

**Minutes of the Wakes Colne Parish Council Meeting held on  
Wednesday 19<sup>th</sup> July 2023 at 7.15pm  
in Chappel & Wakes Colne Village Hall, in the Small Committee Room**

In the Chair: Cllr. Stocker  
Present: Cllr. S. Lata arche and Cllr. H. Wastene y  
Parish Clerk: Mrs D. Jacob  
No members of the public

	PRESENTER	SUBJECT
23/135	All Members	<b>Welcome and Apologies for Absence.</b> The Chairman welcomed everyone. Apologies for absence received and accepted from Cllr Fisher (due to holiday) Cllr. Barber and Cllr. Sunnucks (due to work commitments)
23/136	All Members	<b>Declaration of Interests.</b> None.
23/137	All Members	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> Not present.
23/138	All Members	<b>Ward and County Councillors to address the members if present.</b> Not present.
23/139	All Members	<b>Minutes.</b> To confirm the minutes of the Parish Council Meeting held on 28 <sup>th</sup> June 2023. Having been agreed by those who were present, the Chairman signed them as being a true and accurate record. Proposed by Cllr. Lata arche, seconded by Cllr. Wastene y; all in favour, resolution passed.
23/140	All Members	<b>Planning Matters.</b> <b>Item 1.</b> Updates. <b>Item 2.</b> New Applications. <b>Ref:</b> 231577 <b>Location:</b> Longacre Bungalow, Colchester Road, Wakes Colne, Colchester C06 2BY <b>Description:</b> Erection of carport/garage and home Office annexe. Councillors noted that on the planning application details page of the CCC website the application site address is given as 'Longacre Bungalow' whereas on the application form it is 'Long Acre House'. Wakes Colne Parish Council can confirm that Long Acre House is a two-storey residential property. Whilst no definitive boundary dimensions are noted on the drawings with regard to the Office/Annexe, concerns were raised regarding the close proximity of the west facing wall to the site boundary particularly with regard to access for maintenance to the external rendered wall, roof, gutters and facias. Wakes Colne Parish Council specifically request that planning officers take note of any concerns regarding loss of amenity raised by adjoining owners. Proposed by Cllr. Stocker, seconded by Cllr. Lata arche; all in favour, resolution passed.
23/141	All Members	<b>Matters Arising from previous minutes.</b> <b>Item 1.</b> Previous minute number 21/074 Flooding near the Post Office – signage funded update by Cllr Barber, see item 23/116 above. No update. <b>Item 2.</b> Previous minute number 23/128 Encouraging Residents Participation and Feedback. Update by Cllr Stocker to note vandalism to the water butt near the post office.

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Signed.....  
Chairman of the Parish Council

Date: 6<sup>th</sup> September 2023

		<b>Item 3.</b> Previous minute number 23/130 VAS systems A1124 – reporting functions are available we will provide to speed watch team information to use to their best advantage once a month. Station Road VAS – The current situation is that it is deemed to be faulty Cllr Barber to take up this issue to Highways for testing recalibrating, repair/replacement.
<b>23/142</b>	All Members	<b>Highways.</b> <b>Item 1.</b> Station Road – acknowledgement received 6 <sup>th</sup> May 2021 - no new reference number; update from Cllr Barber see item 23/116 above. No update. <b>Item 2.</b> Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018 - survey carried out, see item 2; No update from Cllr. Barber.
<b>23/143</b>	All Members	<b>Telephone Book Exchanges.</b> It was agreed to accept the quote for repairs to the inside of both book exchanges at a cost of £100.00. Proposed by Cllr. Latache, seconded by Cllr. Wasteney; all in favour, resolution passed.
<b>23/144</b>	All Members	<b>Noticeboard - Inworth Lane.</b> The quote to repaint the posts/frame of the noticeboard at Inworth Lane at a cost of £50.00 was approved. Proposed by Cllr. Stocker, seconded by Cllr. Latache; all in favour, resolution passed.
<b>23/145</b>	All Members	<b>Sign Post – Middle Green.</b> It was agreed to accept the quote for proposed works to repair the sign post at Middle Green which has been damaged by a large vehicle as the sign has been ripped from the post at a cost of £50.00. Proposed by Cllr. Latache, seconded by Cllr. Stocker; all in favour, resolution passed.
<b>23/146</b>	All Members	<b>Oral History Project.</b> The purchase of another portable hard disc drive for the project as a back-up was approved, cost to be within 10% of previous price. Proposed by Cllr. Stocker, seconded by Cllr. Latache; all in favour, resolution passed.
<b>23/147</b>	All Members	<b>Grant Request.</b> A grant request received from the Village Hall Management Committee was considered, as Wakes Colne Parish Council have in place a grants policy and only £500.00 remains in the budget for this financial year, this will be reconsidered at the November meeting when setting our budget for the financial year 2024/2025, if they require the funding more urgently then please consider other funding options available, such as the CIF closing date 18 <sup>th</sup> August or the locality fund via Cllr Barber. Proposed by Cllr. Latache, seconded by Cllr. Stocker; all in favour, resolution passed.
<b>23/148</b>	All Members	<b>Footpaths.</b> Footpaths update by Cllr Stocker that the walks booklets have and will continue to be distributed.
<b>23/149</b>	All Members	<b>Litter Pick.</b> The date for the next litter pick September 2023 was agreed to be over a weekend, Saturday 16 <sup>th</sup> and Sunday 17 <sup>th</sup> September. Proposed by Cllr. Stocker, seconded by Cllr. Latache; all in favour, resolution passed.
<b>23/150</b>	All Members	To receive reports from outside bodies, training courses, representatives on village committees and Parish Council working groups. Cllr Wasteney reported that she had attended the Millenium Green meeting held on 12 <sup>th</sup> July, next meeting is on 4 <sup>th</sup> October. The 200 Club is ongoing, a good source of income and has 79 members more members are required. Repairs to the boardwalk are being carried out shortly. A very informative meeting. Cllr Stocker reported that she had attended the Pylon meeting and that more consultation meetings are going to be taking place.
<b>23/151</b>	All Members	<b>Clerk's Report.</b> Received and noted.

