

Minutes of the Wakes Colne Parish Council Meeting held on

Wednesday 11th January 2017 at 7.15pm in the Small Committee Room at Wakes Colne Village Hall

In the Chair: Cllr. S.Scrase
 Present: Cllrs: Cllr.K.Brown, Cllr.M.Taylor, Cllr. M.Bowden
 Clerk: Mrs D. Jacob
 Also Present: Three members of the public

ITEM	PRESENTER	SUBJECT
17/001	ALL MEMBERS	Welcome and Apologies for Absence. Apologies received and accepted from Cllr.A.Hannington and Cllr.H.Cresswell.
17/002	CLLR.S.SCRASE	Vice-Chairman. Cllr.S.Scrase signed declaration of acceptance.
17/003	ALL MEMBERS	Declaration of Interests. Received from Cllr.S.Scrase relating to Items 17/016 and 17/020.
17/004	ALL MEMBERS	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. A member of the public confirmed that the sign had been repaired along the A1124 in the middle of the highway outside the post office. A member of the public spoke on behalf of the Village Hall regarding a grant request, see item 17/017 Item 3.
17/005	ALL MEMBERS	Ward and County Councillors to address the members if present. Cllr Chillingworth reported that further additional sites have been put forward for the Local Plan, and the public consultation period has been extended until the summer. The A120 by-pass public consultation starts on 17 th January, various local meetings have been arranged, dates available on the Colchester Borough Council (CBC) website. Free trees and bushes are available to residents on Saturday 4 th February, from CBC, Rowan House, 10am - 1pm.
17/006	ALL MEMBERS	To CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7TH DECEMBER 2016. Proposed by Cllr.K.Brown, seconded by Cllr.S.Scrase, all in favour, resolution passed.
17/007	ALL MEMBERS	Wakes Colne Annual Parish Assembly 2017. To consider and set a date for the Wakes Colne Annual Parish Assembly Meeting 2017. Chappel Parish Council suggested 22 nd May 2017. Awaiting further information from Chappel Parish Council – Item deferred until February.
17/008	ALL MEMBERS	Vacancy on Wakes Colne Parish Council. Item 1/ Mr Peter Cope was Co-opted onto Wakes Colne Parish Council. Proposed by Cllr.S.Scrase, seconded by Cllr.K.Brown, all in favour, resolution passed. Item 2/ The co-opted candidate signed the acceptance of office. Item 3/ Declaration of interest form to be completed and sent direct to CBC and also to the Clerk within 28 days.
17/009	ALL MEMBERS	Training. Andrew Weavers, Monitoring Officer from CBC is available to attend, on 14 th March 2017 for general and declaration of interest training. Clerk to hire village hall and send out invitations to other local Councils. Proposed by Cllr.S.Scrase, seconded by Cllr.M.Bowden, all in favour, resolution passed.
17/010	ALL MEMBERS	Bank Mandate Signatories. Item 1. Cllr.K.Brown and Cllr.S.Scrase to be added as two new bank signatories. Item 2. Signed required bank mandate forms. Proposed By Cllr.M.Bowden, seconded by Cllr.M.Taylor, all in favour, resolution passed.
17/011	ALL MEMBERS	Planning Matters. Ref: 163151 Barn at Lane Farm Lane Road, Wakes Colne Colchester CO6 2BP Conversion of ancillary domestic barn to new dwelling No Objection.

