

**Minutes of the Wakes Colne Parish Council Meeting held on  
Wednesday 1st July 2020 at 7.15pm**

DUE TO THE CORONAVIRUS AND GOVERNMENT ADVICE THIS VIRTUAL MEETING WAS BE HELD BY **MICROSOFT TEAMS**

Present: Cllrs: Cllr. J. Fisher, Cllr. M. Taylor, Cllr. H. Wastenev

Clerk: Mrs D. Jacob

One member of the public.

|        | PRESENTER   | SUBJECT   |
|--------|-------------|---|
| 20/110 | All Members | <b>Welcome &amp; Apologies for Absence.</b> Apologies for absence received and accepted from Cllr. K. Brown (due to family commitments) and Cllr. T. Hardy-Stotz (due to work and family commitments). Cllr. S. Scrase and Cllr. A. Scrase joined the meeting at item 20/116 late due to technical issues. The member of the public joined the meeting at item 20/117 and made no comments.   |
| 20/111 | All Members | <b>Declaration of Interests.</b> None.  |
| 20/112 | All Members | <b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b><br>None.   |
| 20/113 | All Members | <p><b>Ward and County Councillors to address the members if present.</b></p> <p>Report received from Cllr Chillingworth as follows:<br/>The new procedures around holding virtual meetings seem to be working reasonably well and have allowed the public to have their say once again.<br/>Some £32m has so far been paid out to businesses in the Borough under the business rates grant and the follow up Discretionary Grant with payments of between £2,000 and £10,000. A further call is to be made for a third round of payments shortly as the Council has unspent government money.<br/>Waste and recycling collections are back to normal, with the calendar issued before lockdown in operation. Anyone who wants a copy can access it on the Council's website under 'waste'.<br/>A press release has proposed that from next year, the present garden waste collections will be replaced by alternative options, one of which will be a charge for fortnightly collections. Details on the website.<br/>The Councils are once again awaiting a letter from the Inspector, this time giving his suggested modifications to Part 1 of the draft Local Plan. When this is received, a decision will be taken by the Local Plan Committee whether to accept his modifications, or withdraw and start again.<br/>The latter, I would suggest, is highly unlikely. As the Inspector has said, we must move on as soon as possible to consideration of Part 2 of the Plan, which contains all the other housing allocations put forward in the draft plan, such as the sites in Chappel for 30 houses and 55 in Great Tey.<br/>Until we have an adopted Plan, there is the danger of planning by appeal, as has recently happened in Tiptree where, in approving a large development, the Inspector stated Colchester does not have a 5-year land supply, although this is disputed by our officers.<br/>The deferred Wakes Colne Mill application is coming back to Committee on 9th July and the officer's report can be seen by opening the agenda now on the website. The recommendation is to approve the redesigned houses. The report makes clear the principle of the two new houses is not being re-examined. I shall still raise this as a reason for opposing houses that, however they are built, will seriously affect setting of the listed group of buildings. The arguments may come down to the degree of harm. I intend to participate by submitting a written statement and speaking at the virtual meeting based on my statement. There will be an opportunity for the PC or a member of the public to make representations opposing the recommendation as well, by either a written statement, or applying to speak.<br/>The Parkhurst Farm application, has been withdrawn.<br/>The Timberlands Farm enforcement appeal still has not been determined. I mentioned last month that an appeal was submitted by the applicant against the temporary 2-year condition attached to the permission for a heavy electrical engineering business in the ex-farm building.<br/>Meadow Green Farm, Mount Bures Road. The site which included the proposed travellers site has been given a reinstated permission for an equine business, with a temporary home for the applicant from which to manage it.</p> |

