

**Minutes of the Wakes Colne Parish Council Meeting held on
Wednesday 2nd February 2022 at 7.15pm in Chappel & Wakes Colne Village Hall**

In the Chair: Cllr. M. Taylor
Present: : Cllr. J. Fisher, Cllr. F. Mead, Cllr. H. Wastenev
Parish Clerk: Mrs D. Jacob

	PRESENTER	SUBJECT
22/024	All Members	Welcome & Apologies for Absence. The Chairwoman welcomed everyone. Apologies received and accepted from Cllr. Coney and Cllr. Latarche (due to family commitments).
22/025	All Members	Declaration of Interests. None.
22/026	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. None.
22/027	All Members	Ward and County Councillors to address the members if present. Cllr. Chillingworth had already circulated a report. Cllr. Barber updated that budgets being approved and cultural arts funding is available – details are available on the ECC website.
22/028	All Members	Minutes. Item 1. To confirm the draft minutes of the Parish Council meeting held on 2nd February 2022. Proposed by Cllr. Fisher, seconded by Cllr. Wastenev; all in favour, resolution passed. Item 2. To confirm the draft minutes of the Extraordinary Meeting held on 24 th January. Proposed by Cllr. Mead, seconded by Cllr. Wastenev; all in favour, resolution passed.
22/029	All Members	Planning Matters. Ref: 220111 Location: Lundie, Lower Green, Wakes Colne Colchester CO6 2AZ Description: Extensions & alterations to existing dwelling & rear extension to existing garage. (Revisions to approved application 211486 to permit larger extension to rear of garage & smaller extension to dwelling). No objection. Proposed by Cllr. Mead, seconded by Cllr. Wastenev; all in favour, resolution passed.
22/030	All Members	Matters Arising from previous minutes. Item 1. Previous minute number 21/071 Greensward – no update available. Item 2. Previous minute number 21/105 Solar Cats Eyes at Station Approach – update by Cllr. Barber that these repairs are fully funded and works expected to commence on 4 th March. Item 3. Previous minute number 21/074 Flooding near the Post Office – flood barriers are due to be delivered on Monday 7 th February. Update from Cllr. Barber regarding signage is that this has been given support but is awaiting funding by the LHP. This may be considered at their March meeting. Item 4. Previous minute number 21/169 item 1 - Cricket Club – Community Defibrillator – the Cricket Club has not yet purchased this as funding received from the Parish Council is not enough to cover the cost as an external cabinet is required; it was agreed to grant the Cricket Club £415.00 to purchase an external cabinet/subject to seeing a copy of the purchase order. Proposed by Cllr. Wastenev, seconded by Cllr. Fisher; all in favour, resolution passed.
22/031	All Members	Highways. Item 1. Lane Road – Signs for Narrow Road – LHP Proposal sent 11.03.21. Ref: LCOL202027 confirmation received 6th May 2021. Update email from Cllr. Barber that approval has been given for the scheme by LHP but it is awaiting funding.

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Signed.....
Chairwoman of the Parish Council

