

**Minutes of the Wakes Colne Parish Council Meeting held on
Wednesday 7th February 2018 at 7.15pm in Chappel & Wakes Colne Village Hall**

In the Chair: Cllr. A. Hannington
 Present: Cllrs: Cllr. M. Bowden, Cllr. K. Brown, Cllr. S. Scrase, Cllr. M. Taylor
 Clerk: Mrs D. Jacob
 Also Present: Four members of the public.

	PRESENTER	SUBJECT
18/025	ALL MEMBERS	Welcome and Apologies for Absence. Chairman welcomed everyone. No apologies for absence.
18/026	ALL MEMBERS	Declaration of Interests. Received from Cllr. S. Scrase relating to item 18/036.
18/027	ALL MEMBERS	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. A member of the public expressed concern regarding availability of reliable speed broadband to certain areas in the village. The Chairman explained that this item has previously been looked into and a survey had been carried out as to demand with very little local response. Both the resident and WCPC to find out more about current situation with regard to County Broadband and the report back. This item to be on the next agenda. A member of the public explained item 18/036 on the agenda. The Village Hall Management Committee are intending to expand the capacity of the village hall with an extension to the north, to replace doors at the front, retille roof, etc. A public meeting to display final plans will be held in May/June 2018.
18/028	ALL MEMBERS	Ward and County Councillors to address the members if present. None present.
18/029	ALL MEMBERS	To confirm the Minutes of the Parish Council meeting held on 10th January 2018. Proposed by Cllr. M. Bowden, seconded by Cllr. K. Brown, all in favour, resolution passed.
18/030	ALL MEMBERS	Vacancy on Wakes Colne Parish Council. Item 1. After consideration, Emily Webb, a resident of White Colne, was co-opted onto Wakes Colne Parish Council, 5 votes, all in favour, resolution passed. Chairman and Council members welcomed Emily, and introduced themselves and their roles within the Parish Council. Item 2. Emily Webb signed acceptance of office. Item 3. After completion the declaration of interest form to be sent direct to Colchester Borough Council and Clerk to receive a copy, within 28 days.
18/031	CLLR.K.BROWN	Village Design Statement. Council members decided to work towards a Village Design Statement. Proposed by Cllr. K. Brown, seconded by Cllr. S. Scrase, all in favour, resolution passed.
18/032	ALL MEMBERS	Planning Matters. None.
18/033	ALL MEMBERS	Litter Pick. Next litter pick to coincide with the Great British Spring Clean (2 nd -9 th March 2018). Litter picking volunteers needed from the parish. Equipment available from Mrs D. Jacobs. Proposed by Cllr. K. Brown, seconded by Cllr. M. Bowden, all in favour, resolution passed.
18/034	CLLR.M.TAYLOR	Highway Issues. Update regarding the meeting, held on 23 rd January, 2018, at County Hall, with Essex County Highways Portfolio holder, Cllr. Grundy, County Cllr. Ann Brown, District Cllr. P. Chillingworth Cllr. M. Taylor from Wakes Colne Parish Council and Cllr. S.Chamley from Chappel Parish Council, . Various traffic management issues along the road from the A120 through 5 parishes to the B1508 at Bures, as raised at the 5 parishes meeting, were raised, discussed and suggestions made for improvements. Speed watch data were looked at, and considered, but Highways stated that this was not evidence. The LHP speed survey data was also reviewed. Relatively good compliance with speed limits had been found, though average speeds had increased from the previous surveys. It was said that a request for a 40mph speed limit all the way through, with 20mph near the school and in the part of Station Rd with no footway, would be inconsistent with the rest of the county. We reiterated that the proposed scheme for traffic calming in Station Rd in April 2013 was still on the table but there had been no progress forward, though