| 20/114   | All Members | <p><b>Minutes</b><br/>To confirm the minutes of the Parish Council meeting held on 3<sup>rd</sup> June 2020.<br/>Proposed by Cllr. M. Taylor, seconded by Cllr. J. Fisher, all in favour, resolution passed.</p>   |  |            |       |                            |    |        |  |        |       |                                 |        |      |                               |    |        |  |        |       |                                   |        |       |  |        |        |  |        |       |                                      |        |       |                               |    |       |   |    |       |   |        |       |
|--|-------------|--|--|------------|-------|----------------------------|----|--------|--|--------|-------|---------------------------------|--------|------|-------------------------------|----|--------|--|--------|-------|-----------------------------------|--------|-------|--|--------|--------|--|--------|-------|--------------------------------------|--------|-------|-------------------------------|----|-------|---|----|-------|---|--------|-------|
| 20/115   | All Members | <p><b>Planning Matters.</b><br/><b>Ref: 201081</b><br/>East Anglian Railway Museum, Chappel and Wakes Colne Station, Station Road, Wakes Colne<br/>New Exhibition Hall with associated earthworks<br/>Wakes Colne Parish Council remain neutral but wish to make a general observation, as follows:<br/>Concerns regarding: implications for additional traffic flow in Station Road, which is already problematic; implications for access and future parking issues (note reference in planning application for future application for extension of permanent parking facilities); please take detailed objection from residents into consideration.<br/>Proposed by Cllr. M. Taylor, seconded by Cllr. H. Wastenev, all in favour, resolution passed.</p>   |  |            |       |                            |    |        |  |        |       |                                 |        |      |                               |    |        |  |        |       |                                   |        |       |  |        |        |  |        |       |                                      |        |       |                               |    |       |   |    |       |   |        |       |
| 20/116   | All Members | <p><b>Section 106 funding</b><br/>To consider any projects/proposals funding through the Borough Councils Section 106.<br/>Clerk to contact Colchester Borough Council to see if S106 funding could be used for creating a wildflower meadow and/or community composting area.</p>   |  |            |       |                            |    |        |  |        |       |                                 |        |      |                               |    |        |  |        |       |                                   |        |       |  |        |        |  |        |       |                                      |        |       |                               |    |       |   |    |       |   |        |       |
| 20/117   | All Members | <p>Financial Matters.</p> <p>1) Financial Statement for June/July (Items to be approved for payment and signed as per payment schedule).</p> <table border="1" data-bbox="395 763 1310 1189"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>D. Jacob (Salary for June)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>Adjustment for D. Jacob (salary adjustment for June)</td> <td>101225</td> <td>16.06</td> </tr> <tr> <td>HM Revenue &amp; Customs (for June)</td> <td>101207</td> <td>2.00</td> </tr> <tr> <td>Essex Pension Fund (for June)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Adjustment for Essex Pension Fund (for June)</td> <td>101208</td> <td>20.38</td> </tr> <tr> <td>D. Jacob (Expenses for June 2020)</td> <td>101226</td> <td>38.84</td> </tr> <tr> <td>Dove Support Inv. No. 1141 and Inv. No. 1154</td> <td>101222</td> <td>259.06</td> </tr> <tr> <td>Colchester Borough Council Inv. No. 20175225</td> <td>101223</td> <td>23.71</td> </tr> <tr> <td>Richard Edwards Group Inv. No. 39911</td> <td>101224</td> <td>63.00</td> </tr> <tr> <td>A &amp; J Lighting Inv. No. 34138</td> <td>DD</td> <td>55.66</td> </tr> <tr> <td>EE (for calls made in June) Inv. No. V01762731097</td> <td>DD</td> <td>29.42</td> </tr> <tr> <td>Braintree District Council Inv. No. 6886857</td> <td>101227</td> <td>60.00</td> </tr> </tbody> </table> <p>2) Monthly budget statement. Received and noted.</p> <p>Accounts for 2019/2020 – To confirm that the Notice of Public Rights has been displayed on the notice boards. Accounts can also be viewed on our website.</p> <p>Proposed by Cllr. J. Fisher, seconded by Cllr. H. Wastenev, all in favour, resolution passed.</p> |  | CHEQUE No. | TOTAL | D. Jacob (Salary for June) | SO | 500.00 | Adjustment for D. Jacob (salary adjustment for June) | 101225 | 16.06 | HM Revenue & Customs (for June) | 101207 | 2.00 | Essex Pension Fund (for June) | SO | 140.00 | Adjustment for Essex Pension Fund (for June) | 101208 | 20.38 | D. Jacob (Expenses for June 2020) | 101226 | 38.84 | Dove Support Inv. No. 1141 and Inv. No. 1154 | 101222 | 259.06 | Colchester Borough Council Inv. No. 20175225 | 101223 | 23.71 | Richard Edwards Group Inv. No. 39911 | 101224 | 63.00 | A & J Lighting Inv. No. 34138 | DD | 55.66 | EE (for calls made in June) Inv. No. V01762731097 | DD | 29.42 | Braintree District Council Inv. No. 6886857 | 101227 | 60.00 |
|  | CHEQUE No.  | TOTAL  |  |            |       |                            |    |        |  |        |       |                                 |        |      |                               |    |        |  |        |       |                                   |        |       |  |        |        |  |        |       |                                      |        |       |                               |    |       |   |    |       |   |        |       |
| D. Jacob (Salary for June)                           | SO          | 500.00   |  |            |       |                            |    |        |  |        |       |                                 |        |      |                               |    |        |  |        |       |                                   |        |       |  |        |        |  |        |       |                                      |        |       |                               |    |       |   |    |       |   |        |       |
| Adjustment for D. Jacob (salary adjustment for June) | 101225      | 16.06  |  |            |       |                            |    |        |  |        |       |                                 |        |      |                               |    |        |  |        |       |                                   |        |       |  |        |        |  |        |       |                                      |        |       |                               |    |       |   |    |       |   |        |       |
| HM Revenue & Customs (for June)                      | 101207      | 2.00   |  |            |       |                            |    |        |  |        |       |                                 |        |      |                               |    |        |  |        |       |                                   |        |       |  |        |        |  |        |       |                                      |        |       |                               |    |       |   |    |       |   |        |       |
