

**Minutes of the Wakes Colne Parish Council Meeting held on  
Wednesday 9<sup>th</sup> January 2019 at 7.15pm in Chappel & Wakes Colne Village Hall**

In the Chair: Cllr. S. Scrase  
 Present: Cllrs: Cllr. M. Bowden, Cllr. K. Brown, Cllr. M. Taylor  
 Clerk: Mrs D. Jacob  
 8 members of the public.

	PRESENTER	SUBJECT
19/001	Vice-Chairman	<b>Welcome &amp; apologies for absence.</b> The Vice-Chairman welcomed everyone. A minute's silence was held in respect for the passing of the Chairman, Allan Hannington, who served on the Parish Council for over eight years. No apologies for absence received.
19/002	All Members	<b>Chairman.</b> It was decided by Council members that each Councillor would Chair a meeting until May (when elections are to be held). Cllr. S. Scrase was elected Chairman for the January meeting. Proposed by Cllr. M. Bowden seconded by Cllr. K. Brown, all in favour, resolution passed.
19/003	Chairman	<b>Chairman's Declaration of Office</b> – Cllr. S. Scrase signed declaration of office.
19/004	All Members	<b>Vice-Chairman.</b> Cllr. M. Taylor was elected Vice-Chairman until February when Cllr S. Scrase will be able to resume this role. Proposed by Cllr. M. Bowden, seconded by Cllr. K. Brown, all in favour, resolution passed.
19/005	Vice-Chairman	<b>Vice-Chairman's Declaration of Office</b> – Cllr. M. Taylor signed declaration of office.
19/006	All Members	<b>Declaration of Interests.</b> Received from Cllr. M. Bowden regarding item number 19/010.
19/007	All Members	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> A member of the public spoke regarding broadband and the plans of County Broadband. Feedback from residents is mixed; those who have signed up to the offer: 19% for Chappel, 20% for Wakes Colne and 25% for Mount Bures. County Broadband's target for installation is 30%. County Broadband are going to have a poster campaign, a new website and new letters will be going out to residents. Progress is slow. Some parts of the Parish are keen for improvement. No costings available. Council members thanked the member of public for all his help and involvement with this project. A member of the public informed the meeting that, in his option, the work carried out by Highways along the pavement from the business park to village hall, was inadequate, as the debris scraped back is falling back onto the pavement. The Parish clerk to report this to Highways. A member of the public spoke regarding Planning item 19/010, and that she had submitted a 28-page document setting out her concerns to Colchester Borough Council Planning. These were elaborated on and discussed in great detail. There are 6 objections from residents in total sent into CBC Planning.
19/008	All Members	<b>Ward and County Councillors to address the members if present.</b> Cllr Chillingworth confirmed that item 19/010 planning application 183046 and 183047 had been called into the planning committee at Colchester Borough Council.
19/009	All Members	To confirm the Minutes of the Parish Council Meeting held on 5 <sup>th</sup> December 2018. Proposed by Cllr. M. Taylor, seconded by Cllr. K. Brown, all in favour, resolution passed.
19/010	All Members	<b>Planning Matters.</b> Cllr M. Bowden left the room. Ref: 183046 and 183047 Land to the North of Mill Buildings, Wakes Colne Mills, Colchester Road, Wakes Colne, Colchester. Demolition of solid fuel processing buildings; removal of built up hard surfaces against north wall of coach house with associated regrading of land; removal of wider coal yard hard surfaces; conversion of coach house to dwelling with single storey extension. Objection. The application does not conform to the Local Plan. It is outside the village envelope. Major access concerns, increase in traffic movement along a narrow lane and exit onto A1124 at what is already a very dangerous corner. Possible lack of utilities servicing the existing site and lack of capacity.

