

**Minutes of the Wakes Colne Parish Council Virtual Meeting held on
Wednesday 13th January 2021 at 7.15pm**

DUE TO THE CORONAVIRUS AND GOVERNMENT ADVICE THIS VIRTUAL MEETING WAS HELD BY **Zoom**

Present: Cllrs: Cllr. J. Fisher, Cllr. T. Hardy-Stotz, Cllr. S. Latarche, Cllr. F. Mead, Cllr. J. Parrish, Cllr. M. Taylor,
Cllr. H. Wastenev

Clerk: Mrs D. Jacob

Three members of the public present.

ITEM	PRESENTER	SUBJECT
21/001	All Members	Welcome & Apologies for Absence. The Chairwoman opened the meeting and welcomed everyone, wishing them a healthy 2021. No apologies for absence.
21/002	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2020. Cllr. Taylor regarding item 21/00026 Halifax (White Lodge), Station Road, Wakes Colne Colchester CO6 2DS
21/003	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. An invited member of the public spoke regarding climate change, giving a summary of climate change over the years. This demonstrates that we should adapt and mitigate, consider flood defences and how and where dwellings are built, influence others by talking to everyone. Colchester BC have declared a climate emergency; the Parish Council should show our support of this; members can write to Bernard Jenkins and visit the Grantham Institute website. Ways forward are: make your voice heard by those in power; eat less meat and dairy; cut back on flying; leave the car at home; reduce your energy use, and bills; respect and protect green spaces; invest your money responsibly; cut consumption - and waste; talk about the changes you make. The Chairwoman invited Jill Bruce to become a climate change ambassador for Wakes Colne and to update us periodically and consider how the council could contribute. The role was accepted. Two members of the public with an interest in 21/008 Item 6. were present.
21/004	All Members	Ward and County Councillors to address the members if present. A monthly report and a special report about an online meeting between County and Ward Councillors and LHP officials had been circulated in advance by Cllr. Chillingworth. Discussion took place regarding the many ongoing issues with Highways and specifically the Zebra Crossing proposal and the many hazards around Chappel Corner and engineering difficulties within the regulations. It was agreed that Cllr Chillingworth would try to set up a Zoom meeting with Cllr. Anne Brown so that the Parish Council can discuss these with her.
21/005	All Members	Minutes. The minutes of the virtual Parish Council meeting held on 2 nd December 2020 were agreed and approved. Proposed by Cllr. Mead, seconded by Cllr. Fisher; all in favour, resolution passed.
21/006	All Members	Planning Matters. Ref: 210009 Location: Land to the north of Wakes Hall Business Centre, Colchester Road, Wakes Colne, CO6 2DY Description: Erection of a single unit of holiday accommodation and service road. Object In response to this application in general and the Planning Statement in particular, WCPC cannot see any evidence of the proposed new holiday home 'protecting, enhancing or conserving' the landscape character. With regard to the question of 'demonstrable harm' the visual impact of the building from the footpath and the wider surrounding landscape could be negated by it being entirely single storey or otherwise

		<p>substantially reduced in height. Similarly, WCPC have concerns regarding the disruption to breeding geese and resident waterfowl from the use of the proposed timber pontoon. To look at the environmental impact, large property in a rural area. No vote taken. Ref: 202850 Location: Chappel and Wakes Colne Station, Station Road, Wakes Colne Colchester CO6 2DS Description: Variation of condition 1 of planning permission 111568 in order to retain the demountable units 1 and 2 until 31st March 2026. No Objection Proposed by Cllr. Fisher, seconded by Cllr. Wasteneay, all in favour, resolution passed. Ref: 210026 Location: Halifax (White Lodge), Station Road, Wakes Colne Colchester CO6 2DS Description: Proposed single storey front, side, rear extensions, internal renovations and double garage. No Objection but request planners to take into account neighbours' concerns and comments. Proposed by Cllr. Mead, seconded by Cllr. Lata arche, all in favour, resolution passed.</p>																																										
21/007	All Members	<p>Financial Matters.</p> <p>1) Financial Statement for December/January (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>A & J Lighting (Inv. 34710)</td> <td>DD</td> <td>55.66</td> </tr> <tr> <td>Graham King (Inv. No 139 this replaces cheque No. 10151)</td> <td>101262</td> <td>20.00</td> </tr> <tr> <td>D. Jacob (Salary for January)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>Adjustment for D. Jacob (salary adjustment for January)</td> <td>101263</td> <td>26.93</td> </tr> <tr> <td>HM Revenue & Customs (for January)</td> <td>101264</td> <td>4.60</td> </tr> <tr> <td>Essex Pension Fund (for January)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Adjustment for Essex Pension Fund (for January)</td> <td>101265</td> <td>19.78</td> </tr> <tr> <td>EE (for calls made in December) Inv. No. V01823020723</td> <td>DD</td> <td>21.20</td> </tr> <tr> <td>D. Jacob (Expenses for December as per receipts)</td> <td>101266</td> <td>74.13</td> </tr> <tr> <td>Richard Edwards Inv. No. 41577</td> <td>101267</td> <td>63.00</td> </tr> <tr> <td>EALC Inv. No. 13345, 13326, 13323, 13342 (New Councillor Training day 1 and 2 for Cllr. Fisher and Cllr. Wasteneay)</td> <td>101268</td> <td>432.00</td> </tr> <tr> <td>MCR Carpentry and Property Maintenance</td> <td>101270</td> <td>40.00</td> </tr> <tr> <td>Colchester Borough Council Inv. No. 20178689</td> <td>101271</td> <td>23.04</td> </tr> </tbody> </table> <p>2) MONTHLY BUDGET STATEMENT. Received and noted. It was noted that training is over budget, due to all the new Cllrs attending Councillor training. Proposed by Cllr. Parrish, seconded by Cllr. Fisher, all in favour, resolution passed.</p>		CHEQUE No.	TOTAL	A & J Lighting (Inv. 34710)	DD	55.66	Graham King (Inv. No 139 this replaces cheque No. 10151)	101262	20.00	D. Jacob (Salary for January)	SO	500.00	Adjustment for D. Jacob (salary adjustment for January)	101263	26.93	HM Revenue & Customs (for January)	101264	4.60	Essex Pension Fund (for January)	SO	140.00	Adjustment for Essex Pension Fund (for January)	101265	19.78	EE (for calls made in December) Inv. No. V01823020723	DD	21.20	D. Jacob (Expenses for December as per receipts)	101266	74.13	Richard Edwards Inv. No. 41577	101267	63.00	EALC Inv. No. 13345, 13326, 13323, 13342 (New Councillor Training day 1 and 2 for Cllr. Fisher and Cllr. Wasteneay)	101268	432.00	MCR Carpentry and Property Maintenance	101270	40.00	Colchester Borough Council Inv. No. 20178689	101271	23.04
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21/008	All Members	<p>Matters Arising from previous minutes.</p> <p>Item 1. Previous minute number 20/193 Item 2. External Defibrillator: to consider the purchase of a defibrillator at a cost of £800.00. More information required; this item deferred until February.</p> <p>Item 2. Previous minute number 20/194 Item 1. Seasonal Lights. it was agreed to continue to use the existing oak tree and not a new one. A proposal for 2021 will be made by Cllr Parrish at the February meeting.</p> <p>Item 3. Previous minute number 20/196 Seed and Plant Swap. After further investigation, it was agreed to set up a seed and plant swap in the bus shelter on the Post Office side along the A1124. This will be a trial for 3 months. Clerk to get a quote for a water butt and guttering installation, to be on the February agenda for consideration. Proposed by Cllr Taylor, seconded by Cllr Parrish; all in favour, resolution passed.</p> <p>Item 4. Previous minute number 20/197 Wakes Colne Parish Council Award Scheme. After consideration of proposals received, it was agreed that Rev. John Richardson and Christine Maskwell would be joint winners for 2020. Proposed by Cllr. Parrish, seconded by Cllr. Fisher, all in favour, resolution passed.</p> <p>Item 5. Previous minute number 20/198 Welcome Packs. It was agreed to put together and distribute welcome packs to new residents within Wakes Colne. Cllr. Taylor to draft a letter and to contact local businesses and organisations in the village to enquire as if they would like to add publicity leaflets to the packs. Cllr, Taylor, Cllr. Hardy-Stotz and Cllr. Lata arche to work on</p>																																										

