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for June)</td> <td>101523</td> <td>22.33</td> </tr> <tr> <td>Essex Pension Fund (for June)</td> <td>SO</td> <td>210.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for June)</td> <td>101524</td> <td>5.89</td> </tr> <tr> <td>HM Revenue & Customs (For June)</td> <td>101525</td> <td>2.40</td> </tr> <tr> <td>D. Jacob (expenses for May as per receipts)</td> <td>101526</td> <td>62.19</td> </tr> <tr> <td>Richard Edwards (Payroll provider Inv. No. 50136)</td> <td>101527</td> <td>89.64</td> </tr> <tr> <td>EE Inv. No. V02116250479</td> <td>DD</td> <td>21.26</td> </tr> </tbody> </table> <p>Proposed by Cllr. Latarche, seconded by Cllr. Fisher; all in favour, resolution passed.</p> <p>2) Monthly Budget Statement. Received and noted.</p> <p>Confirmation of Notice of Public Rights and publication of audited annual governance and accountability return 2023/2023. To confirm the notice of public rights and publication of annual governance and accountability return has been displayed between 5th June 2023 and 14th July 2023.</p>		CHEQUE NO.	TOTAL	EE Inv. No. V02106442569 (Calls made in May)	DD	18.47	JPB Landscapes Ltd (Inv. No. 197)	101516	72.00	M. Taylor (reimbursement for plants for jubilee planters)	101517	70.40	JPB Landscapes Ltd (Inv. No. 215)	101518	84.00	Colchester City Council Inv. 20199293 uncontested election	101519	64.00	Mrs L. Goodchild (reimbursement for Coronation event)	101520	31.26	A & J Lighting Solutions Ltd (Inv. No. 37344)	DD	55.66	Chappel & Wakes Colne Village Hall (Inv. No. 0523)	101521	32.00	EALC (Inv. No. 16834 Cllr Training)	101522	288.00	D. Jacob (Salary for June)	SO	650.00	D. Jacob (Salary adjustment for June)	101523	22.33	Essex Pension Fund (for June)	SO	210.00	Essex Pension Fund (Adjustment for June)	101524	5.89	HM Revenue & Customs (For June)	101525	2.40	D. Jacob (expenses for May as per receipts)	101526	62.19	Richard Edwards (Payroll provider Inv. No. 50136)	101527	89.64	EE Inv. No. V02116250479	DD	21.26
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23/133	All Members	Vacancy on Wakes Colne Parish Council. Update and discussion, we currently have three vacancies on Wakes Colne Parish Council. If anyone is interested, in joining Wakes Colne Parish Council, please contact the Clerk for an application form.
22/134	All Members	Date of Next Meeting. Parish Council Meeting 19 th July (7.15pm). (Note meeting date changed). No meeting in August. Parish Council Meeting 6 th September (7.15pm).

Meeting closed at 9.15pm.

Signed.....
Chairman of the Parish Council

Date: 19 July 2023