| Essex Pension Fund (for June)                        | SO          | 140.00   |  |            |       |                            |    |        |  |        |       |                                 |        |      |                               |    |        |  |        |       |                                   |        |       |  |        |        |  |        |       |                                      |        |       |                               |    |       |   |    |       |   |        |       |
| Adjustment for Essex Pension Fund (for June)         | 101208      | 20.38  |  |            |       |                            |    |        |  |        |       |                                 |        |      |                               |    |        |  |        |       |                                   |        |       |  |        |        |  |        |       |                                      |        |       |                               |    |       |   |    |       |   |        |       |
| D. Jacob (Expenses for June 2020)                    | 101226      | 38.84  |  |            |       |                            |    |        |  |        |       |                                 |        |      |                               |    |        |  |        |       |                                   |        |       |  |        |        |  |        |       |                                      |        |       |                               |    |       |   |    |       |   |        |       |
| Dove Support Inv. No. 1141 and Inv. No. 1154         | 101222      | 259.06   |  |            |       |                            |    |        |  |        |       |                                 |        |      |                               |    |        |  |        |       |                                   |        |       |  |        |        |  |        |       |                                      |        |       |                               |    |       |   |    |       |   |        |       |
| Colchester Borough Council Inv. No. 20175225         | 101223      | 23.71  |  |            |       |                            |    |        |  |        |       |                                 |        |      |                               |    |        |  |        |       |                                   |        |       |  |        |        |  |        |       |                                      |        |       |                               |    |       |   |    |       |   |        |       |
| Richard Edwards Group Inv. No. 39911                 | 101224      | 63.00  |  |            |       |                            |    |        |  |        |       |                                 |        |      |                               |    |        |  |        |       |                                   |        |       |  |        |        |  |        |       |                                      |        |       |                               |    |       |   |    |       |   |        |       |
| A & J Lighting Inv. No. 34138                        | DD          | 55.66  |  |            |       |                            |    |        |  |        |       |                                 |        |      |                               |    |        |  |        |       |                                   |        |       |  |        |        |  |        |       |                                      |        |       |                               |    |       |   |    |       |   |        |       |
| EE (for calls made in June) Inv. No. V01762731097    | DD          | 29.42  |  |            |       |                            |    |        |  |        |       |                                 |        |      |                               |    |        |  |        |       |                                   |        |       |  |        |        |  |        |       |                                      |        |       |                               |    |       |   |    |       |   |        |       |
| Braintree District Council Inv. No. 6886857          | 101227      | 60.00  |  |            |       |                            |    |        |  |        |       |                                 |        |      |                               |    |        |  |        |       |                                   |        |       |  |        |        |  |        |       |                                      |        |       |                               |    |       |   |    |       |   |        |       |
| 20/118   | All Members | <p><b>Litter Pick.</b><br/>The date for the next litter pick will be (14<sup>th</sup> – 18<sup>th</sup> September 2020), subject to social distancing regulations.<br/>Propose by Cllr. H. Wastenev, seconded by Cllr. J. Fisher, all in favour, resolution passed.</p>  |  |            |       |                            |    |        |  |        |       |                                 |        |      |                               |    |        |  |        |       |                                   |        |       |  |        |        |  |        |       |                                      |        |       |                               |    |       |   |    |       |   |        |       |
| 20/119   | All Members | <p><b>Highways.</b><br/><b>Item 1.</b> Station Road Traffic Calming Proposal ref LCOL182020 – Latest Update from Highways.<br/>According to the LHP Officer, there is currently no feasible scheme on Station Road for the Panel to consider. Automatic traffic counts were carried out in the 60mph area which showed average speeds of North bound 33.6mph &amp; South bound 34.9mph and within the 30mph limit showed average speeds of North bound 30.6mph &amp; south bound 30.8mph. The traffic counts showed that there was good compliance with the posted speed limits. Officer guidance/research suggests a 40mph buffer may increase speeds and 20mph would be against policy.</p> <p><b>Item 2.</b> Zebra Crossing Proposal ref LCOL193018. – latest Update from Highways. Currently due to the lockdown Highways are not scheduling traffic surveys. This request has been added to a list of traffic surveys to be carried out when lockdown has been fully lifted and usage of the highway network returns to its more normal patterns.</p>   |  |            |       |                            |    |        |  |        |       |                                 |        |      |                               |    |        |  |        |       |                                   |        |       |  |        |        |  |        |       |                                      |        |       |                               |    |       |   |    |       |   |        |       |

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|---------------|-------------|--|
| <b>20/120</b> | All Members | <b>Internal Auditor 2020/2021.</b><br>Jan Stobart appointed as the new internal auditor.<br>Proposed by Cllr. M. Taylor, seconded by Cllr. H. Wastenev, all in favour, resolution passed.  |
| <b>20/121</b> | Cllr Scrase | <b>Finger Posts.</b><br>The Parish Council to obtain a quotation to redecorate the finger posts located within our Parish [all of them are white in colour], subject to permission from Highways.<br>Proposed by Cllr. M. Taylor, seconded by Cllr. J. Fisher, all in favour, resolution passed. |
| <b>20/122</b> | All Members | <b>Clerk's Report.</b> Received and noted.   |
| <b>20/123</b> | All Members | <b>Date of Next Meeting.</b><br>Parish Council virtual meeting 2 <sup>nd</sup> September at 7.15pm, held by Microsoft Teams.<br><br>Meeting closed at 8.08pm.  |