		<p>this project.</p> <p>Item 6. Previous minute number 20/195 Item 2. Zebra Crossing Proposal across A1124. Highways have carried out a survey and it does not meet the criteria and regulations. There has been some discussion on this (see Item 21/004). WCPC to pursue further consideration of the situation.</p> <p>Item 7. Highway Issues – including finger/directional signs within the village, vegetation overgrowth and reduced width of pavement from the Church down to the village hall along A1124, HGV sign at Lane Road – all ongoing; no indication as to when these will be resolved although some have been reported for over 2 years.</p>
21/009	All Members	<p>Colchester Association of Local Councils (CALC). Report - update given by Cllr. Parrish and all Cllrs have received a copy of the CALC minutes.</p>
21/010	All Members	<p>Footpaths. Report received by all Cllrs from by Cllr. Fisher, who is to set up a Zoom working group meeting to discuss and organise works that need to be carried out on the footpaths.</p>
21/011	All Members	<p>Local Highways Panel (LHP). Virtual training meeting – update/report given by Cllr Taylor. The next LHP meeting will be on 16th March. They are setting up on a website so we can check progress on proposals.</p>
21/012	All Members	<p>Roles & Responsibilities. Personnel Committee. To confirm members – Cllr. Fisher, Cllr. Wastenev, and Cllr. Hardy-Stotz Chairman elected as Cllr. J. Fisher (8th May 2020) Public Footpaths Working Group. Members – Cllr. Fisher, Cllr. Taylor and Kathy Brown The LHP Working Group. Members – Cllr. Taylor and Cllr. Parrish Planning and Liaison representative. Member – Cllr. Mead and all members to look at individual planning applications as and when required. Millennium Green Trust representative. Member – Cllr. Wastenev CALC representative. Member – Cllr. Parrish Superfast Broadband Working Group. Broadband Champion – Howard Walkden Telephone Book Exchange. Member – Cllr. Hardy-Stotz, Cllr. Wastenev Defibrillator Quarterly Inspection. Member – Cllr. Wastenev, Cllr. Parrish</p>
21/013	All Members	<p>Wakes Colne Parish Council Oral History Project. It was agreed to set up an oral history project and to plan how this might be accomplished when social distancing restrictions are lifted. Proposed by Cllr Taylor, seconded by Cllr Parrish; all in favour, resolution passed.</p>
21/014	All Members	<p>Litter Pick. To confirm a date for the next Litter Pick in the spring of 2021 – this item deferred until next meeting due to current restrictions.</p>
20/015	Cllr Fisher Cllr Wastenev Cllr Hardy-Stotz	<p>Personnel Committee Meeting 2021. To confirm that a virtual Personnel Committee Meeting for 2021 will take place on 10th February at 7.15pm via Zoom. Proposed by Cllr Fisher, seconded by Cllr Wastenev, all in favour, resolution passed.</p>
21/016	All Members	<p>Clerk's Report. Received and noted.</p>
21/017	All Members	<p>Date of Next Meeting. Next Parish Council meeting will be held via Zoom on 3rd February 2021.</p>

Meeting opened at 7.15pm and closed at 10.01pm.