

**Minutes of the Wakes Colne Parish Council Meeting held on  
Wednesday 12<sup>th</sup> January 2022 at 7.15pm in Chappel & Wakes Colne Village Hall**

In the Chair: Cllr. M. Taylor

Present: : Cllr. E. Coney, Cllr. J. Fisher, Cllr. S. Lata arche, Cllr. F. Mead

Parish Clerk: Mrs D. Jacob

Two members of the public.

A presentation was made to Mandy Sexton, the winner of the 2021 Wakes Colne Parish Council Award. William Sunnucks, recently adopted as a candidate for Colchester Borough Council to follow on from Peter Chillingworth, attended the meeting and introduced himself.

	PRESENTER	SUBJECT
22/001	All Members	<b>Welcome &amp; Apologies for Absence.</b> The Chairwoman welcomed everyone. Apologies received and accepted from Cllr. H. Wastene y (due to illness).
22/002	All Members	<b>Declaration of Interests.</b> None.
22/003	All Members	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> A member of the public was in attendance regarding item 22/008 item 4 on the agenda and stayed for the update on that item.
22/004	All Members	<b>Ward and County Councillors to address the members if present.</b> Cllr. Chillingworth was not present but had already circulated a report. Cllr. Barber was not present but had sent various emails prior to the meeting.
22/005	All Members	<b>Minutes.</b> To confirm the minutes of the Parish Council meeting held on 1 <sup>st</sup> December 2021. Having been agreed by those present, the Chairwoman signed them as being a true and accurate record. Proposed by Cllr. Fisher, seconded by Cllr. Lata arche; all in favour, resolution passed.
22/006	All Members	<b>Planning Matters.</b> <b>Ref: 220012</b> <b>Fridays Cottage, Land Road, Wakes Colne.</b> The installation of internal secondary glazing to existing single-glazed timber-framed windows. This application has been withdrawn so no comments made. <b>Ref: 220008</b> <b>Pond Cottage, Crepping Hall Road, Wakes Colne.</b> Part single and part two-storey rear extension (rooms in the roof with dormer, replacing existing veranda). No objection. Proposed by Cllr. Mead, seconded by Cllr. Fisher; all in favour, resolution passed.
22/007	All Members	<b>Matters Arising from previous minutes.</b> Item 1. Previous minute number 21/071 Greensward – no update available.

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Signed.....  
Chairwoman of the Parish Council

Date: 2<sup>nd</sup> February 2022

		<p>Item 2. Previous minute number 21/105 Solar Cats Eyes at Station Approach – update email sent by Cllr. Barber that these repairs are fully funded and just waiting for the supplier to install them.</p> <p>Item 3. Previous minute number 21/074 Flooding near the Post Office – flood barriers are on order and awaiting delivery in 6/8 weeks. Advance delivery notification required. Update email from Cllr. Barber regarding signage is that this has been given support but is awaiting funding by the LHP.</p> <p>Item 4. Previous minute number 21/169 item 1 - Cricket Club – Community Defibrillator – the Cricket Club has not yet purchased this as funding received from the Parish Council is not enough to cover the cost as an external cabinet is required; the Cricket Club is due to hold a meeting on 18<sup>th</sup> January to discuss this. Item to be on the next agenda.</p>
<b>22/008</b>	All Members	<p><b>Highways.</b></p> <p><b>Item 1.</b> Lane Road – Signs for Narrow Road – LHP Proposal sent 11.03.21. Ref: LCOL202027 confirmation received 6th May 2021. Update email from Cllr. Barber that approval has been given for the scheme by LHP but is awaiting funding.</p> <p><b>Item 2.</b> Station Road – acknowledgement received 6<sup>th</sup> May 2021 – partial update received from Cllr. Barber in an e-mail dated 12<sup>th</sup> January, however, further information is required. Item referred to next agenda.</p> <p><b>Item 3.</b> Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018 - survey carried out, update received from Cllr Barber in an e-mail dated 12<sup>th</sup> January, however, further information is required. Item to be reconsidered at next meeting.</p> <p><b>Item 4.</b> Previous minute number 21/163 Item 4 Vehicle Activated Sign – Static VAS near Village Hall – update from Cllr. Barber in e-mail dated 12<sup>th</sup> January that the Parish Council will need to apply for a licence/permission for one to be situated near the Village Hall before purchase. Cllr Mead and the Clerk to complete the necessary application forms.</p> <p><b>Item 5.</b> Previous minute Number 21/173 Planters still awaiting a licence/permission from Highways; some S106 funding may be available to help purchase these items.</p> <p><b>Item 6.</b> Previous minute number 21/133 - A1124. Vegetation overgrowth and reduced width of pavement from the Church down to the Village Hall along A1124 – work now completed, awaiting an invoice. Clerk to then send a copy of the invoice and application forms to Essex County Council.</p>
<b>22/009</b>	All Members	<p><b>Footpaths.</b></p> <p>Cllr. Fisher has arranged the next working group meeting to take place on 14<sup>th</sup> March at 4.00pm at the Village Hall in the small committee room. Footpath clearance is to begin again in April. Essex County Council Public Rights of Way funds are limited. Cllr. Fisher and Cllr. Taylor is to find out who is responsible for the trees alongside Whistle Walk. We are waiting for the footpath at Tyburn Hill to be signed off when the Wakes Hall development is completed. A new walk will then be added to the walks booklet which will be updated and reprinted.</p>
<b>22/010</b>	All Members	<p><b>Litter Pick.</b></p> <p>Agreed that the date will coincide with the Great British Spring Clean, 25 March to 10 April 2022. Proposed by Cllr. Latache, seconded by Cllr. Coney; all in favour, resolution passed.</p>
<b>22/011</b>	All Members	<p><b>Personnel Committee Meeting 2022.</b></p> <p>To confirm the Personnel Committee Meeting for 2022, to take place on 22<sup>nd</sup> February 2022 at 10.00am Proposed by Cllr. Taylor, seconded by Cllr. Mead; all in favour, resolution passed.</p>
<b>22/012</b>	All Members	<p><b>Training.</b></p> <p>It was agreed that Cllr. Latache could attend Facebook for Town &amp; Parish Councils training on 1<sup>st</sup> March at a cost of £90.00 plus VAT. Proposed by Cllr. Taylor, seconded by Cllr. Fisher; all in favour, resolution passed.</p>
<b>22/013</b>	All Members	<p><b>Special Motion.</b></p> <p>Vote to suspend Standing Order 7 (a) as follows: - 7. PREVIOUS RESOLUTIONS</p>

