

**Minutes of the Wakes Colne Parish Council Meeting held on
Wednesday 7th December 2022 at 7.15pm in Chappel & Wakes Colne Village Hall**

In the Chair: Cllr. M. Taylor
Present: Cllr. E. Coney, Cllr. F. Mead, Cllr. H. Wastenev
Clerk: Mrs D. Jacob

	PRESENTER	SUBJECT
22/195	All Members	Welcome & Apologies for Absence. The Chairwoman welcomed everyone. Apologies received from Cllr. Fisher (due to holiday), Cllr. Lata arche (due to family commitments), Ward Cllr. Sunnucks and County Cllr. Barber (due to work commitments).
22/196	All Members	Declaration of Interests. None.
22/197	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. A member of the public kindly attended the meeting to speak about the work of the Station Adopters. Thanks were expressed to the Parish Council for the new planters funded with S106 money. They will be planted up by a local family and installed near a talking bench, a bench that people can sit on and listen to information about the local area, and which is also intended to be a safe space away from the railway line. Chappel and Wakes Colne Station Adopters is a local group of volunteers who work in partnership with Greater Anglia. Station adoption includes the involvement of the railway, the improvement of passenger experiences, social activities and the promotion of a healthy habitat for natural wildlife, especially bees. Greater Anglia's adoption scheme is the most successful with 126/133 stations adopted. Achievements of adopters at Chappel and Wakes Colne since 2020 include: the installation of eight platform-based self-watering planters, a three-tiered planter, two fence planters, a free-standing natural pond and a flower bed. A laburnum and beech tree, donated by Essex and South Suffolk Community Partnership, were planted to commemorate the Queen's Platinum Jubilee. The Adopter's group has close partnerships with The East Anglian Railway Museum, Chappel and Wakes Colne Primary School, staff at The Platform2 Café and Wakes Colne Parish Council. They are very grateful to the Council for the planters, bulbs, flowers and noticeboard. Their aims for next year are to improve access to water, community events to involve families, possibly an insect hunt, bulb planting event, and another contribution to Open Gardens. Also, to find out the criteria to hopefully gain accreditation for a wildlife award. Wakes Colne Parish Council expressed thanks to all the volunteers of the Station Adopters.
22/198	All Members	Ward and County Councillors to address the members if present. Not present.
22/199	All Members	Minutes. To confirm the draft minutes of the Parish Council Meeting held on 2 nd November 2022. Having been agreed by those present, the Chairwoman signed them as being a true and accurate record. Proposed by Cllr. Wastenev, seconded by Cllr. Coney; all in favour, resolution passed.
22/200	All Members	Planning Matters. Item 1. Updates. Ref: 222586 CCC have received an objection letter. Ref: 222712 CCC have received two support and one objection letters. Ref: 222827 Location: The Shop, Post Office, Colchester Road, Wakes Colne Essex CO6 2DF Description: Single storey rear extension No objection Proposed by Cllr. Wastenev, seconded by Cllr. Coney; all in favour, resolution passed. Ref: 222843 Location: Barn at, Oak Farm, Vernon's Road, Wakes Colne Colchester CO6 2AH Description: Barn conversion to a dwelling. Minor changes. No objection Proposed by Cllr. Mead, seconded by Cllr. Taylor; all in favour, resolution passed.

		<p>Ref: 222850 Location: Kwitta, Station Road, Wakes Colne Essex CO6 2DS Description: Replacement single storey rear linking extension. No objection Proposed by Cllr. Mead, seconded by Cllr. Wastenev; all in favour, resolution passed.</p>
22/201	All Members	<p>Matters Arising from previous minutes. Item 1. Previous minute number 21/105 Solar Cats Eyes at Station Approach. A revised quotation is being sought from contractor as there is currently difficulty in sourcing bulbs, and Cllr. Barber is checking to see if funding is still available for these replacement lights. Item 2. Previous minute number 21/074 Flooding near the Post Office. This scheme was added to the Colchester LHP Funded Schemes List at their September 2022 Panel meeting and currently has an estimated completion in Quarter 4. It has been raised as a priority by the County Councillor and we are trying to expedite the scheme. Item 3. Previous minute number 22/132 Oral History (Memories) project – Three person interviews have been completed – further to be arranged in the new year – ongoing. Item 4. Planters. New plants and compost have been purchased, and the station planters are shortly to be installed. Project complete, to be taken off future agendas. Item 5. Previous Minute No. 22/148 Defibrillator near the Post Office has a recall on it. It should have been collected on 5th Oct with a loan replacement unit and returned on 7th. No collection of the unit was made as there is a shortage of loan units. So, awaiting collection, item to be on the next agenda.</p>
22/202	All Members	<p>Highways. Item 1. Lane Road - Signs Narrow Road – LHP Proposal sent 11.03.21. Ref: LCOL202027 this has been given Approval. Works to be completed by the end of December 2022. Item 2. Station Road –Update, Cllr Barber is working on this project with design engineers and we await the outcome. This item and item 3 are linked. Item 3. Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018. Item 4. Previous Minute No. 21/163 item 4 Vehicle Activated Sign – Static VAS near village hall. A pole for the VAS is scheduled to be installed on 20th December 2022.</p>
22/203	All Members	<p>Footpaths. Item 1. No report from Cllr. Fisher, who was not present at the meeting. Cllr. Taylor reported that the footpaths are currently in good order. Next footpath working group meeting to be on 4th January at 4.30pm. Item 2. Tyburn Hill Walk. The next walk was scheduled for 18th December (but had to be cancelled due to bad weather conditions). There will be other walks again in the Spring of 2023. Item 3. Revisions and additions to local walks booklet to be republished with additional new walk. A lot of work has been undertaken by Cllr. Taylor, with updates and walks also checked by others, to revise the text. A meeting was held to discuss draft and layout. A first proof of layout due in early January. Ongoing; item to be on the next agenda.</p>
22/204	All Members	<p>Code of Conduct Procedure. A revised Code of Conduct procedure developed by Colchester Borough Council was adopted by Wakes Colne Parish Council. Proposed by Cllr. Taylor, seconded by Cllr. Mead; all in favour, resolution passed.</p>
22/205	All Members	<p>20's Plenty for Essex Campaign. Wakes Colne Parish Council</p> <ul style="list-style-type: none"> • Supports the 20's Plenty for Essex Campaign; • Calls on Essex County Council to implement 20mph in Wakes Colne; and • Will write to Essex County Council to request 20mph speed limits on streets through the county where people live, work, shop, play or learn, with 30mph as the exception on those roads, where full consideration of the needs of vulnerable road users allows a higher limit. <p>Proposed by Cllr. Taylor, seconded by Cllr. Coney; all in favour, resolution passed.</p>
22/206	All Members	<p>Wakes Colne Parish Council Award Scheme 2022. After discussion it was agreed that Peter Chillingworth would receive the award for 2022. Proposed by Cllr. Taylor, seconded by Cllr. Mead; all in favour, resolution passed.</p>
22/207	All Members	<p>To receive reports from outside bodies, training courses, representatives on village committees and Parish Council working groups. Cllr. Taylor reported that she had attended the council meeting at Colchester Town Hall when Colchester was awarded city status by the Lord Lieutenant for Essex, which was an historic and interesting event, and</p>

