

**Minutes of the Wakes Colne Parish Council Meeting held on  
Wednesday 5<sup>th</sup> February 2020 at 7.15pm in Chappel & Wakes Colne Village Hall**

In the Chair: Cllr. S. Scrase  
Present: Cllrs: Cllr. K. Brown, Cllr. M. Taylor  
Clerk: Mrs D. Jacob  
Five members of the public.

	PRESENTER	SUBJECT
20/018	All Members	<b>Welcome &amp; Apologies for Absence.</b> Apologies for absence received from Cllr. M. Bowden, due to family commitments.
20/019	All Members	<b>Declaration of Interests.</b> None.
20/020	All Members	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> A member of the public made his objection known regarding planning ref: 183046, Land to the North of Mill Buildings, Wakes Colne Mills, Colchester Road, Wakes Colne, Colchester. A heritage statement has been submitted by the applicant, but, in his opinion, it is not compliant and has not addressed the issues raised by the planning officer. A request was made to the Parish Council to apply to Highways for the lane from Mount Bures Road to Butts Corner, or even as far as the main A1124, to have continuous protected status, and not just certain areas of it, as it is currently.
20/021	All Members	<b>Ward and County Councillors to address the members if present.</b> Cllr Chillingworth gave an update regarding item 20/006 ref 193069, which has been called into the planning committee at Colchester Borough Council and is likely to be rejected due to lack of information. A member of the public is now in the process of purchasing this land, subject to contract and it is in the hands of solicitors from both parties. Planning application ref: 193049 Timberlands Farm, Spring Gardens Road, Chappel: a new application has been made (ref: 193069) and it looks like it will be passed, as Highways have no objections.
20/022	All Members	<b>Vacancy on Wakes Colne Parish Council.</b> Item 1/ To consider applications from Mrs Hardy-Stotz and Mrs Scrase and Co-opt candidates. After the applicants spoke and answered questions, councillors voted by secret ballot to unanimously accept their applications. Both applicants were co-opted onto Wakes Colne Parish Council. Item 2/ Co-opted candidates signed acceptance of office. Item 3/ Consent form to receive the Council Summons and agenda electronically signed. Item 4/ Declaration of interest forms given to new Councillors, to be completed and sent direct to Colchester Borough Council within 28 days, with a copy to the Clerk. Blind vote taken, all in favour, resolution passed. Therefore, Cllr Tatiana Hardy-Stotz and Cllr Angela Scrase joined the meeting.
20/023	All Members	<b>Minutes.</b> To confirm the minutes of the Parish Council meeting held on 8 <sup>th</sup> January 2020. Proposed by Cllr M. Taylor, seconded by Cllr. S. Scrase. Cllr. K. Brown abstained as not present at this meeting. All in favour, resolution passed.
20/024	All Members	<b>Planning Matters.</b> No new applications received.
20/025	All Members	<b>Parish Public Footpaths Working Group.</b> Ongoing – to be on the next agenda.
20/026	All Members	<b>Highways.</b> <b>Item 1.</b> Station Road Traffic Calming application update re e-mail received on 17 <sup>th</sup> January from Highways. The outcome is extremely disappointing after several years of local consultation and applications. Highways consider our application and suggestions for traffic calming (a chicane and staggered speed reduction from 40mph to 20mph) do not meet their criteria of need (as measured by speed surveys), judgement of likely effectiveness, or county policy. County Cllr Ann Brown's unwillingness to support our application to the LHP is also most disappointing. An e-mail of acknowledgement and expression of dissatisfaction is to be sent. <b>Item 2.</b> Spring bulb planting and existing metal memorial bench – corner of The Street A1124 –to confirm that the Clerk has applied for a licence from Highways, bulbs cannot be planted until we have

