

**Minutes of the Wakes Colne Parish Council Meeting held on
Wednesday 5th June at 7.15pm in Chappel & Wakes Colne Village Hall**

In the Chair: Cllr. S. Scrase
 Present: Cllrs: Cllr. M. Bowden, Cllr. K. Brown, Cllr. M. Taylor
 Clerk: Mrs D. Jacob
 Three members of the public.

	PRESENTER	SUBJECT
19/113	All Members	Welcome & Apologies for Absence. No apologies for absence received.
19/114	All Members	Declaration of Interests. Received from Cllr. M. Bowden regarding item number 19/118.
19/115	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. A member of the public will be objecting to planning application number 19/118, as over- development on a small plot. Site line and encroachment on to neighbouring property. Planning creep. A member of the public confirmed that there was no further update regarding broadband, and that he would invite County Broadband to attend the village fete.
19/116	All Members	Ward and County Councillors to address the members if present. Cllr. Anne Brown reported that, in response to our ongoing communications requesting traffic calming in Station Road, a 20-minute on-site meeting in Station Road would take place with Cllr. Kevin Bentley and relevant professional staff in or before September 2019 (exact date/time etc to be confirmed). Work is to be carried out on A1124; see Local Highways website regarding traffic speed. Highway rangers to look at signage in Wakes Colne. VAS Sign would be a good idea to be shared between parishes along A1124.
19/117	All Members	Minutes. To confirm the minutes of the Annual Parish Meeting held on 8 th May 2019. To confirm the minutes of the Parish Council meeting held on 8 th May 2019. To confirm the minutes of the Annual Parish Assembly held on 21 st May 2019. Proposed by Cllr. M. Bowden, seconded by Cllr. K. Brown, all in favour, resolution passed.
19/118	All Members	Planning Matters. Cllr. M. Bowden left the room. Ref: 191230 Longacre Bungalow, Colchester Road, Wakes Colne Colchester CO6 2BY Proposed new annexe and cart lodge. It was noted that the drawings were inconsistent, referring to a cart lodge and then to a garage. Over-development within a small plot, site line and encroachment onto neighbouring property. Objection Proposed by Cllr. M. Taylor, seconded by Cllr. K. Brown, all in favour, resolution passed. Cllr. M. Bowden returned to the meeting. Ref: 191295 and 191206 Bretts Farm, Wakes Colne, Colchester, Essex Proposed erection of flint wall. It was noted that application number 191295 could not be opened on line to view and that 191206 was for a very nice flint wall. No objection. Proposed by Cllr. M. Bowden, seconded by Cllr. S. Scrase, all in favour, resolution passed. TO CONSIDER ANY APPLICATIONS RECEIVED
19/119	All Members	Broadband. Deferred until further contact with County Broadband.
19/120	All Members	Parish Public Footpaths Working Group. Footpath 3 across the Cricket Pitch – blackthorn had been cut back from across the entrance.
19/121	All Members	Annual Report 2018-2019. It was agreed, subject to a few minor amendments, to print 200 copies at £60.00; format etc to remain the same as previous years. Proposed by Cllr K. Brown, seconded by Cllr. M. Taylor, all in favour, resolution passed.

19/122	All Members	<p>Litter Pick. The next date for the next litter pick will be week commencing 16th September 2019. Proposed by Cllr. K. Brown, seconded by Cllr M. Bowden, all in favour, resolution passed.</p>																																	
19/123	All Members	<p>Salt Bag Partnership 2019/2020. Wakes Colne Parish Council to continue to take part in the scheme, but no salt required this year. Proposed by Cllr. M. Bowden, seconded by Cllr. M. Taylor, all in favour, resolution passed.</p>																																	
19/124	All Members	<p>Highways. Station Road – Update, refer to information under item number 19/116.</p>																																	
19/125	Cllr. M. Taylor	<p>Data Protection. Some of the implications of recent legal advice on personal data and security were discussed and it was decided not to publish Councillors’ e-mail addresses or phone numbers on the website. All contact to be via the Clerk. Proposed by Cllr. M. Taylor, seconded by Cllr. M. Bowden, all in favour, resolution passed.</p>																																	
19/126	Cllr. S. Scrase	<p>Projects the Council wants to initiate during 2019/2020. Proposal by Cllr. S. Scrase for a ‘Proud of Wakes Colne Village Campaign’, designed to give the Village a bit of a lift and involve parishioners in thinking about the Village. Further information required; discussion deferred until next meeting</p>																																	
19/127	All Members	<p>To re-adopt Council Documents/Policies. Community Emergency Plan (Readopted). Business Plan (Deferred until next meeting). Proposed by Cllr. K. Brown, seconded by Cllr. M. Bowden, all in favour, resolution passed.</p>																																	
19/128	All Members	<p>Financial Matters.</p> <p>1) Financial Statement for May (Items to be approved for payment and signed as per payment schedule).</p> <table border="1" data-bbox="496 893 1394 1261"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>EE (For calls made in May (Invoice No. V0162391172))</td> <td>DD</td> <td>13.06</td> </tr> <tr> <td>D. Jacob (Salary for May)</td> <td>SO</td> <td>460.00</td> </tr> <tr> <td>Essex Pension Fund (For May)</td> <td>SO</td> <td>106.77</td> </tr> <tr> <td>EALC Inv. 11315, 11331, 11379 (Clerk & Chairman Training)</td> <td>1122</td> <td>260.00</td> </tr> <tr> <td>Adjustment for D. Jacob (Salary for May)</td> <td>1123</td> <td>42.84</td> </tr> <tr> <td>HM Revenue & Customs (For May)</td> <td>1124</td> <td>5.00</td> </tr> <tr> <td>Adjustment for Essex Pension Fund (For May)</td> <td>1125</td> <td>37.21</td> </tr> <tr> <td>D. Jacob (Expenses for May)</td> <td>1126</td> <td>66.70</td> </tr> <tr> <td>JPB Landscapes (Inv. No. 644)</td> <td>1127</td> <td>57.60</td> </tr> <tr> <td>Chappel & Wakes Colne Village Hall (Inv. No. 0519)</td> <td>1128</td> <td>42.00</td> </tr> </tbody> </table> <p>2) MONTHLY BUDGET STATEMENT. Received and noted. 3) Agreed to set up a direct debit for the Information Commissioner. Proposed by Cllr. M. Bowden, Cllr. M. Taylor, all in favour, resolution passed.</p>		CHEQUE No.	TOTAL	EE (For calls made in May (Invoice No. V0162391172))	DD	13.06	D. Jacob (Salary for May)	SO	460.00	Essex Pension Fund (For May)	SO	106.77	EALC Inv. 11315, 11331, 11379 (Clerk & Chairman Training)	1122	260.00	Adjustment for D. Jacob (Salary for May)	1123	42.84	HM Revenue & Customs (For May)	1124	5.00	Adjustment for Essex Pension Fund (For May)	1125	37.21	D. Jacob (Expenses for May)	1126	66.70	JPB Landscapes (Inv. No. 644)	1127	57.60	Chappel & Wakes Colne Village Hall (Inv. No. 0519)	1128	42.00
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19/129	Clerk	<p>Clerk’s Report. Received and noted.</p>																																	
19/130	All Members	<p>Date of Next Meeting. Parish Council Meeting Wednesday 3rd July 2019 (7.00pm) (Note no meeting in August) Meeting Closed at 9.27pm.</p>																																	