

**Minutes of the Wakes Colne Parish Council Meeting held on  
Wednesday 1<sup>st</sup> December 2021 at 7.15pm in Chappel & Wakes Colne Village Hall**

In the Chair: Cllr. M. Taylor

Present: : Cllr. J. Fisher, Cllr. S. Lata arche, Cllr. F. Mead, Cllr. H. Wastene y

Parish Clerk: Mrs D. Jacob

No members of the public.

	PRESENTER	SUBJECT
21/191	All Members	<b>Welcome &amp; Apologies for Absence.</b> The Chairwoman welcomed everyone. Apologies received and accepted from Cllr. Coney (due to family commitments).
21/192	All Members	<b>Declaration of Interests.</b> A non-pecuniary declaration of interest received and accepted from Cllr. Taylor regarding item 21/196 Planning Ref: 213243 White Lodge, Station Road.
21/193	All Members	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> None present.
21/194	All Members	<b>Ward and County Councillors to address the members if present.</b> Cllr. Chillingworth had already circulated a report and spoke to this at the meeting. Cllr. Barber was not present but had sent various emails prior to the meeting.
21/195	All Members	<b>Minutes.</b> To confirm the minutes of the Parish Council meeting held on 3rd November 2021. Having been agreed by those present, the Chairwoman signed them as being a true and accurate record. Proposed by Cllr. Fisher, seconded by Cllr. Lata arche; all in favour, resolution passed.
21/196	All Members	<b>Planning Matters.</b> <b>Ref: 213243</b> <b>White Lodge, Station Road</b> No objection. Proposed by Cllr. Wastene y, seconded by Cllr. Fisher; Cllr. Mead and Cllr. Lata arche in favour; Cllr. Taylor objected (external hardie board cladding alternative to render, not in keeping with character of the surrounding area); resolution passed.
21/197	All Members	<b>Matters Arising from previous minutes.</b> <b>Item 1.</b> Previous minute number 21/071 Greensward - no update, from Anglian Water or JPB Landscapes. <b>Item 2.</b> Previous minute number 21/105 Solar Cats Eyes at Station Approach – Cllr. Taylor and Cllr. Fisher have checked these lights and a list has been sent to Cllr Barber, who is in contact with the Community Rail Partnership. Repair to the 14 which are defective should come within the original funding figure; awaiting confirmation from Cllr. Barber. <b>Item 3.</b> Previous minute number 21/074 Flooding near the Post Office – no update from Cllr. Barber regarding signage and permission/licence. Cllr. Mead reported on flood prevention barriers considered by himself, Cllr. Chillingworth, Cllr Chamley, Chappel Parish Council, and Cllr. Taylor in various meetings. It was decided to purchase nine flood prevention barriers and a connection hub from Fluvial Innovations, as per quotation dated 15 October 2021 at a total cost of £1,854.00. These are to be purchased by Wakes Colne Parish Council, as a support to a community asset – the shop and PO - on loan. In future anyone wishing to use them will need to seek the permission of the Parish Council. Proposed by Cllr. Mead, seconded by Cllr. Lata arche; all in favour, resolution passed. See Item 22/198 below.