		Inadequate information regarding what types of materials will be used, not in keeping with the rural surroundings of the area. There is no evidence for the requirement of larger dwellings within the area. Extremely close to a listed building. Proposed by Cllr. K. Brown, seconded by Cllr. M. Taylor, all in favour, resolution passed. Cllr. M. Bowden returned to the meeting.																																	
19/011	All Members	<b>Internal Auditor.</b> An internal auditor (John Reddington £50.00 for the financial year of 2018/2019) was appointed. Proposed by Cllr. M. Bowden, seconded by Cllr. M. Taylor, all in favour, resolution passed.																																	
19/012	All Members	<b>Wakes Colne Annual Parish Assembly 2019.</b> To confirm the Wakes Colne Annual Parish Assembly Meeting 2019, will be held in Chappel & Wakes Colne Village Hall on Tuesday 21 <sup>st</sup> May 2019 at 7.30pm. Proposed by Cllr. K. Brown, seconded by Cllr. M. Bowden, all in favour, resolution passed.																																	
19/013	All Members	<b>Litter Pick.</b> The date for the next Litter Pick will be in conjunction with The Great British Spring Clean 22 <sup>nd</sup> March – 23 April 2019. Proposed by Cllr. K. Brown, seconded by Cllr. M. Bowden, all in favour, resolution passed.																																	
19/014	All Members	<b>Personnel Committee Meeting 2019.</b> Cllr. S. Scrase was elected as a new representative. A Personnel Committee Meeting will take place on Wednesday 13 <sup>th</sup> February at 10.30am in the small committee room. Proposed by Cllr. M. Taylor, seconded by Cllr. M. Bowden, all in favour, resolution passed.																																	
19/015	Cllr K. Brown	<b>Parish Public Footpaths Working Group.</b> Footpath 21: the bridge and handrails have been repaired. Signage is an issue as it is not very clear on certain footpaths; this has been highlighted by the Parish Council and will be checked when the footpaths are walked again in the spring.																																	
19/016	All Members	<b>Broadband.</b> <b>Item 1.</b> The Parish Council to consider making a financial contribution to help deliver a full fibre to the property network for the parish. As no costings were available, no decision could be made. <b>Item 2.</b> The Parish Council to consider writing a letter to all properties in the parish supporting the current process. The Parish Council fully support this process and thanked the member of public for all his efforts. However, the Parish Council as a body are unable to support any one contractor over others, and so they are unable to send out a letter of support for County Broadband.																																	
19/017	All Members	<b>Bank Signatories.</b> Cllr. M. Bowden was elected to be a new bank signatory. Allan Hannington to be removed as a signatory. Clerk to request forms from the bank. Cllr. M. Bowden to take completed forms and ID into the bank. Proposed by Cllr. S. Scrase, seconded by Cllr. M. Taylor, all in favour, resolution passed.																																	
19/018	All Members	<b>Financial Matters.</b> 1) Financial Statement for December/January (Items to be approved for payment and signed as per payment schedule). <table border="1" data-bbox="513 1417 1374 1843"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T-Mobile (For December)</td> <td>DD</td> <td>13.06</td> </tr> <tr> <td>D. Jacob (Salary for December)</td> <td>SO</td> <td>460.00</td> </tr> <tr> <td>Essex Pension Fund (for December)</td> <td>SO</td> <td>106.77</td> </tr> <tr> <td>Adjustment for D. Jacob (Salary for December)</td> <td>200046</td> <td>21.91</td> </tr> <tr> <td>Adjustment for Essex Pension Fund (December)</td> <td>200047</td> <td>17.44</td> </tr> <tr> <td>D. Jacob (Expenses for December)</td> <td>200048</td> <td>58.04</td> </tr> <tr> <td>Chappel &amp; Wakes Colne Village Hall Invoice No. 1218 (Hall hire for 5<sup>th</sup> December)</td> <td>200049</td> <td>25.00</td> </tr> <tr> <td>123Reg (Domain Renewal)</td> <td>DD</td> <td>38.38</td> </tr> <tr> <td>Colchester Borough Council (inv.20162362 Elec for Street Lights July, August, September)</td> <td>200050</td> <td>20.54</td> </tr> <tr> <td>Richard Edwards Inv. No. 35475</td> <td>200051</td> <td>59.40</td> </tr> </tbody> </table> 2) MONTHLY BUDGET STATEMENT. Received and noted.  Proposed by Cllr. M. Taylor, Cllr. M. Bowden, all in favour, resolution passed.		CHEQUE No.	TOTAL	T-Mobile (For December)	DD	13.06	D. Jacob (Salary for December)	SO	460.00	Essex Pension Fund (for December)	SO	106.77	Adjustment for D. Jacob (Salary for December)	200046	21.91	Adjustment for Essex Pension Fund (December)	200047	17.44	D. Jacob (Expenses for December)	200048	58.04	Chappel & Wakes Colne Village Hall Invoice No. 1218 (Hall hire for 5 <sup>th</sup> December)	200049	25.00	123Reg (Domain Renewal)	DD	38.38	Colchester Borough Council (inv.20162362 Elec for Street Lights July, August, September)	200050	20.54	Richard Edwards Inv. No. 35475	200051	59.40
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19/019	Clerk	<b>Clerk's Report.</b> Received and noted.																																	

19/020	All Members	<p><b>Quality Gold Award.</b>  Presentation to be held on Monday 28<sup>th</sup> January 2019, 10.30am at the Mayor's Parlour, Town Hall, Colchester. Presentation to be made by Joy Darby from the EALC to the Parish Clerk, who will accept award on behalf of the Parish Council.</p>
19/021	All Members	<p><b>Date of Next Meeting.</b>  Parish Council Meeting Wednesday 6<sup>th</sup> February 2019 (7.15pm)</p> <p>Meeting Closed at 8.37pm.</p>