

**Minutes of the Wakes Colne Parish Council Meeting held on
Wednesday 4th July 2018 at 7.15pm in Chappel & Wakes Colne Village Hall**

In the Chair: Cllr. A. Hannington
 Present: Cllrs: Cllr. M. Bowden, Cllr. K. Brown, Cllr. S. Scrase and Cllr. M. Taylor
 Clerk: Mrs D. Jacob
 Two members of the public.

	PRESENTER	SUBJECT
18/133	ALL MEMBERS	Welcome and Apologies for Absence. Chairman welcomed everyone, no apologies received.
18/134	ALL MEMBERS	Declaration of Interests. None.
18/135	ALL MEMBERS	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. A member of the public reported that the Village Hall Management Committee would like to organise a Celebration to mark the end of the Great War. Further details will be available once confirmed. It was requested that WCPC make a donation towards the proposed lunch and that two representatives from each Parish Council would work with the Village Hall Management Committee.
18/136	ALL MEMBERS	Ward and County Councillors to address the members if present. None present.
18/137	ALL MEMBERS	To confirm the Minutes of the Parish Council Meeting held on 6 th June 2018. Proposed by Cllr. M. Taylor, seconded by Cllr. M. Bowden, all in favour, resolution passed.
18/138	ALL MEMBERS	EARM Mike Stanbury from EARM gave a report on events and developments at the station in respect of conservation and display. He undertook to investigate further improvements to lighting on the station building.
18/139	ALL MEMBERS	Planning Matters. Ref: 181315 Victoria Lodge, Station Road, Wakes Colne Colchester CO6 2DS Two storey rear extension & new roof to conservatory. No objection to this application. Clerk to send comment to Colchester Borough Council. Proposed by Cllr. K. Brown, seconded by Cllr. M. Bowden, all in favour, resolution passed.
18/140	ALL MEMBERS	Pedestrian Cat's Eyes. This work has now been completed.
18/141	CLLR. K. BROWN	Parish Public Footpaths Working Group. Members to walk the footpaths; postponed due to hot weather. Cllr. K. Brown to complete a report and arrange a working group meeting.
18/142	ALL MEMBERS	Highways. ITEM 1. Station Road LHP Traffic Calming Proposal. Highways have now requested the Parish Council resubmit the proposal. Clerk to send e-mail to Highways, Cllr. Chillingworth and Cllr. Brown expressing disappointment about the way in which the original proposal has been dealt with and sidelined. Item 2. A1124 Item A. Highway officers have suggested looking at relocating some of the existing signing /repeaters as some of the signs are worn or are hidden within vegetation and can no longer be seen. It has also been recommended installing 30mph carriageway roundels next to each of the repeaters to highlight the speed limit. Clerk to send e-mail in support of the above proposal. Item B. Item deferred, more information required. Item 3. Welcome to Wakes Colne sign. Still awaiting confirmation of installation dates.
18/143	ALL MEMBERS	Invitation to the Mayor's Reception. Thursday 12 th July 2018, 19.00hrs-21.00hrs at the Town Hall Colchester. The two Councillors representing Wakes Colne Parish Council who will be attending are Cllr. S. Scrase and Cllr. M. Taylor. Proposed Cllr. K. Brown, seconded by Cllr. M. Bowden, all in favour

