

**Minutes of the Wakes Colne Parish Council Meeting held on
Wednesday 2nd June 2021 at 7.15pm in Chappel & Wakes Colne Village Hall**

In the Chair: Cllr. M. Taylor

Present: : Cllr. E. Coney, Cllr. J. Fisher, Cllr. S. Latache, Cllr. F. Mead, Cllr. H. Wastenev

Clerk: Mrs D. Jacob

Two members of the public.

	PRESENTER	SUBJECT
21/109	All Members	<p>Welcome & Apologies for Absence. The Chairwoman welcomed all and asked everyone if they wanted to remove their masks, which was unanimously agreed. Everyone introduced themselves as this was the first meeting in person since February 2020 and several members were new. No apologies for absence received.</p>
21/110	All Members	<p>To elect the Vice-Chairman. Cllr. Mead was elected Vice-Chairman. Proposed by Cllr. Taylor, seconded by Cllr. Latache, all in favour, resolution passed.</p>
21/111	All Members	<p>Declaration of Interests. Received from Cllr. Coney regarding item number 21/115.</p>
21/112	All Members	<p>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. A member of the public spoke regarding speeding traffic through the village along the A1124 and the Chairwoman expressed thanks to the Speedwatch team.</p>
21/113	All Members	<p>Ward and County Councillors to address the members if present. Ward Cllr. Peter Chillingworth, who supplied a report in advance, welcomed the public meeting. He reported that as a result of the local elections on 6th May, Darius Laws was elected to replace Christopher Arnold in the Rural North ward, where he will work mainly in the central parishes of the ward around Great Horkesley. Peter will continue working in the western parishes. He welcomed Lewis Barber on his election as our County Councillor for the Constable Division to replace Anne Brown. Co. Cllr. Barber covers Rural North and several other parishes, such as West Bergholt, Eight Ash Green, Aldham and Marks Tey. The election has also seen a change in the Borough Council administration in Colchester. Although there was little change in most wards, the 3 Highwoods Independent members decided to support the Conservatives who, with 23 members, are by far the largest group (Lib Dems 12 seats, Labour 11, and Greens 2). The new CBC Leader is Paul Dundas. As there has still not been any response from the Environment Agency, Cllr. Chillingworth has written to the area EA officer in the hope that he will respond and provide the advice on mobile flood barriers and possible funding that is needed at the Post Office. As a response to our request for more local information on how parish councils can support environmental sustainability, Cllr. Chillingworth reported that there will be an online presentation June 24th 6pm. A link will be available later. Co. Cllr. Lewis Barber reported that he and the Chairwoman held two meetings, one via zoom and one on-site meeting, and he is now fully informed of the outstanding Highway issues in Wakes Colne and that he will try to drive these forward to be resolved. It was discussed and agreed that Highways need to communicate more clearly with the local community. Speed indicator signs were discussed and Cllr. Barber confirmed that Parish Councils could purchase them, however the LHP would still have to approve the sites on where they could be placed, even though the Speedwatch team have authorised sites. Cllr. Barber offered to try to arrange an appointment at a forthcoming Highways Surgery meeting to discuss local needs again. Discussion also took place regarding Neighbourhood plans and their potential benefit. It was confirmed that development of the Local Plan is still ongoing at Colchester Borough Council.</p>