		a subsequent council meeting at which Peter Chillingworth was made an alderman of the city. She also attended an online CALC meeting where the city status was discussed; there will be a year of celebration events and a request for a royal visit. The feasibility study for solar power in Wakes Colne has been carried out and a public meeting will be held on 22 nd March 2023 in the village hall.																																	
22/208	All Members	Budget for 2023/2024. As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary Interest. To participate in the setting of a budget for the Council, the councillors will require a dispensation, and for this purpose, Wakes Colne Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the budget. Proposed by Cllr. Taylor, seconded by Cllr. Coney; all in favour; resolution passed.																																	
22/209	All Members	Budget 2023/2024. The draft budget and any additional headings were discussed. The budget for 2023/2024 was set at £25,217.00. Proposed by Cllr. Taylor, seconded by Cllr. Mead; all in favour; resolution passed.																																	
22/210	All Members	Clerk's Report. Received and noted.																																	
22/211	All Members	Financial Matters. 1) Financial Statement (Items to be approved for payment and signed as per payment schedule). <table border="1" data-bbox="357 734 1327 1137"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>JPB Landscapes Inv. No. 1439</td> <td>101462</td> <td>60.00</td> </tr> <tr> <td>EE Inv. No. V02047821811 (Calls made in November)</td> <td>DD</td> <td>16.40</td> </tr> <tr> <td>D. Jacob (Salary for December)</td> <td>SO</td> <td>550.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for December, including 4 hours overtime agreed for October and back pay)</td> <td>101463</td> <td>505.71</td> </tr> <tr> <td>HM Revenue & Customs (for December)</td> <td>101464</td> <td>239.91</td> </tr> <tr> <td>Essex Pension Fund (for December)</td> <td>SO</td> <td>160.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for December)</td> <td>101465</td> <td>214.00</td> </tr> <tr> <td>D. Jacob (expenses for November as per receipts)</td> <td>101466</td> <td>50.69</td> </tr> <tr> <td>HandyKing (Inv. No. 189)</td> <td>101467</td> <td>30.00</td> </tr> <tr> <td>Dove Support (Inv. No. 1463)</td> <td>101468</td> <td>217.29</td> </tr> </tbody> </table> <p>The following payments were also considered and approved for payment: Alan Cochram (Plants & compost) reimbursement for £42.50 A & J Lighting invoice No. 36827 for £55.66 Chappel & Wakes Colne Village Hall invoice No. 1122 for £29.00 Richard Edwards Group invoice No. 48353 for £68.40</p> <p>Proposed by Cllr. Wastenev, seconded by Cllr. Mead; all in favour; resolution passed.</p> <p>2) Monthly Budget Statement. Received and noted.</p> <p>3) To consider changing standing order for D. Jacob from £550.00 to £600.00 (To sign letter to inform bank as from January 2023). Proposed by Cllr. Coney, seconded by Cllr Taylor; all in favour; resolution passed.</p> <p>4) To consider changing standing order for Essex Pension Fund from £160.00 to £195.00 (To sign letter to inform bank as from January 2023). Proposed by Cllr. Coney, seconded by Cllr. Taylor; all in favour; resolution passed.</p>		CHEQUE NO.	TOTAL	JPB Landscapes Inv. No. 1439	101462	60.00	EE Inv. No. V02047821811 (Calls made in November)	DD	16.40	D. Jacob (Salary for December)	SO	550.00	D. Jacob (Salary adjustment for December, including 4 hours overtime agreed for October and back pay)	101463	505.71	HM Revenue & Customs (for December)	101464	239.91	Essex Pension Fund (for December)	SO	160.00	Essex Pension Fund (Adjustment for December)	101465	214.00	D. Jacob (expenses for November as per receipts)	101466	50.69	HandyKing (Inv. No. 189)	101467	30.00	Dove Support (Inv. No. 1463)	101468	217.29
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22/212	All Members	Date of Next Meeting. Parish Council Meeting 11 th January 2023 (7.15pm). Note date changed due to Christmas Holidays.																																	

Meeting Closed at 9.15pm.

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Signed.....
Chairwoman of the Parish Council

Date: 11th January 2022