

**Minutes of the Wakes Colne Parish Council Virtual Meeting held on
Wednesday 3rd February 2021 at 7.15pm**

DUE TO THE CORONAVIRUS AND GOVERNMENT ADVICE THIS VIRTUAL MEETING WAS HELD BY **ZOOM**

Present: Cllrs: Cllr. J. Fisher, Cllr. S. Latache, Cllr. F. Mead, Cllr. J. Parrish, Cllr. M. Taylor, Cllr. H. Wastenev

Clerk: Mrs D. Jacob

Two members of the public present.

ITEM	PRESENTER	SUBJECT
21/024	All Members	Welcome & Apologies for Absence. The Chairwoman opened the meeting and welcomed everyone. No apologies for absence.
21/025	All Members	Councillor Resignation. The Chairwoman confirmed the resignation of Cllr. Hardy-Stotz. Thanks were expressed for her involvement with the Parish Council. It was confirmed that Wakes Colne Parish Council now have one vacancy. Proposed by Cllr Taylor, seconded by Cllr Parrish; all in favour, resolution passed.
21/026	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2020. None.
21/027	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Two members of the public with an interest in 21/032 Item 3 were present.
21/028	All Members	Ward and County Councillors to address the members if present. A monthly report was received in advance by all Councillors from Cllr. Chillingworth. Planning consent has been granted to The Swan to make a new entrance and internal alterations. The Borough Council met on 1 st February and adopted Part 1 of the Local Plan. This opens the way for Part 2 of the Plan to be considered by a new Inspector during April. Part 2 includes a proposed housing development in a field near Swan Grove in Chappel. This will go out to public consultation for comment. Recent flooding was discussed. Cllr. Taylor asked why the road was not closed by Highways, as requested, as the Post Office was very close to being flooded. Cllr Chillingworth directed her to ask Highways.
21/029	All Members	Minutes. Amendment to draft minutes of the virtual Parish Council meeting held on 13 th January 2021, 21/008 Item 4 should read "it was agreed that Rev. John Richardson and Christine Maskell would be joint winners for 2020". Minutes approved. Proposed by Cllr. Parrish, seconded by Cllr. Wastenev; all in favour, resolution passed.
21/030	All Members	Planning Matters. To note that an e-mail had been received from a member of the public regarding EARM application No. 202850. The Parish Council had already submitted comments regarding this application. Ref: 210074 Loveney's Farm House, Middle Green, Wakes Colne Colchester CO6 2BJ Retrospective application for a single storey extension to an existing stable; for a stable store. No objection Proposed by Cllr. Mead, seconded by Cllr. Latache; all in favour, resolution passed. Ref: 210071 Unit 10, Wakes Colne Business Centre, Colchester Road, Wakes Colne Retrospective application for change of use from B1 Use Class (light industrial) to B8 Use Class (Storage and Distribution) No objection Proposed by Cllr. Mead, seconded by Cllr. Wastenev, all in favour, resolution passed. Ref: 201704 The Forge, Wakes Street, Wakes Colne Colchester CO6 2BY Demolition of workshop and creation of one dwelling. Conversion of the Forge into a double garage (revised drawings)

