

**Minutes of the Wakes Colne Parish Council Meeting held on
Wednesday 1st February 2023 at 7.15pm in Chappel & Wakes Colne Village Hall**

In the Chair: Cllr. M. Taylor

Present: Cllr. E. Coney, Cllr. J. Fisher, Cllr. F. Hounslow, Cllr. F. Mead, Cllr. H. Wasteneay

Clerk: Mrs D. Jacob

One member of public.

	PRESENTER	SUBJECT
23/023	All Members	Welcome & Apologies for Absence. The Chairwoman welcomed everyone. Apologies received from Cllr. S. Latache (due to family commitments).
23/024	All Members	Declaration of Interests. None.
23/025	All Members	Presentation by Cllr. Pamela Cox, Portfolio Holder for Heritage and Culture, Colchester City Council (CCC). Following the civic ceremony held on November 23 rd 2022 when City status was awarded, there will now be a year of celebration with events which will include a Heritage open day. See: visitcolchester.com/whats-on/year-of-celebration . Colchester has 70 archaeological sites; more is to be done to attract tourists and virtual maps of the areas are being considered. A toolkit is available for local organisations and businesses to download to promote their activities; contact: communications@colchester.gov.uk . There was discussion of how rural communities might be more recognised and involved. The Memories project was discussed, some residents born and still live in the village, there is a team of 5 volunteers and 32 households have signed up to take part in the project. Recordings are ongoing and materials are being collected.
23/026	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. A member of the public attended the meeting and raised concerns regarding item 23/029 Planning Application Ref: 230158 (as below). The previous application has now expired. Size, overdevelopment of the plot, proximity to the boundary, blocking views and impact on neighbours were raised. Advised to send comments direct to CCC Planning department. The condition of the roads was also discussed.
23/027	All Members	Ward and County Councillors to address the members if present. Cllr. Sunnucks gave an update regarding digital access training and the pylons consultation that is taking place by National Grid. Branded walks are being produced for The Essex Way. CCC is working on the budget, hit hard by inflation, and would like to boost tourism to the area and to reduce waste collection costs. Recycling and bin collections were discussed; CCC are considering charging residents for green bin collections. Cllr. Barber spoke regarding Colchester City status which is not supported by extra money and does not involve additional responsibilities. A devolution deal is currently being negotiated by Essex County Council (ECC), as there is market collapse and bus companies' budgets are being cut. There will be a trial period of a digital bus service. The movement towards 20's Plenty, as supported by WCPC, is being reviewed at ECC, and traffic flow and pedestrian safety are being reviewed.
23/028	All Members	Minutes. To confirm the draft minutes of the Parish Council Meeting held on 11 th January 2023. Having been agreed by those who were present, the Chairwoman signed them as being a true and accurate record. Proposed by Cllr. Fisher, seconded by Cllr. Mead; all in favour, resolution passed.
23/029	All Members	Planning Matters. Item 1. Updates. Ref: 222261 and 222262 Hushwing Farm, Mount Bures Road, Wakes Colne Colchester CO6 2AP applications have been called in by Cllr. Sunnucks and would be going to CCC Planning Committee on 2 nd February. Item 2. New Applications.

