

**Minutes of the Wakes Colne Parish Council Meeting held on
Wednesday 11th January 2023 at 7.15pm in Chappel & Wakes Colne Village Hall**

In the Chair: Cllr. M. Taylor

Present: Cllr. J. Fisher, Cllr. S. Latache, Cllr. F. Mead, Cllr. H. Wastenev

Clerk: Mrs D. Jacob

One member of public.

	PRESENTER	SUBJECT
23/001	All Members	Welcome & Apologies for Absence. The Chairwoman welcomed everyone. Apologies received from Cllr. Coney (due to illness) Cllr. Barber (due to work commitments).
23/002	All Members	Declaration of Interests. None.
23/003	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. A member of the public attended the meeting to speak about why she would like to be co-opted onto Wakes Colne Parish Council and gave the Council a brief outline of her involvement within the village.
23/004	All Members	Ward and County Councillors to address the members if present. Cllr. Sunnucks gave an update regarding the digital access training and the pylons consultation that is taking place by National Grid. Colchester City Council is working on their budget and would like to boost tourism to the area and reduce waste collection costs. Recycling and bin collections were discussed.
23/005	All Members	Minutes. To confirm the draft minutes of the Parish Council Meeting held on 7 th December 2022. Having been agreed by those present, the Chairwoman signed them as being a true and accurate record. Proposed by Cllr. Wastenev, seconded by Cllr. Mead; all in favour, resolution passed.
23/006	All Members	Planning Matters. Item 1. Updates. Ref: 222586 Holiday chalet land north of, Wakes Hall Business Centre, Colchester Road, Wakes Colne - Awaiting a decision. Ref: 222712 The Forge, Wakes Street, Wakes Colne - Refused. Ref: 22850 Kwitta, Station Road – Approved. Ref: 222843 Barn at Oak Farm, Vernons Road, Wakes Colne CO6 2AH –Awaiting a decision. Ref: 222827 The Shop, Post Office, Colchester Road, Wakes Colne Essex CO6 2DF - Approved. Ref: 222271 Redroofs, Lower Green, Wakes Colne Colchester CO6 2AZ – Approved. Ref: 22030 Crows Hall, Lane Rd; internal works - Approved. Item 2. No new applications received.
23/007	All Members	Precept for 2023/2024. As required by Section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary Interest. To participate in the setting of a precept for the Council, the councillors will require a dispensation, and for this purpose, Wakes Colne Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the precept. Proposed by Cllr. Fisher, seconded by Cllr. Taylor; all in favour, resolution passed.
23/008	All Members	Precept 2023/2024. The precept for 2023/2024 was set at £14,071.00, with no increase to households. Proposed by Cllr. Taylor, seconded by Cllr. Mead; all in favour, resolution passed.
23/009	All Members	Matters Arising from previous minutes. Item 1. Previous minute number 21/105 Solar Cats Eyes at Station Approach – Cllr Barber has advised that these are now going to be installed by Greater Anglia; no installation date, ongoing. Item 2. Previous minute number 21/074 Flooding Signage near the Post Office – no update, ongoing. Item 3. Previous minute number 22/132 Oral History (Memories) project – some interesting interviews have been carried out; several scrap books of cuttings have kindly been donated to the project, another