Date: 2nd March 2022

		<p>Item 2. Station Road – acknowledgement received 6th May 2021 – partial update received from Cllr. Barber in an email dated 12th January, however, further information is yet to be received. Cllr. Barber spoke to the email and there was some discussion about possible ways forward involving the residents. Cllr. Barber agreed to ask Highways for further information. Item referred to next agenda.</p> <p>Item 3. Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018 - survey carried out. Update received from Cllr Barber in an email dated 12th January. However, further information is required from residents and Highways. Item to be reconsidered at next meeting.</p> <p>Item 4. Previous minute number 21/163 Item 4 Vehicle Activated Sign – Static VAS near Village Hall. Cllr. Mead has sent the application to Highways as we need to apply for a licence/permission for one to be situated near the Village Hall before purchase.</p> <p>Item 5. Previous minute Number 21/173 Planters still awaiting a licence/permission from Highways; some S106 funding may be available to help purchase these items.</p>																																							
22/032	All Members	<p>Footpaths. Cllr. Fisher has arranged the next working group meeting to take place on 14th March at 4.00pm at the Village Hall in the small committee room. Footpath clearance is to begin again in April. Essex County Council Public Rights of Way funds are limited. We have received information from Public Rights of Way, but it is still unclear as to who is responsible for the trees alongside Whistle Walk. We are waiting for the footpath at Tyburn Hill to be signed off when the Wakes Hall development is completed. Clerk to contact CBC regarding S106 agreement. A new walk will then be added to the walks booklet which will be updated and reprinted.</p>																																							
22/033	All Members	<p>Grass Cutting 2022. Quotations were discussed and considered and it was agreed to award the contract to JPB Landscapes for 3 years. Proposed by Cllr. Wastenev, seconded by Cllr. Fisher; all in favour, resolution passed.</p>																																							
22/034	All Members	<p>Middle Green area near Telephone Book Exchange. It was agreed to ask Handyking to fill the multiple divers, caused by the tractor treads, with topsoil and spread some grass seed Cost £75.00 Proposed by Cllr. Fisher, seconded by Cllr. Taylor; all in favour, resolution passed.</p>																																							
22/035	All Members	<p>Queen’s Platinum Jubilee. The Parish Council will not be holding any event to mark this occasion but are willing to offer any help to local organisations who wish to do so. The Parish Council will hopefully be purchasing and planting up the planters intended to be located near the bus shelters in time for this event, see item 22/031 item 5 above. Proposed by Cllr. Taylor, seconded by Cllr. Fisher; all in favour, resolution passed.</p>																																							
22/036	All Members	<p>Clerk’s Report. Received and noted.</p>																																							
22/037	All Members	<p>Financial Matters.</p> <p>1) Financial Statement for December/January (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Colchester Borough Council Inv. 20185804</td> <td>101353</td> <td>22.85</td> </tr> <tr> <td>A & J Lighting (Inv. 35752)</td> <td>DD</td> <td>55.66</td> </tr> <tr> <td>Fluvial Innovations Ltd (flood barrier proforma invoice)</td> <td>101354</td> <td>954.00</td> </tr> <tr> <td>EE (Inv. No. V01941273703 calls made in November)</td> <td>DD</td> <td>22.01</td> </tr> <tr> <td>Richard Edwards (Inv. No. 45053)</td> <td>101355</td> <td>65.70</td> </tr> <tr> <td>D. Jacob (Expenses for December)</td> <td>101356</td> <td>79.78</td> </tr> <tr> <td>D. Jacob (Salary for January)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for January)</td> <td>101357</td> <td>40.18</td> </tr> <tr> <td>HM Revenue & Customs (for January)</td> <td>101358</td> <td>2.00</td> </tr> <tr> <td>Essex Pension Fund (for January)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for January)</td> <td>101359</td> <td>22.92</td> </tr> <tr> <td>Chappel & Wakes Colne Village Hall (Inv. 1221 Hire for December)</td> <td>101360</td> <td>28.00</td> </tr> </tbody> </table>		CHEQUE NO.	TOTAL	Colchester Borough Council Inv. 20185804	101353	22.85	A & J Lighting (Inv. 35752)	DD	55.66	Fluvial Innovations Ltd (flood barrier proforma invoice)	101354	954.00	EE (Inv. No. V01941273703 calls made in November)	DD	22.01	Richard Edwards (Inv. No. 45053)	101355	65.70	D. Jacob (Expenses for December)	101356	79.78	D. Jacob (Salary for January)	SO	500.00	D. Jacob (Salary adjustment for January)	101357	40.18	HM Revenue & Customs (for January)	101358	2.00	Essex Pension Fund (for January)	SO	140.00	Essex Pension Fund (Adjustment for January)	101359	22.92	Chappel & Wakes Colne Village Hall (Inv. 1221 Hire for December)	101360	28.00
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Chairwoman of the Parish Council

Date: 2nd March 2022

		2) MONTHLY BUDGET STATEMENT. Received and noted. Proposed by Cllr. Wastenev, seconded by Cllr. Fisher; all in favour, resolution passed.
22/038	All Members	Date of Next Meeting. Parish Council Meeting 2nd March 2022 (7.15pm).

Meeting Closed at 9.33pm.