1 Signed.....
 Chairperson of the Parish Council

Date: 1st February 2017

		<p>Ref: 163157 Lane Farm, Lane Road, Wakes Colne CO6 2BP New driveway within paddock No Objection. Clerk to send comments into Colchester Borough Council. Proposed by Cllr.K.Brown, seconded by Cllr.M.Taylor, all in favour, resolution passed.</p>																														
17/012	CLERK	<p>Financial Matters: 1) Financial Statement for December (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T-MOBILE (For December)</td> <td>DD</td> <td>12.56</td> </tr> <tr> <td>DIANE JACOB (Salary for December)</td> <td>SO</td> <td>423.01</td> </tr> <tr> <td>ESSEX PENSION FUND (For December)</td> <td>SO</td> <td>103.10</td> </tr> <tr> <td>A & J LIGHTING INV.NO. 30070</td> <td>DD</td> <td>55.66</td> </tr> <tr> <td>RICHARD EDWARDS INV.NO. 30307</td> <td>101006</td> <td>55.80</td> </tr> <tr> <td>COLCHESTER BOROUGH COUNCIL INV.NO. 20140462 QTR 1</td> <td>101007</td> <td>58.91</td> </tr> <tr> <td>COLCHESTER BOROUGH COUNCIL INV.NO. 20140464 QTR 2</td> <td>101008</td> <td>58.91</td> </tr> <tr> <td>CHAPPEL & WAKES COLNE VILLAGE HALL INV.NO. 1122</td> <td>101009</td> <td>20.00</td> </tr> <tr> <td>DIANE JACOB (Expenses for December)</td> <td>101010</td> <td>48.68</td> </tr> </tbody> </table> <p>Proposed by Cllr.M.Taylor, seconded by Cllr.K.Brown, all in favour, resolution passed.</p> <p>2) MONTHLY BUDGET STATEMENT. Received and noted.</p>		CHEQUE No.	TOTAL	T-MOBILE (For December)	DD	12.56	DIANE JACOB (Salary for December)	SO	423.01	ESSEX PENSION FUND (For December)	SO	103.10	A & J LIGHTING INV.NO. 30070	DD	55.66	RICHARD EDWARDS INV.NO. 30307	101006	55.80	COLCHESTER BOROUGH COUNCIL INV.NO. 20140462 QTR 1	101007	58.91	COLCHESTER BOROUGH COUNCIL INV.NO. 20140464 QTR 2	101008	58.91	CHAPPEL & WAKES COLNE VILLAGE HALL INV.NO. 1122	101009	20.00	DIANE JACOB (Expenses for December)	101010	48.68
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17/013	ALL MEMBERS	<p>Budget/Precept for 2017/2018. As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary interest. To participate in the setting of a precept for the Council, the councillors will require a dispensation, and for this purpose, Wakes Colne Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the precept. Proposed by Cllr.M.Bowden, seconded by Cllr.K.Brown, all in favour, resolution passed.</p>																														
17/014	ALL MEMBERS	<p>Budget/Precept 2017-2018. The Budget was set for 2017-2018. The Precept for 2017-2018 is to remain the same as in 2016-17 at (£12,740.00). Proposed by Cllr.M.Taylor, seconded by Cllr.K.Brown, all in favour, resolution passed.</p>																														
17/015	ALL MEMBERS	<p>Personnel Committee. Item 1. Cllr.M.Taylor was elected as new member. Proposed by Cllr.S.Scrase, seconded by Cllr.K.Brown, all in favour. Item 2. Cllr.M.Bowden elected as Chairman for the Personnel Committee. Proposed by Cllr.M.Taylor, seconded by Cllr.K.Brown, all in favour. Item 3. 21st February 2017 confirmed as the date for the Clerk's Appraisal for 2017. Proposed by Cllr.M.Bowden, seconded by Cllr.M.Taylor, all in favour.</p>																														
17/016	ALL MEMBERS	<p>Grass Cutting 2017. Cllr.S.Scrase left the room. Cllr.M.Taylor took the Chair for this item. It was agreed to accept the quote received from Mow & Mend, and that invitations to tender should be sent out next year (for 2018). Proposed by Cllr.P.Cope, seconded by Cllr.M.Bowden, all in favour, resolution passed.</p>																														
17/017	ALL MEMBERS	<p>Grant Funding Applications received for consideration. (Payment to be made in the next financial year 2017/2018 precept). Due the General Grant and Localising Council Tax Support Grant (LCTS) from Colchester Borough Council being reduced the following was considered appropriate: 1. Wakes Colne Church. Granted £660.00 for churchyard maintenance. Proposed by Cllr.M.Taylor, seconded Cllr.M.Bowden, all in favour, resolution passed. 2. Chappel Parish Council. Granted £300.00 for playground equipment maintenance. Proposed by Cllr.M.Taylor, seconded Cllr.M.Bowden, all in favour, resolution passed. 3. Chappel and Wakes Colne Village Hall. Granted £200.00 for replacing guttering. Proposed by Cllr.M.Taylor, seconded Cllr.M.Bowden, all in favour, resolution passed. 4. Heart of the Valley Community Responders. Granted £100.00 for running costs. Proposed by Cllr.M.Taylor, seconded Cllr.M.Bowden, all in favour, resolution passed.</p>																														
17/018	CLLR.K.BROWN	<p>Parish Public Footpaths Working Group This item was deferred until March meeting.</p>																														
17/019	CLLR.S.SCRASE	<p>Bures Road. Awaiting information from Highways, item therefore deferred until February.</p>																														

16/020	CLERK	Clerk's Report. Received and noted.
16/021	ALL MEMBERS	<p>Offer of Footpath Land for Sale.</p> <p>Bures Road Footpath Scheme Ltd, has offered to selof the land of the recently opened Bures Road footpath to Wakes Colne Parish Council.</p> <p>Cllr.S.Scrase left the room. Cllr.M.Taylor took the Chair for this item.</p> <p>Cllr.Taylor summarised the communications received to date, and, after discussion, it was decided that the Parish Council would require further information before considering this item further. Clerk to send a letter to Bures Footpath Scheme Ltd. Item deferred until February.</p>
16/022	ALL MEMBERS	<p>Date of Next Meeting</p> <p>Parish Council Meeting Wednesday 1st February (7.15pm) Meeting Closed at 8.56pm.</p>