		<p>Ref: 230076 Location: New Barn East Of, Old House Farm, Bures Road, Wakes Colne Colchester Description: Re-roofing and fitting of photo voltaic panels on roof. No objection Proposed by Cllr. Mead, seconded by Cllr. Wastenev; all in favour, resolution passed.</p> <p>Ref: 230075 Location: New Barn East Of, Old House Farm, Bures Road, Wakes Colne Colchester Description: Re-roofing and fitting of photo voltaic panels on roof. No objection Proposed by Cllr. Mead, seconded by Cllr. Wastenev; all in favour, resolution passed.</p> <p>Ref: 230158 Location: Longacre Bungalow, Colchester Road, Wakes Colne, Colchester C06 2BY Description: Erection of double car port with attached store and erection of Office/Annexe. Councillors noted that on the planning application details page of the CCC website the application site address is given as 'Longacre Bungalow' whereas on the application form it is 'Long Acre House'. Wakes Colne Parish Council can confirm that Long Acre House is a two-storey residential property. Whilst no definitive boundary dimensions are noted on the drawings with regard to the Office/Annexe, concerns were raised regarding the close proximity of the west facing wall to the site boundary particularly with regard to access for maintenance to the external rendered wall, roof, gutters and facias. Wakes Colne Parish Council specifically request that planning officers take note of any concerns regarding loss of amenity raised by adjoining owners. Proposed by Cllr. Taylor, seconded by Cllr. Mead; all in favour, resolution passed. TO CONSIDER ANY OTHER APPLICATIONS RECEIVED.</p>
23/030	All Members	<p>Matters Arising from previous minutes. Item 1. Previous minute number 21/105 Solar Cats Eyes at Station Approach – Cllr. Barber confirmed that Greater Anglia will be installing lighting down the car park by the end of March. Cllr. Barber to clarify if this is to replace existing solar lights or to install new. Item 2. Previous minute number 21/074 Flooding near the Post Office – signage funded, awaiting further information. Item 3. Previous minute number 22/132 Oral History (Memories) project – see item 23/025 above. Item 4. Previous Minute No. 22/148 Defibrillator – recall update. Loan unit delivered on Friday 20th January; awaiting collection of WCPC's unit.</p>
23/031	All Members	<p>Highways. Item 1. Lane Road - Signs Narrow Road – LHP Proposal sent 11.03.21. Ref: LCOL202027; this has been given approval as a scheme by LHP and funding granted; no update from Cllr. Barber. Item 2. Station Road – acknowledgement received 6th May 2021 - no new reference number; Cllr. Barber has submitted a proposal for a variable time-dependant 20mph limit. Item 3. Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018 - survey carried out; no specific update from Cllr. Barber Item 4. Previous Minute No. 21/163 item 4 Vehicle Activated Sign – Static VAS near village hall – application for permission/licence granted. The pole has been installed. An order for the VAS device has been placed, the new quote from Traffic Technology Ltd for £3,973.00 plus VAT was accepted. ECC has granted £2,300.00 towards the VAS and Stats pack. Proposed by Cllr. Taylor, seconded by Cllr. Wastenev; all in favour, resolution passed.</p>
23/032	All Members	<p>Footpaths. Cllr. Fisher reported footpaths are in a good condition, and the working group is to reconvene in the spring.</p>
23/033	All Members	<p>Footpaths Walks Booklet. To discuss and consider an invoice for graphic design work. To discuss and consider a new quote. After a long discussion it was agreed to pay the invoice for the artwork and to continue with the existing graphic designer, with Cllr. Fisher supervising the project to completion. Proposed by Cllr. Hounslow, seconded by Cllr. Coney; Cllr. Fisher, Cllr. Mead and Cllr. Wastenev in favour, Cllr. Taylor abstained; resolution passed.</p>
23/034	All Members	<p>Solar Light near wooden bus shelter (Village Hall side). The light will be removed by PATW Ltd to see if they have spare parts available for it as it is no longer manufactured. Item to be on the next agenda for an update.</p>