1
 Signed.....
 Chairman of the Parish Council

Date: 7th March 2018

		<p>money had been allocated for a scoping study which had resulted in a minor variation to the local proposal. The main issue appears to be cost and lack of funds. Cllr. Grundy mentioned the availability of grant funding and we are seeking further information and to work with Cllr. Brown and Cllr. Chillingworth and the LHP on this.</p> <p>Clerk to request a copy of the minutes, and to send Joe Hazelton the reference number for Station Road proposal with a brief summary of procedures to date, reiterating that this is still on the table.</p>																					
18/035	ALL MEMBERS	<p>VOTE TO SUSPEND STANDING ORDER 7 (A).</p> <p>To revisit item 17/189 Item 3, in relation to Grant Funding Applications received for consideration (Payment made in the next financial year 2018/2019 precept).</p> <p>Chappel and Wakes Colne Village Hall. Request £200.00 for a noticeboard.</p> <p>Proposed by Cllr. S. Scrase, seconded by Cllr. K. Brown, all in favour resolution passed.</p>																					
18/036	ALL MEMBERS	<p>Grant Funding Applications received for consideration (Payment made in the next financial year 2018/2019 precept).</p> <p>Chappel and Wakes Colne Village Hall. Request £200.00 for a noticeboard.</p> <p>The £200.00 grant recently awarded to the village hall for a noticeboard can now be applied towards funding for a banner.</p> <p>Proposed by Cllr. S. Scrase, seconded by Cllr. K. Brown, 2 in favour, 1 abstained, resolution passed.</p>																					
18/037	ALL MEMBERS	<p>WW1 Commemoration.</p> <p>It was agreed, that subject to permission from the Millennium Green Committee, Wakes Colne Parish Council would like to plant a British native tree with a carved wooden plaque in the Millennium Green, at a maximum cost of £150.00 to mark the 100th anniversary of the end of World War One.</p> <p>Proposed by Cllr. S. Scrase, seconded by Cllr. M. Taylor, all in favour, resolution passed.</p>																					
18/038	ALL MEMBERS	<p>Chappel War Memorial.</p> <p>In response to Chappel Parish Council's request, Wakes Colne Parish Council would like to suggest that the Chappel War Memorial is relocated to St Barnabas church yard in Chappel. Clerk to send comments.</p> <p>Proposed by Cllr. K. Brown, seconded by Cllr. M. Taylor, all in favour, resolution passed.</p>																					
18/039	ALL MEMBERS	<p>Electricity Supplier.</p> <p>Clerk to contact the Electricity Supplier to enquire: -</p> <p>Why do we have so many, often short, power cuts over the year?</p> <p>How old is the power supply in the area and is it ever upgraded?</p> <p>In what way is the Company improving the situation for our Parishioners?</p> <p>Will they carry out a review of the area and its power supply?</p> <p>Proposed by Cllr. S. Scrase, seconded by Cllr. M. Taylor, all in favour, resolution passed.</p>																					
18/040	CLLR.K.BROWN	<p>Parish Public Footpaths Working Group.</p> <p>To arrange a meeting to walk the footpaths with the Public Rights of Way Officer, to inspect the footpaths, signage, etc. as already reported in need of repair.</p>																					
18/041	ALL MEMBERS	<p>Pedestrian Cat's Eyes in Station Approach.</p> <p>Positive feedback has been received regarding the lights. It was decided to arrange an on-site meeting in the dark with the ECC representative, to discuss maintenance and to see if there is a requirement for further lights.</p>																					
18/042	ALL MEMBERS	<p>External Auditors for financial year 2017/2018.</p> <p>Item 1. Wakes Colne Parish Council declared itself an "exempt authority".</p> <p>Proposed by Cllr. S. Scrase, seconded by Cllr. K. Brown, all in favour, resolution passed.</p> <p>Item 2. Council Members instructed the Clerk/Responsible Financial Officer to complete the exemption form which will be sent in March from PKF Littlejohn (saving £120.00 as per this financial year).</p> <p>Proposed by Cllr. K. Brown, seconded by Cllr. S. Scrase, all in favour, resolution passed.</p>																					
18/043	ALL MEMBERS	<p>May Parish Council Meeting (2nd May 2018)</p> <p>May Parish Council meeting date changed from 2nd May to 23rd May 2018.</p> <p>Proposed by Cllr. A. Hannington, seconded by Cllr. M. Taylor, all in favour, resolution passed.</p>																					
18/044	ALL MEMBERS	<p>Financial Matters.</p> <p>1) Financial Statement for January (Items to be approved for payment and signed as per payment schedule).</p> <table border="1" data-bbox="528 1816 1345 2040"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T Mobile for January</td> <td>SO</td> <td>12.74</td> </tr> <tr> <td>Diane Jacob (Salary for January)</td> <td>SO</td> <td>277.61</td> </tr> <tr> <td>Essex Pension Fund (for January)</td> <td>SO</td> <td>106.77</td> </tr> <tr> <td>Diane Jacob (expense for January)</td> <td>101075</td> <td>48.24</td> </tr> <tr> <td>HM Revenue & Customs</td> <td>101076</td> <td>160.80</td> </tr> <tr> <td>Chappel & Wakes Colne Village Hall Inv. No. 1302</td> <td>101077</td> <td>25.00</td> </tr> </tbody> </table>		CHEQUE NO.	TOTAL	T Mobile for January	SO	12.74	Diane Jacob (Salary for January)	SO	277.61	Essex Pension Fund (for January)	SO	106.77	Diane Jacob (expense for January)	101075	48.24	HM Revenue & Customs	101076	160.80	Chappel & Wakes Colne Village Hall Inv. No. 1302	101077	25.00
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		EALC Invoice. No. 7286 & Credit No. 8037	101078	21.00
		<p>Proposed by Cllr. K. Brown, seconded by Cllr. A. Hannington, all in favour, resolution passed.</p> <p>2) Monthly Budget Statement. Received and noted.</p> <p>3) Investing money into the Metro Bank.</p> <p>It was agreed by Wakes Colne Parish Council to open a Metro Bank – Community Instant Access Deposit Account, and to transfer all money from the Barclays Business Premium Account.</p> <p>The Parish Clerk/Responsible Financial Officer is authorised to operate the account under instructions from the Parish Council, but is not an authorised signatory to the account. All correspondence and communication between Wakes Colne Parish Council and the Metro Bank must be addressed and conducted through the Parish Clerk/Responsible Financial Officer.</p> <p>Account signing rules, to confirm that there must be at least two signatories to the account and these must be Parish Councillors. For the purpose of conducting council business a third signatory will be included to cover for absences etc.</p> <p>Signatories confirmed to be Cllr. Allan Hannington, Cllr. Stephen Scrase, Cllr. Kathleen Brown.</p> <p>Proposed by Cllr. A. Hannington, seconded by Cllr. S. Scrase, all in favour, resolution passed.</p>		
18/045	ALL MEMBERS	Clerk's Report. Received and noted.		
18/046	ALL MEMBERS	<p>Date of Next Meeting.</p> <p>Parish Council Meeting Wednesday 7th March 2018 (7.15pm)</p> <p>Meeting Closed at 9.34pm</p>		