21/114	All Members	<p>Minutes.</p> <p>Item 1. To confirm the minutes of the Annual Parish Meeting held on 5th May 2021. Amendment to minutes to add Cllr. Wastenev to the Footpath Working Group. Proposed by Cllr. Latarche, seconded by Cllr. Mead, all in favour, resolution passed.</p> <p>Item 2. To confirm the minutes of the Parish Council meeting held on 5th May 2021. Proposed by Cllr. Mead, seconded by Cllr. Fisher, all in favour, resolution passed.</p>
21/115	All Members	<p>The Chairwoman gave an update on planning decisions since the previous meeting.</p> <p>Planning Matters.</p> <p>Ref: 211486</p> <p>Lundie, Lower Green, Wakes Colne Colchester CO6 2AZ</p> <p>Extensions and alterations to existing dwelling and rear extension to existing garage. No objection.</p> <p>Proposed by Cllr. Wastenev, seconded by Cllr. Latarche, all in favour, resolution passed.</p> <p>Application No.211484 received on date of meeting but not all councillors had time to review, so extension sought.</p>
21/116	All Members	<p>Council Documents/Policies.</p> <p>To consider adopting the Covid 19 Risk Assessment.</p> <p>Proposed by Cllr. Fisher, seconded by Cllr. Wastenev, all in favour, resolution passed.</p>
21/117	All Members	<p>Matters Arising from previous minutes.</p> <p>Item 1. Previous minute number 21/071 Greensward -The verge outside the Post Office, Swan Street and the Corner of Station Road/Approach – work to commence on 16th August 2021.</p> <p>Item 2. Previous minute number 21/072 Facebook Page – update by Cllr Latarche: draft policy circulated prior to meeting; it was agreed to trial a WCPC Facebook page and for it to be reviewed in October. The policy was adopted with the addition of a cross reference that it will be operated in line with the Social Media Policy, and for Item 5 of that policy to include a mention of the WCPC Facebook page. Proposed by Cllr. Mead, seconded by Cllr. Fisher, all in favour, resolution passed.</p> <p>Item 3. Previous minute number 21/074 Flooding near the Post Office – as Item 21/113, awaiting a visit from the Environment Agency ongoing; to be on next agenda.</p> <p>Item 4. Previous minute number 21/077 Neighbourhood Plan – as previously agreed, joint consultation with CPC to be placed in the Village Reporter and on Facebook requesting community opinion and response; ongoing to be on next agenda.</p> <p>Item 5. Previous minute number 20/198 Information Pack – it was agreed to prepare and print a contact list and for it to be delivered by Cllrs along with the Annual Report for 2020/21 and the reprinted Lost Chappel and Wakes Colne booklets.</p> <p>Item 6. Previous minute number 21/105 Solar Cats Eyes – further information required; to be reviewed in October.</p> <p>Proposed by Cllr. Taylor, seconded by Cllr. Coney, all in favour, resolution passed.</p> <p>Item 7. Plant and Seed Swap – Grand Opening by County Cllr Lewis Barber on Saturday 12th June at 11.30am at the Bus Shelter near the PO.</p>
21/118	All Members	<p>Highways.</p> <p>Item 1. Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018 - survey carried out. Unlikely to proceed.</p> <p>Item 2. Lane Road - Signs Narrow Road – LHP Proposal sent 11.03.21. Ref: LCOL202027 received 6th May 2021.</p> <p>Item 3. Station Road – acknowledgement received 6th May 2021 - no new reference number.</p>
21/119	All Members	<p>A1124.</p> <p>Vegetation overgrowth and reduced width of pavement from the Church down to the village hall along A1124 to consider quote. Potential contractor still awaiting permission/a licence to be issued from Highways for traffic lights which are required to remove the soil safely; then quote can be supplied for consideration. Ongoing to be on next agenda.</p>
21/120	Cllr Fisher	<p>Footpaths.</p> <p>Report by Cllr. Fisher that a Footpath Working Group meeting is scheduled to take place on 9th June. Footpath 15 is still closed and signage is not very good. New footpath walks pamphlet revisions actively ongoing.</p>
21/121	All Members	<p>Clerk's Report. Received and noted.</p>

21/122	All Members	<p>Financial Matters.</p> <p>1) Financial Statement for May/June (Items to be approved for payment and signed as per payment schedule).</p> <table border="1" data-bbox="375 174 1347 591"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>BHIB Ltd. (Insurance) (Inv. No. LC002018-518675)</td> <td>101298</td> <td>438.77</td> </tr> <tr> <td>EALC (Inv. 14137) New Cllr. Briefing</td> <td>101299</td> <td>54.00</td> </tr> <tr> <td>JPB Landscapes Ltd (Inv. No. 1206)</td> <td>101300</td> <td>60.00</td> </tr> <tr> <td>MCR Carpentry and Property Maintenance (Plant & Seed Swap)</td> <td>101301</td> <td>230.00</td> </tr> <tr> <td>D. Jacob (Expenses for May, see receipts)</td> <td>101302</td> <td>135.18</td> </tr> <tr> <td>EE Mobile (For May V01872548202)</td> <td>DD</td> <td>21.43</td> </tr> <tr> <td>D. Jacob (Salary for June)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for June)</td> <td>101303</td> <td>40.18</td> </tr> <tr> <td>HM Revenue & Customs (for June)</td> <td>101304</td> <td>2.00</td> </tr> <tr> <td>Essex Pension Fund (for June)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for June)</td> <td>101305</td> <td>22.92</td> </tr> </tbody> </table> <p>2) MONTHLY BUDGET STATEMENT. Received and noted.</p> <p>Proposed by Cllr. Latarche, seconded by Cllr. Wastenev, all in favour, resolution passed.</p> <p>Confirmation of Notice of Public Rights and publication of unaudited annual governance and accountability return 2020/2021. To confirm that the notice will be placed on the website and noticeboard on the 7th June. The period of notice will be from 14th June till 23rd July.</p>		CHEQUE No.	TOTAL	BHIB Ltd. (Insurance) (Inv. No. LC002018-518675)	101298	438.77	EALC (Inv. 14137) New Cllr. Briefing	101299	54.00	JPB Landscapes Ltd (Inv. No. 1206)	101300	60.00	MCR Carpentry and Property Maintenance (Plant & Seed Swap)	101301	230.00	D. Jacob (Expenses for May, see receipts)	101302	135.18	EE Mobile (For May V01872548202)	DD	21.43	D. Jacob (Salary for June)	SO	500.00	D. Jacob (Salary adjustment for June)	101303	40.18	HM Revenue & Customs (for June)	101304	2.00	Essex Pension Fund (for June)	SO	140.00	Essex Pension Fund (Adjustment for June)	101305	22.92
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21/123	All Members	<p>Date of Next Meeting.</p> <p>Parish Council Meeting 7th July at 7.15pm in the Village Hall.</p>																																				

Meeting Closed at 10.02pm.