		<p>tea party may be held in the summer; work ongoing. If any resident wishes to participate please contact the Parish Clerk.</p> <p>Item 4. Planters – project now completed. Volunteers needed in summer to help water the planters.</p> <p>Item 5. Previous Minute No. 22/148 Defibrillator near the Post Office has a recall on it. It should have been collected on 5th Oct with a loan replacement unit and returned on 7th. No collection of the unit was made as there is a shortage of loan units. So, awaiting collection, item to be on the next agenda.</p>
23/010	All Members	<p>Highways.</p> <p>Item 1. Lane Road - Signs Narrow Road – LHP Proposal sent 11.03.21. Ref: LCOL202027. Approved. Works were scheduled to be completed by the end of December 2022. No update, ongoing.</p> <p>Item 2. Station Road –Update, Cllr Barber is working on this project with design engineers and has proposed a time-dependent 20mph. We await the outcome. This item and item 3 are linked. Ongoing.</p> <p>Item 3. Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018. Ongoing.</p> <p>Item 4. Previous Minute No. 21/163 Item 4 Vehicle Activated Sign – Static VAS near village hall. A pole for the VAS was scheduled to be installed prior to Xmas, but due to work permit not being received from Highways the Contractor’s work has been delayed.</p>
23/011	All Members	<p>Footpaths.</p> <p>Cllr. Fisher reported that the walk scheduled for 18th December had to be cancelled due to bad weather conditions. There will be other walks again in the Spring of 2023. Next footpath working group meeting to be scheduled for January.</p>
23/012	All Members	<p>Footpaths Walks Booklet.</p> <p>Final text has been agreed by Cllr. Taylor and Cllr. Fisher.</p> <p>Community Rail Partnership would like to give £300.00 towards printing the booklet with their logo on it and a paragraph on station adopting to be included CRP may like to purchase some copies so they can advertise. Unanimously agreed that Wakes Colne Parish Council will be funding this publication with support from the Community Rail Partnership. It is likely to be a 40-page booklet called Walks in and Around Wakes Colne and Chappel.</p> <p>Proposed to accept the CRP offer.</p> <p>Proposed by Cllr. Taylor, seconded by Cllr. Fisher; all in favour, resolution passed.</p>
23/013	All Members	<p>Personnel Committee Meeting 2023.</p> <p>To confirm the Personnel Committee Meeting for 2023, scheduled to take place on 7th February 2023 at 10.30am.</p> <p>Proposed by Cllr. Wastenev, seconded by Cllr. Fisher; all in favour, resolution passed.</p>
23/014	All Members	<p>Annual Parish Assembly 2023.</p> <p>To confirm 26th April 2023 at 7.15pm for the Annual Parish Assembly 2023.</p> <p>Proposed by Cllr. Taylor, seconded by Cllr. Fisher; all in favour, resolution passed.</p>
23/015	All Members	<p>Litter Pick.</p> <p>Agreed for it to coincide with the Great British Spring Clean week commencing 20th March 2023.</p> <p>Proposed by Cllr. Taylor, seconded by Cllr. Latache; all in favour, resolution passed. Litter Pickers and Hi Viz jackets available. Volunteers, please contact Parish Clerk.</p>
23/016	All Members	<p>S106 Funding Process.</p> <p>To discuss and consider any potential projects for S106 funding. A new noticeboard to be installed at Creeping Hall Lane, Wakes Colne to be added to the list.</p>
23/017	All Members	<p>To receive reports from outside bodies, training courses, representatives on village committees and Parish Council working groups.</p> <p>The solar panel meeting, organised by Jill Bruce is scheduled to be held on 22nd March, 7pm at the village hall; posters to be displayed on the noticeboard, Facebook etc.</p> <p>The Village Hall centenary is this year. An celebratory event is likely to be held on 25th November 2023. Meanwhile there are ongoing repair works in progress, and the kitchen is to be upgraded.</p>
23/018	All Members	<p>Meeting Dates 2023.</p> <p>To discuss and consider if the Parish Council meeting date in July 2023 could be put back two weeks, so to be held on Wednesday 19th July 2023 instead of the 5th, due to Clerk’s holiday, and therefore allowing time to publish the agenda. Agreed for the July meeting to be held on 19th July.</p> <p>Proposed by Cllr. Taylor, seconded by Cllr. Latache; all in favour, resolution passed.</p>
23/019	All Members	<p>Clerk’s Report. Received and noted.</p>
23/020	All Members	<p>Financial Matters.</p> <p>1) Financial Statement (Items to be approved for payment and signed as per payment schedule).</p>

			CHEQUE No.	TOTAL
		EE Inv. No. V02057713450 (Calls made in December)	DD	18.42
		D. Jacob (Salary for January)	SO	600.00
		D. Jacob (Salary adjustment for January)	101472	37.57
		HM Revenue & Customs (for January)	101473	23.60
		Essex Pension Fund (for January)	SO	195.00
		Essex Pension Fund (Adjustment for January)	101474	5.18
		D. Jacob (expenses for December as per receipts)	101475	75.62
		Dove Support (Inv. No. 1472)	101476	180.00
		Chappel & Wakes Colne Village Hall (Inv. No. 1222)	101477	29.00
		Proposed by Cllr. Taylor, seconded by Cllr. Latache; all in favour; resolution passed.		
		2) Monthly Budget Statement. Received and noted.		
23/021	All Members	Vacancy on Wakes Colne Parish Council. Item 1/ To consider application and co-opt a candidate. Vote was unanimous to co-opt Frances Hounslow. Item 2/ Co-opted Frances Hounslow who signed acceptance of office. Item 3/ Consent form to receive the Council Summons and agenda electronically signed. Item 4/ Declaration of interest form to be sent direct to Colchester Borough Council and Clerk also to receive a copy. Cllr. Hounslow to consider new councillor training at the EALC and to confirm dates available to attend to the Clerk.		
22/022	All Members	Date of Next Meeting. Parish Council Meeting 1 st February 2023 (7.15pm).		

Meeting Closed at 9.30pm.