

**Minutes of the Wakes Colne Parish Council Meeting held on
Wednesday 7th July 2021 at 7.15pm in Chappel & Wakes Colne Village Hall**

In the Chair: Cllr. M. Taylor
Present: : Cllr. E. Coney, Cllr. S. Lata arche, Cllr. F. Mead
Clerk: Mrs D. Jacob

A presentation of The Wakes Colne Parish Council Award 2020 took place. Framed certificates and garden gift vouchers were presented to Christine Maskell and Rev. John Richardson by Cllr. Taylor, who expressed gratitude to them for all the support that they have provided to the local community over 30 years or more.

No members of the public.

	PRESENTER	SUBJECT
21/124	All Members	Welcome & Apologies for Absence. The Chairwoman welcomed all and asked everyone whether or not they wanted to remove their masks; unanimously agreed. Apologies received due to family commitments from Cllr. Fisher and Cllr. Wastene y and accepted.
21/125	All Members	Declaration of Interests. None.
21/126	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. None.
21/127	All Members	Ward and County Councillors to address the members if present. Ward Cllr. Peter Chillingworth reported that a virtual meeting, including Co. Cllr. Barber, Cllr. Taylor and himself, had taken place with the new portfolio holder of ECC Highways Cllr. Lee Scott and Vicki Presland to discuss Station Road. It was suggested that current rules and regulations might be reconsidered and a compromise might be made on the footway issue. Cllr Scott is to visit the site in person. Date awaited. Flooding – Highways have agreed that the Parish Council will be able to hold and put-up flood warning signs. The Parish Council will need to apply for a licence. A meeting with the Environment Agency was held on site and a link https://www.knowyourfloodrisk.co.uk/sites/default/files/FloodGuideForHomeowners.pdf has been sent to a document with advice for property owners. It was agreed that a site survey, to find the various locations of the cannels, drains and culverts, would be carried out. Cllr. Chillingworth to contact Anglian Water to update them of the situation. Environment Agency need to regularly clear the river of debris to help the situation. Co. Cllr. Lewis Barber reported that he contacted Highways regarding Vegetation overgrowth and reduced width of pavement from the Church down to the village hall along A1124 but the senior officer said that it was not a priority. He has submitted a LHP request for the dropped kerb down near the crossing, now awaiting a reference number. He confirmed that flooding signs could go through as a LHP request. A survey is taking place regarding Safety across the County, education issues and recent Ofsted report. Bus Back Better is a new government scheme to encourage more use.
21/128	All Members	Minutes. To confirm the minutes of the Parish Council meeting held on 2 nd June 2021. Proposed by Cllr. Mead, seconded by Cllr. Lata arche; all in favour, resolution passed.
21/129	All Members	Planning Matters. Ref: 211658 Braeside, Station Road, Wakes Colne Colchester CO6 2DS Replacement Single Storey Rear Extension and Replacement Porch No objection. Proposed by Cllr. Mead, seconded by Cllr. Coney; all in favour, resolution passed. The Chairwoman and Cllr. Mead gave an update on planning decisions since the previous meeting.
21/130	All Members	Matters Arising from previous minutes. Item 1. Previous minute number 21/071 Greensward -The verge outside the Post Office, Swan Street and the Corner of Station Road – works due to commence on 12 th August. Item 2. Previous minute number 21/074 Flooding near the Post Office - see item 21/127 above awaiting an e-mail from Sonia Church.