		<p>a) A resolution shall not be reversed within six months except either by a special motion, which requires written notice by at least 3 councillors to be given to the Proper Officer in accordance with Standing Order 7.</p> <p>Previous minute number 21/186 <b>Precept/Budget 2022/2023.</b></p> <p>Proposed by Cllr. Taylor, seconded by Cllr. Latarche; all in favour, resolution passed.</p>																																							
<b>22/014</b>	All Members	<p><b>Precept/Budget for 2022/2023.</b></p> <p>As required by Section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary Interest. To participate in the setting of a precept for the Council, the councillors will require a dispensation, and for this purpose, Wake Colne Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the precept.</p> <p>Proposed by Cllr. Taylor, seconded by Cllr. Mead; all in favour, resolution passed.</p>																																							
<b>22/015</b>	All Members	<p><b>Precept/Budget 2022/2023.</b></p> <p>Item 1. The budget for 2022/2023</p> <p>It was confirmed and agreed that the budget figure for 2022/2023 would be £20,825.20</p> <p>Proposed by Cllr. Taylor, seconded by Cllr. Mead; all in favour, resolution passed.</p> <p>Item 2. The precept for 2022/2023 was discussed and it was agreed that the precept should be set at £13,866.00 so as not to draw so much from Parish Council reserves. The Clerk explained that due to more development in the area there would not be any increase to taxpayers.</p> <p>Proposed by Cllr. Taylor, seconded by Cllr. Latarche; all in favour, resolution passed.</p>																																							
<b>22/016</b>	All Members	<p><b>Clerk's Report.</b> Received and noted.</p>																																							
<b>22/017</b>	All Members	<p><b>Financial Matters.</b></p> <p>1) Financial Statement for December/January (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Colchester Borough Council Inv. 20185804</td> <td>101353</td> <td>22.85</td> </tr> <tr> <td>A &amp; J Lighting (Inv. 35752)</td> <td>DD</td> <td>55.66</td> </tr> <tr> <td>Fluvial Innovations Ltd (flood barrier proforma invoice)</td> <td>101354</td> <td>954.00</td> </tr> <tr> <td>EE (Inv. No. V01941273703 calls made in November)</td> <td>DD</td> <td>22.01</td> </tr> <tr> <td>Richard Edwards (Inv. No. 45053)</td> <td>101355</td> <td>65.70</td> </tr> <tr> <td>D. Jacob (Expenses for December)</td> <td>101356</td> <td>79.78</td> </tr> <tr> <td>D. Jacob (Salary for January)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for January)</td> <td>101357</td> <td>40.18</td> </tr> <tr> <td>HM Revenue &amp; Customs (for January)</td> <td>101358</td> <td>2.00</td> </tr> <tr> <td>Essex Pension Fund (for January)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for January)</td> <td>101359</td> <td>22.92</td> </tr> <tr> <td>Chappel &amp; Wakes Colne Village Hall (Inv. 1221 Hire for December)</td> <td>101360</td> <td>28.00</td> </tr> </tbody> </table> <p>2) <b>MONTHLY BUDGET STATEMENT.</b> Received and noted.</p> <p>Proposed by Cllr. Fisher, seconded by Cllr. Latarche; all in favour, resolution passed.</p>		CHEQUE NO.	TOTAL	Colchester Borough Council Inv. 20185804	101353	22.85	A & J Lighting (Inv. 35752)	DD	55.66	Fluvial Innovations Ltd (flood barrier proforma invoice)	101354	954.00	EE (Inv. No. V01941273703 calls made in November)	DD	22.01	Richard Edwards (Inv. No. 45053)	101355	65.70	D. Jacob (Expenses for December)	101356	79.78	D. Jacob (Salary for January)	SO	500.00	D. Jacob (Salary adjustment for January)	101357	40.18	HM Revenue & Customs (for January)	101358	2.00	Essex Pension Fund (for January)	SO	140.00	Essex Pension Fund (Adjustment for January)	101359	22.92	Chappel & Wakes Colne Village Hall (Inv. 1221 Hire for December)	101360	28.00
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<b>22/018</b>	All Members	<p><b>Date of Next Meeting.</b></p> <p>Parish Council Meeting 2nd February 2022 (7.15pm).</p>																																							

Meeting Closed at 8.45pm.

Signed.....  
Chairwoman of the Parish Council

Date: 2<sup>nd</sup> February 2022