18/144	ALL MEMBERS	Advertising Banners. All requests from local organisations regarding erection of advertising banners to be directed to ECC Highways for permission.																																																																		
18/145	ALL MEMBERS	Great War. To confirm that a decision was made in February to plant a tree to mark the end of the Great War 100 years ago in 1918. Chairman to contact the Millennium Green Committee to arrange a site visit. It was agreed to grant the Village Hall Management Committee £200.00 towards this event if three organisations take part, and a maximum of £300.00 if only two organisations take part. The two representatives to work with the Village Hall Management Committee to organise an event will be Cllr. A. Hannington and Cllr. S. Scrase. Proposed by Cllr. M. Bowden, seconded by Cllr. M. Taylor, all in favour, resolution passed.																																																																		
18/146	ALL MEMBERS	Locality Budget. To consider any projects and to discuss applying for the Locality budget. Bids to be in by February 2019. Deferred until next meeting.																																																																		
18/147	CLERK & CLLR. K. BROWN	Quality Council. Wakes Colne Parish Council re-adopted the Business Plan 2017-2019. Proposed Cllr. M. Taylor, seconded by Cllr. K. Brown, all in favour, resolution passed																																																																		
18/148	CLLR.A.HANNINGTON & CLLR.K.BROWN	Broadband. No funding available for this item County Broadband and BT in the area. Working group meeting to be held on the 18 th July to discuss.																																																																		
18/149	ALL MEMBERS	<p>Financial Matters.</p> <p>1) Financial Statement for April/May/June/July (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>JPB Landscapes Inv.596 (For April & May)</td> <td>200003</td> <td>115.20</td> </tr> <tr> <td>T-Mobile (for June)</td> <td>DD</td> <td>13.06</td> </tr> <tr> <td>D. Jacob (Salary for June)</td> <td>SO</td> <td>277.61</td> </tr> <tr> <td>Essex Pension Fund (for June)</td> <td>SO</td> <td>106.77</td> </tr> <tr> <td>HMRC (For June)</td> <td>200006</td> <td>3.00</td> </tr> <tr> <td>Adjustment for D. Jacob (Salary for June)</td> <td>200007</td> <td>201.30</td> </tr> <tr> <td>Adjustment for Essex Pension Fund (For June)</td> <td>200008</td> <td>13.58</td> </tr> <tr> <td>D. Jacob (Expenses for May/June)</td> <td>200009</td> <td>64.33</td> </tr> <tr> <td>Essex County Council Inv. No. 1010784697</td> <td>200010</td> <td>1,000.00</td> </tr> <tr> <td>Richard Edwards Inv. No. 33955</td> <td>200011</td> <td>59.40</td> </tr> <tr> <td>Colchester Borough Council Inv.20157092 (Electricity for Street Lighting from April 2017-March 2018)</td> <td>200012</td> <td>279.47</td> </tr> <tr> <td>Chappel & Wakes Colne Village Hall Inv. 1342</td> <td>200013</td> <td>25.00</td> </tr> <tr> <td>A & J Lighting (for June)</td> <td>SO</td> <td>55.66</td> </tr> <tr> <td colspan="3" style="text-align: center;">AS NO MEETING IN AUGUST - TO CONSIDER THE FOLLOWING:</td> </tr> <tr> <td>T-Mobile (For July)</td> <td>SO</td> <td>13.06</td> </tr> <tr> <td>D. Jacob (Salary for July)</td> <td>SO</td> <td>460.00</td> </tr> <tr> <td>Essex Pension Fund (for July)</td> <td>SO</td> <td>106.77</td> </tr> <tr> <td colspan="3">To be listed on the September Agenda</td> </tr> <tr> <td colspan="3">HMRC (For July) (not yet known)</td> </tr> <tr> <td colspan="3">Adjustment for D.Jacob (Salary for July) (not yet known)</td> </tr> <tr> <td colspan="3">Adjustment for Essex Pension Fund (For July) (not yet known)</td> </tr> </tbody> </table> <p>2) To change standing order for Mrs D. Jacob from £227.61 to £460.00 (To sign letter to inform the bank commencing from July).</p> <p>3) MONTHLY BUDGET STATEMENT. Received and noted.</p> <p>Accounts for 2017/2018 – To confirm that the Notice of Public Rights has been displayed on the notice boards. Accounts can also be viewed on our website. Proposed Cllr. K. Brown, seconded by Cllr. M. Bowden all in favour, resolution passed.</p>		CHEQUE No.	TOTAL	JPB Landscapes Inv.596 (For April & May)	200003	115.20	T-Mobile (for June)	DD	13.06	D. Jacob (Salary for June)	SO	277.61	Essex Pension Fund (for June)	SO	106.77	HMRC (For June)	200006	3.00	Adjustment for D. Jacob (Salary for June)	200007	201.30	Adjustment for Essex Pension Fund (For June)	200008	13.58	D. Jacob (Expenses for May/June)	200009	64.33	Essex County Council Inv. No. 1010784697	200010	1,000.00	Richard Edwards Inv. No. 33955	200011	59.40	Colchester Borough Council Inv.20157092 (Electricity for Street Lighting from April 2017-March 2018)	200012	279.47	Chappel & Wakes Colne Village Hall Inv. 1342	200013	25.00	A & J Lighting (for June)	SO	55.66	AS NO MEETING IN AUGUST - TO CONSIDER THE FOLLOWING:			T-Mobile (For July)	SO	13.06	D. Jacob (Salary for July)	SO	460.00	Essex Pension Fund (for July)	SO	106.77	To be listed on the September Agenda			HMRC (For July) (not yet known)			Adjustment for D.Jacob (Salary for July) (not yet known)			Adjustment for Essex Pension Fund (For July) (not yet known)		
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18/150	ALL MEMBERS	Clerk's Report. Received and noted.																																																																		
18/151	ALL MEMBERS	Wakes Colne Parish Council Award Scheme. To confirm that we have not, as yet, received any nominations, closing date is 30/11/18.																																																																		
18/152	ALL MEMBERS	Date of Next Meeting. PARISH COUNCIL MEETING WEDNESDAY 5TH SEPTEMBER 2018 (7.15PM) Meeting Closed at 9.23pm																																																																		