		<p>No objection</p> <p>Compared to the previous application this revised scheme is a marked improvement and represents a more considered solution. To reuse and repurpose the original forge building retains a collective memory of its previous, but sadly redundant, use. We would hope that photographs could be taken of the original forge prior to reconfiguration for the historical record.</p> <p>Where adjacent listed buildings are concerned it is not uncommon for the Planning Authority to request a street scene elevation to demonstrate the relationship between the adjacent existing housing and the proposed new house, particularly as no contextual drawings were submitted as part of the revised application. This may help to address particular concerns that were raised in response to the previous scheme.</p> <p>Proposed by Cllr. Mead, seconded by Cllr. Taylor, all in favour, resolution passed.</p>																														
21/031	All Members	<p>Financial Matters.</p> <p>1) Financial Statement for January/February (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>EE (for call made in January) Inv. No. V0183312448</td> <td>DD</td> <td>21.20</td> </tr> <tr> <td>D. Jacob (Salary for February)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for February)</td> <td>101272</td> <td>26.93</td> </tr> <tr> <td>HM Revenue & Customs (for February)</td> <td>101273</td> <td>4.60</td> </tr> <tr> <td>Essex Pension Fund (for February)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for February)</td> <td>101274</td> <td>19.78</td> </tr> <tr> <td>D. Jacob (Expenses for January as per receipts)</td> <td>101275</td> <td>53.00</td> </tr> <tr> <td>EALC Inv. No. 13475 (Planning Training for Cllr. Fisher)</td> <td>101276</td> <td>84.00</td> </tr> <tr> <td>The Colne-Stour Countryside Association (membership renewal)</td> <td>101277</td> <td>10.00</td> </tr> </tbody> </table> <p>2) MONTHLY BUDGET STATEMENT. Received and noted.</p> <p>Cllr. Taylor raised a question about transferring money between bank accounts; item discussed no further action.</p> <p>Proposed by Cllr. Wastenev, seconded by Cllr. Parrish, all in favour, resolution passed.</p>		CHEQUE No.	TOTAL	EE (for call made in January) Inv. No. V0183312448	DD	21.20	D. Jacob (Salary for February)	SO	500.00	D. Jacob (Salary adjustment for February)	101272	26.93	HM Revenue & Customs (for February)	101273	4.60	Essex Pension Fund (for February)	SO	140.00	Essex Pension Fund (Adjustment for February)	101274	19.78	D. Jacob (Expenses for January as per receipts)	101275	53.00	EALC Inv. No. 13475 (Planning Training for Cllr. Fisher)	101276	84.00	The Colne-Stour Countryside Association (membership renewal)	101277	10.00
	CHEQUE No.	TOTAL																														
EE (for call made in January) Inv. No. V0183312448	DD	21.20																														
D. Jacob (Salary for February)	SO	500.00																														
D. Jacob (Salary adjustment for February)	101272	26.93																														
HM Revenue & Customs (for February)	101273	4.60																														
Essex Pension Fund (for February)	SO	140.00																														
Essex Pension Fund (Adjustment for February)	101274	19.78																														
D. Jacob (Expenses for January as per receipts)	101275	53.00																														
EALC Inv. No. 13475 (Planning Training for Cllr. Fisher)	101276	84.00																														
The Colne-Stour Countryside Association (membership renewal)	101277	10.00																														
21/032	All Members	<p>Matters Arising from previous minutes.</p> <p>The defibrillator at the Post Office needs regular checking once a month. Cllr. Wastenev to carry out the February check then Cllr. Parrish to carry out the check in March, then to continue checking alternatively.</p> <p>Item 1. Previous minute number 20/193, Item 2. It was agreed in principle to purchase an external defibrillator and cabinet to be housed at the Cricket Club, subject to agreement with the Cricket Club as to model required, installation costs, regular checking and running costs, and signage to be displayed from the road.</p> <p>Proposed by Cllr. Parrish, seconded by Cllr. Wastenev; all in favour. Cllr. Wastenev to contact the Cricket Club for information required; item to be on the next agenda, to be confirmed.</p> <p>Item 2. Previous minute number 20/194, Item 1. Seasonal Lights – no update by Cllr Parrish; to be on the next agenda.</p> <p>Item 3. Previous minute number 20/195, Item 2. Zebra Crossing. The Parish Council are in the process of setting up a zoom meeting with Cllr. Anne Brown, date, time, etc, to be confirmed.</p> <p>Item 4. Highway Issues – finger/directional signs within the village, vegetation over- growth and reduced width of pavement from the church down to the village hall along A1124, HGV sign at Lane Road. Since the last meeting only one finger/directional sign has been reinstalled at Middle Green, reference number ECC9560915. These matters also to be taken up with Cllr. Brown.</p> <p>Item 5. Previous minute number 21/014, Litter Pick. Next date is 28th May to 13th June 2021, subject to government restrictions to be reviewed near the time.</p> <p>Item 6. Previous minute number 20/198, Welcome Pack. Ongoing and further information required; to be on the next agenda.</p> <p>Item 7. Councillor Training. New councillor training completed by Cllr. Parrish, Cllr. Fisher and Cllr. Wastenev. Cllr. Latarche to attend in March.</p>																														
21/033	All Members	<p>Footpaths.</p> <p>Item 1. One meeting was held with the four working group members and ways forward were discussed. Another meeting needed.</p> <p>Item 2. Whistle Walk, the well-used footpath between Station Approach and Spring Gardens Road, owned by The Bures Road Footpath Scheme Ltd, and maintained by ECC, was discussed as several complaints about the muddy, flooded conditions were received from residents. This has been reported to ECC Public Rights of Way.</p>																														

21/034	All Members	Face Book Page. To consider setting up a Wakes Colne Parish Council Face Book page. Discussed, further information required and guidance from the EALC; item to be on the next agenda.
21/035	All Members	Plant and Seed Swap - Water Butt. It was agreed to the installation of a water butt and guttering for the bus shelter in order to service the plant swap, at a cost of £120.00. Proposed by Cllr. Taylor, seconded by Cllr. Wastenev; all in favour, resolution passed.
21/036	All Members	Personnel Committee. Cllr. Taylor was elected on to the Personnel Committee, to replace Cllr. Stotz. To be reviewed at the May Meeting. Proposed by Cllr. Fisher, seconded by Cllr. Wastenev; all in favour, resolution passed.
21/037	All Members	Clerk's Report. Received and noted.
21/038	All Members	Date of Next Meeting. Next Parish Council meeting will be held via Zoom on 3 rd March 2021.

Meeting opened at 7.15pm and closed at 9.43pm.