23/035	All Members	<p>Noticeboard Near Post Office. It was agreed to accept the quote of £95.00 cost, to be shared with Chappel PC, to repaint the shared noticeboard. Proposed by Cllr. Taylor, seconded by Cllr. Mead; all in favour, resolution passed.</p>																																										
23/036	All Members	<p>Telephone Book Exchanges. It was agreed to accept the quotes to repaint the telephone book exchanges at a cost of £120.00 each. Proposed by Cllr. Wastenev, seconded by Cllr. Coney; all in favour, resolution passed.</p>																																										
23/037	All Members	<p>King's Coronation May 2023. A volunteer group has been set up to organise an event for the village similar to the one held for the Queens Platinum Jubilee celebration last year.</p>																																										
23/038	All Members	<p>Personnel Committee Meeting 2023. A Personnel Committee meeting has been arranged for 7th February 2023; noted.</p>																																										
23/039	All Members	<p>To receive reports from outside bodies, training courses, representatives on village committees and Parish Council working groups. The Clerk reported that she had attended a meeting held by CCCC regarding the Parish Council elections, details sent to all Councillors.</p>																																										
23/040	All Members	<p>Clerk's Report. Received and noted.</p>																																										
23/041	All Members	<p>Financial Matters.</p> <p>1) Financial Statement (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>EE Inv. No. V02066998908 (Calls made in January)</td> <td>DD</td> <td>16.40</td> </tr> <tr> <td>Edward Sexton (Inv. No. 00014)</td> <td>101478</td> <td>320.00</td> </tr> <tr> <td>Colne Contracts (Inv. No. 7241) VAS Pole & Stats Pack</td> <td>101479</td> <td>1,704.32</td> </tr> <tr> <td>Traffic Technology Ltd (Inv. No. DT6791)</td> <td>101480</td> <td>4,802.40</td> </tr> <tr> <td>Cllr. Taylor (Reimbursement for ink cartridge as per receipt)</td> <td>101481</td> <td>36.74</td> </tr> <tr> <td>D. Jacob (Salary for February)</td> <td>SO</td> <td>600.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for February)</td> <td>101482</td> <td>37.37</td> </tr> <tr> <td>HM Revenue & Customs (for February)</td> <td>101483</td> <td>23.80</td> </tr> <tr> <td>Essex Pension Fund (for February)</td> <td>SO</td> <td>195.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for February)</td> <td>101484</td> <td>5.18</td> </tr> <tr> <td>D. Jacob (expenses for January as per receipts)</td> <td>101485</td> <td>42.83</td> </tr> <tr> <td>Colchester Borough Council Inv. No. 20195650 (street lighting electricity July 2022 to September 2022)</td> <td>101486</td> <td>39.19</td> </tr> <tr> <td>Colchester Borough Council Inv. No. 20195672 (street lighting electricity October 2022 to December 2022)</td> <td>101487</td> <td>38.95</td> </tr> </tbody> </table> <p>It was also agreed to approve cheque number 101488 to Essex Pension Fund for £5.18 to cover the void cheque number 0101474 which was dated incorrectly and rejected by the bank.</p> <p>Proposed by Cllr. Hounslow, seconded by Cllr. Mead; all in favour; resolution passed.</p> <p>2) Monthly Budget Statement. Received and noted. It was also noted that the Clerk had sent an e-mail to the Chairwoman and Vice-Chairman informing them that they may wish to transfer funds from the Business account to the current account - it was decided not to do so as other income is expected in March and the first half of the precept will be received in April.</p>		CHEQUE No.	TOTAL	EE Inv. No. V02066998908 (Calls made in January)	DD	16.40	Edward Sexton (Inv. No. 00014)	101478	320.00	Colne Contracts (Inv. No. 7241) VAS Pole & Stats Pack	101479	1,704.32	Traffic Technology Ltd (Inv. No. DT6791)	101480	4,802.40	Cllr. Taylor (Reimbursement for ink cartridge as per receipt)	101481	36.74	D. Jacob (Salary for February)	SO	600.00	D. Jacob (Salary adjustment for February)	101482	37.37	HM Revenue & Customs (for February)	101483	23.80	Essex Pension Fund (for February)	SO	195.00	Essex Pension Fund (Adjustment for February)	101484	5.18	D. Jacob (expenses for January as per receipts)	101485	42.83	Colchester Borough Council Inv. No. 20195650 (street lighting electricity July 2022 to September 2022)	101486	39.19	Colchester Borough Council Inv. No. 20195672 (street lighting electricity October 2022 to December 2022)	101487	38.95
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23/042	All Members	<p>Date of Next Meeting. Parish Council Meeting 8th March 2023 (7.15pm).</p>																																										

Meeting Closed at 10.00pm.