		<p>Item 3. Previous minute number 21/077 Neighbourhood Plan – update. This would need to be led by members of the community rather than Parish Councillors themselves, but would need to be supported by the Parish Council. This could only be taken forward if residents were interested in volunteering. A piece has been published in the Village Reporter, on our website and face book page to ascertain public support, volunteers and feedback.</p> <p>Item 4. Previous minute number 20/198 Information Pack – The reprinted Lost Chappel and Wakes Colne booklet, a local contacts list and our Annual Report are all now printed and will be delivered by councillors to every household in Wakes Colne within the next few weeks.</p> <p>Item 5. Previous minute number 21/133 - A1124. Vegetation overgrowth and reduced width of pavement from the Church down to the village hall along A1124. No quote to consider as possible contractor still awaiting Highways’ permission for traffic lights – see item 21/127 above.</p>																		
21/131	All Members	<p>Highways.</p> <p>Item 1. Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received, reference number LCOL193018 - survey carried out. Unlikely to proceed.</p> <p>Item 2. Lane Road - Signs Narrow Road – LHP Proposal sent 11.03.21. Ref: LCOL202027 received 6th May 2021.</p> <p>Item 3. Station Road – acknowledgement received 6th May 2021 - no new reference number.</p> <p>Item 4. Vehicle Activated Signs to consider where a sign could be sited. It was proposed to apply for permission from the LHP for a static VAS (Vehicle Activated sign) to be located on the A1124 outside the Village Hall.</p> <p>Proposed by Cllr. Latache, seconded by Cllr. Mead; all in favour resolution passed.</p>																		
21/132	All Members	<p>Village Hall Representative.</p> <p>A representative from Wakes Colne Parish Council would be willing to attend village hall management committee meetings, however councillors took the view that it would be inappropriate for any individual councillor to become a Trustee. It was suggested that perhaps the Village Hall Management Committee should revisit their constitution.</p> <p>Proposed by Cllr. Taylor, seconded by Cllr. Coney; all in favour, resolution passed.</p>																		
21/133	All Members	<p>Salt Bag Partnership Scheme for Winter 2021/22. Closing date 26th July 2021.</p> <p>After discussion it was proposed to contact Greater Anglia to see if permission could be obtained to store salt bags at the station.</p> <p>Proposed by Cllr. Mead, seconded by Cllr. Coney; all in favour, resolution passed.</p>																		
21/134	All Members	<p>Footpaths.</p> <p>A footpath working group meeting has taken place. The Chairwoman contacted EARM to try to find out how often a survey is carried out of the trees near Whistle walk and to inquire if gravel might be laid to improve the waterlogged surface in impassable places– ongoing.</p> <p>Tyburn Hill new footpath. Inquiries to see if it can become a dedicated footpath and to be shown on the definitive map ongoing. Necessary before the new footpath walk pamphlet can be produced. Revisions to previous walks leaflet ongoing.</p> <p>Footpath clearance to take place on 16th August and 20th September, to meet at Whistle Walk, Station Road at 10.30am. All volunteers are welcome to attend.</p>																		
21/135	All Members	<p>CALC (Colchester Association of Local Councils).</p> <p>Brief report from Cllr. Taylor and Cllr. Coney who both attended the virtual meeting along with our Climate Change Ambassador, Jill Bruce, so Wakes Colne was well represented. An interesting environmental presentation was given by Colchester Borough Council with suggestions as to how parish councils could help. On 4th September at Castle Park, Colchester an ECO event is scheduled to be held. The large freighter container and recycling were discussed.</p>																		
21/136	All Members	<p>Bank.</p> <p>It was agreed to add Cllr. Mead as a signatory onto the bank account.</p> <p>Proposed by Cllr. Taylor, seconded by Cllr. Coney; all in favour, resolution passed.</p>																		
21/137	All Members	<p>Clerk’s Report. Received and noted.</p>																		
21/138	All Members	<p>Financial Matters.</p> <p>1) Financial Statement for June (Items to be approved for payment and signed as per payment schedule).</p> <table border="1" data-bbox="375 1848 1348 2049"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>A & J Lighting Solutions Ltd (Inv. No. 35247)</td> <td>DD</td> <td>55.66</td> </tr> <tr> <td>JPB Landscapes Ltd (inv. No. 1217)</td> <td>101306</td> <td>60.00</td> </tr> <tr> <td>EE (Inv. No. V01882170903)</td> <td>DD</td> <td>21.43</td> </tr> <tr> <td>Richard Edwards Group (Inv. No. 43436)</td> <td>101307</td> <td>65.70</td> </tr> <tr> <td>D. Jacob (Salary for July)</td> <td>SO</td> <td>500.00</td> </tr> </tbody> </table>		CHEQUE NO.	TOTAL	A & J Lighting Solutions Ltd (Inv. No. 35247)	DD	55.66	JPB Landscapes Ltd (inv. No. 1217)	101306	60.00	EE (Inv. No. V01882170903)	DD	21.43	Richard Edwards Group (Inv. No. 43436)	101307	65.70	D. Jacob (Salary for July)	SO	500.00
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		D. Jacob (Salary adjustment for July)	101308	39.98
		HM Revenue & Customs (for July)	101309	2.20
		Essex Pension Fund (for July)	SO	140.00
		Essex Pension Fund (Adjustment for July)	101310	22.92
		D. Jacob (Expenses for June see receipts)	101311	147.69
		CALC (Subscription 2021/22)	101312	35.00
		Braintree District Council (Printing Annual report)	101313	60.00
		An invoice from B & M Printing for printing the Contacts list of £76.00, cheque number 101314, was also approved.		
		2) MONTHLY BUDGET STATEMENT. Received and noted.		
		Proposed by Cllr. Mead, seconded by Cllr. Coney; all in favour, resolution passed.		
21/139	All Members	Date of Next Meeting. Next Parish Council Meeting 25 th August 2021 at 7.15pm. This is to replace the meeting usually held in September. Note. No meeting in September. 6 th October 2021.		

Meeting Closed at 9.45pm.