<b>23/152</b>	All Members	<p><b>Financial Matters.</b></p> <p>1) Financial Statement (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>X2 Connect Ltd Inv. No. 20656 (Paint for book exchanges)</td> <td>101528</td> <td>93.78</td> </tr> <tr> <td>WEL Medical Ltd (Inv. No. 268753 Defibrillator pads)</td> <td>101529</td> <td>83.88</td> </tr> <tr> <td>Chappel &amp; Wakes Colne Village Hall (Inv. 0623 &amp; 0723)</td> <td>101531</td> <td>87.00</td> </tr> <tr> <td>JPB Landscapes Ltd (Inv. 239)</td> <td>101532</td> <td>60.00</td> </tr> <tr> <td>D. Jacob (Salary for July)</td> <td>SO</td> <td>650.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for July)</td> <td>101533</td> <td>22.13</td> </tr> <tr> <td>Essex Pension Fund (for July)</td> <td>SO</td> <td>210.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for July)</td> <td>101534</td> <td>5.89</td> </tr> <tr> <td>HM Revenue &amp; Customs (For July)</td> <td>101535</td> <td>2.60</td> </tr> <tr> <td>D. Jacob (expenses for June as per receipts)</td> <td>101536</td> <td>68.73</td> </tr> <tr> <td>D. Jacob (Salary for August)</td> <td>SO</td> <td>650.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for August)</td> <td>101537</td> <td>22.13</td> </tr> <tr> <td>Essex Pension Fund (For August)</td> <td>SO</td> <td>210.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for August)</td> <td>101538</td> <td>5.89</td> </tr> <tr> <td>HM Revenue &amp; Customs (For August)</td> <td>101539</td> <td>2.40</td> </tr> <tr> <td>A.K. Hobson Ltd (Bus shelter solar light repaired/refitted Inv. No. 1208)</td> <td>101540</td> <td>660.00</td> </tr> <tr> <td>PATW Ltd (Minute No. 23/120 agreed Inv. No. 000519)</td> <td>101541</td> <td>384.00</td> </tr> </tbody> </table> <p>Proposed by Cllr. Latache, seconded by Cllr. Stocker; all in favour, resolution passed.</p> <p>2) <b>Monthly Budget Statement.</b> Received and noted.</p>		CHEQUE No.	TOTAL	X2 Connect Ltd Inv. No. 20656 (Paint for book exchanges)	101528	93.78	WEL Medical Ltd (Inv. No. 268753 Defibrillator pads)	101529	83.88	Chappel & Wakes Colne Village Hall (Inv. 0623 & 0723)	101531	87.00	JPB Landscapes Ltd (Inv. 239)	101532	60.00	D. Jacob (Salary for July)	SO	650.00	D. Jacob (Salary adjustment for July)	101533	22.13	Essex Pension Fund (for July)	SO	210.00	Essex Pension Fund (Adjustment for July)	101534	5.89	HM Revenue & Customs (For July)	101535	2.60	D. Jacob (expenses for June as per receipts)	101536	68.73	D. Jacob (Salary for August)	SO	650.00	D. Jacob (Salary adjustment for August)	101537	22.13	Essex Pension Fund (For August)	SO	210.00	Essex Pension Fund (Adjustment for August)	101538	5.89	HM Revenue & Customs (For August)	101539	2.40	A.K. Hobson Ltd (Bus shelter solar light repaired/refitted Inv. No. 1208)	101540	660.00	PATW Ltd (Minute No. 23/120 agreed Inv. No. 000519)	101541	384.00
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<b>23/153</b>	All Members	<p><b>Date of Next Meeting.</b></p> <p>Parish Council Meeting 6<sup>th</sup> September (7.15pm).</p>																																																						

Meeting closed at 9.00pm.