		received the licence. <b>Item 3.</b> A proposal of a zebra crossing near the shop crossing the A1124 to be sent to Highways. Proposed by Cllr. M. Taylor, seconded by Cllr. K. Brown. All in favour, resolution passed.																																				
<b>20/027</b>	All Members	<p><b>Financial Matters.</b></p> <p>1) Financial Statement for January/February (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>D. Jacob (Salary for January)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>Adjustment for D. Jacob (salary adjustment for January)</td> <td>101179</td> <td>2.64</td> </tr> <tr> <td>HM Revenue &amp; Customs (for January)</td> <td>101180</td> <td>5.20</td> </tr> <tr> <td>Essex Pension Fund (for January)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Adjustment for Essex Pension Fund (for January)</td> <td>101181</td> <td>4.31</td> </tr> <tr> <td>EE (for calls made in December)</td> <td>DD</td> <td>13.27</td> </tr> <tr> <td>Handyking (Inv.No.101, minute No. 20/012 item 2)</td> <td>101182</td> <td>40.00</td> </tr> <tr> <td>Stephen Scrase (Reimbursement for box for the book exchange and travel expenses).</td> <td>101183</td> <td>35.60</td> </tr> <tr> <td>Chappel &amp; Wakes Colne Village Hall (Inv. No. 0120 Hall hire for January and heating contribution)</td> <td>101184</td> <td>50.00</td> </tr> <tr> <td>A &amp; J Lighting (Inv. No. 33773)</td> <td>DD</td> <td>78.00</td> </tr> <tr> <td>D. Jacob (Expenses for January 2020)</td> <td>101185</td> <td>68.28</td> </tr> </tbody> </table> <p>2) <b>MONTHLY BUDGET STATEMENT.</b> Received and noted. Proposed by Cllr. M. Taylor, seconded by Cllr. K. Brown. All in favour, resolution passed.</p>		CHEQUE No.	TOTAL	D. Jacob (Salary for January)	SO	500.00	Adjustment for D. Jacob (salary adjustment for January)	101179	2.64	HM Revenue & Customs (for January)	101180	5.20	Essex Pension Fund (for January)	SO	140.00	Adjustment for Essex Pension Fund (for January)	101181	4.31	EE (for calls made in December)	DD	13.27	Handyking (Inv.No.101, minute No. 20/012 item 2)	101182	40.00	Stephen Scrase (Reimbursement for box for the book exchange and travel expenses).	101183	35.60	Chappel & Wakes Colne Village Hall (Inv. No. 0120 Hall hire for January and heating contribution)	101184	50.00	A & J Lighting (Inv. No. 33773)	DD	78.00	D. Jacob (Expenses for January 2020)	101185	68.28
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<b>20/028</b>	All Members	<p><b>Training.</b> The Clerk to attend a risk assessment course at the EALC at a cost of £130.00 invoice to be split by 3 Parish Councils. Proposed by Cllr K. Brown, seconded by Cllr. M. Taylor. All in favour, resolution passed.</p>																																				
<b>20/029</b>	All Members	<p><b>Website.</b> To confirm that the new website has been set up and all information transferred to it. The new website address is <a href="http://www.e-voice.org.uk/wakescolne/">www.e-voice.org.uk/wakescolne/</a>. If you still use <a href="http://www.wakescolne.org">www.wakescolne.org</a> or <a href="http://www.essexinfo.net/wakescolne/">www.essexinfo.net/wakescolne/</a> you will automatically be diverted to the new site.</p>																																				
<b>20/030</b>	All Members	<p><b>Clerk's Report.</b> Received and noted.</p>																																				
<b>20/031</b>	All Members	<p><b>To Exclude the Press and Public.</b> Public Bodies (Admission to Meetings) Act 1960 'That the public be excluded from the meeting during consideration of Agenda Item 20/032 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2. Proposed by Cllr. M. Taylor, seconded by Cllr. K. Brown. All in favour, resolution passed.</p>																																				
<b>20/032</b>	All Members	<p><b>Payroll Contract.</b> The contract from the payroll provider was considered and noted that a 3% increase will take place as from April 2020. Chairman signed the contract. Clerk also confirmed a letter received from EE that the mobile phone contract will increase by 2.2% as from 30th March 2020. Proposed to accept by Cllr M. Taylor, seconded by Cllr. K. Brown. All in favour, resolution passed.</p>																																				
<b>20/033</b>	All Members	<p><b>Date of Next Meeting.</b> Next Parish Council meeting 4<sup>th</sup> March 2020.  Meeting Closed at 9.00pm.</p>																																				