1

Signed.....  
Chairwoman of the Parish Council

Date: 12<sup>th</sup> January 2022

<b>21/198</b>	All Members	<p><b>Locality Budget.</b></p> <p>It was agreed to apply to Cllr. Chillingworth for £1,545.00 from the Locality Budget to be used to purchase flood prevention barriers.</p> <p>Proposed by Cllr. Mead, seconded by Cllr Latache; all in favour, resolution passed.</p>
<b>21/199</b>	All Members	<p><b>Highways.</b></p> <p><b>Item 1.</b> Lane Road - Signs Narrow Road – LHP Proposal sent 11.03.21. Ref: LCOL202027 confirmation received 6th May 2021. On LHP list.</p> <p><b>Item 2.</b> Station Road – acknowledgement received 6th May 2021 - no new reference number; still awaiting a meeting with the Highways Portfolio holder, which Cllr. Barber has been attempting to facilitate.</p> <p><b>Item 3.</b> Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018 - survey carried out. Awaiting a meeting with Highways Portfolio holder.</p> <p><b>Item 4.</b> Previous Minute Np. 21/163 item 4 Vehicle Activated Sign – Static VAS near village Hall – update by email from Cllr. Barber. Awaiting results from the speed survey report.</p> <p><b>Item 5.</b> Previous minute Number 21/173, application to Highways for 4 planters (2 near each bus shelter) permission/licence sent in. Possible S106 funding may be available for these items in connection with the jubilee.</p> <p><b>Item 6.</b> Previous minute number 21/133 - A1124.</p> <p>Vegetation overgrowth and reduced width of pavement from the Church down to the village hall along A1124. At last work is due to be undertaken, 6<sup>th</sup>-8<sup>th</sup> December. Funding totalling £1,800 has been obtained by Cllr. Barber from Essex County Council towards total cost of £2,400.</p>
<b>21/200</b>	All Members	<p><b>Footpaths.</b></p> <p>Cllr. Fisher has arranged a working group meeting to take place on 10<sup>th</sup> January at 4.00pm in the small committee room.</p>
<b>21/201</b>	All Members	<p><b>Wakes Colne Parish Council Award Scheme.</b></p> <p>After consideration of nomination, it was agreed that Mandy Sexton, editor of the Village Reporter and for several years chair of the Village Hall management committee, should be awarded the Wakes Colne Parish Council Award for 2021. Presentation to take place at the January parish council meeting (12<sup>th</sup> January 2022). Cllr. Taylor to send invitation.</p> <p>Proposed by Cllr. Latache, seconded by Cllr. Wastenev; all in favour, resolution passed.</p>
<b>21/202</b>	All Members	<p><b>Grass cutting 2022.</b></p> <p>It was agreed to send out invitations to tender, closing date 31<sup>st</sup> January 2022.</p> <p>Proposed by Cllr. Fisher, seconded by Cllr. Latache; all in favour, resolution passed.</p>
<b>21/203</b>	All Members	<p><b>Notice Board.</b></p> <p>To consider if the Parish Council require purchasing and installing another noticeboard in the village to be situated at Crepping Hall Lane. Update by Cllr Taylor. After a lengthy discussion it was not considered to be cost effective.</p> <p>Proposed by Cllr. Latache, seconded by Cllr. Fisher; all in favour, resolution passed.</p>
<b>21/204</b>	All Members	<p><b>Land.</b></p> <p>The possibility of the Parish Council owning land: near the Post Office A1124, where the noticeboard is currently situated; at the corner of The Street; and a strip at Middle Green where the telephone book exchange is situated; was considered. This was to be better informed about utilities companies undertaking work in these areas and to have more influence over land restoration since the Council is responsible for maintenance. It was decided that the Parish Council would not go forward with this at this time. Proposed by Cllr. Latache, seconded by Cllr. Wastenev; all in favour, resolution passed.</p>
<b>21/205</b>	All Members	<p><b>Seasonal Lights.</b></p> <p>To discuss and consider if more solar lights are required. In the absence of any costed proposal, it was decided that no further lights are required at the moment. A member of the public has kindly volunteered to put up the seasonal lights purchased last year,</p> <p>Proposed by Cllr. Latache, seconded by Cllr. Wastenev; all in favour, resolution passed.</p>

<b>21/206</b>	All Members	<b>Paving under Noticeboard (near Post Office).</b> It was agreed to accept a quote of £95.00 to put paving slabs near the Noticeboard to facilitate public access. Proposed by Cllr. Taylor, seconded by Cllr. Latarche; all in favour, resolution passed.																											
<b>21/207</b>	All Members	<b>Dedicated Cllr E-mail address.</b> There was discussion of the merits of Parish Councillors having dedicated e-mail addresses and the costs involved. It was agreed that the Chairwoman should have one. Proposed by Cllr. Latarche, seconded by Cllr. Mead; all in favour, resolution passed.																											
<b>21/208</b>	All Members	<b>Clerk's Report.</b> Received and noted.																											
<b>21/209</b>	All Members	<p><b>Financial Matters.</b></p> <p>1) Financial Statement for November/December (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>EE (Inv. No. V01930784089 November)</td> <td>DD</td> <td>21.43</td> </tr> <tr> <td>D. Jacob (Expenses for November)</td> <td>101348</td> <td>72.09</td> </tr> <tr> <td>D. Jacob (Salary for December)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for December)</td> <td>101349</td> <td>39.98</td> </tr> <tr> <td>HM Revenue &amp; Customs (for December)</td> <td>101350</td> <td>2.20</td> </tr> <tr> <td>Essex Pension Fund (for December)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for December)</td> <td>101351</td> <td>22.92</td> </tr> <tr> <td>Chappel &amp; Wakes Colne Village Hall (Inv. No. 1121)</td> <td>101352</td> <td>22.00</td> </tr> </tbody> </table> <p>An invoice number 20185804 (Street light electricity for period of 01/04/21 to 30/06/21 inclusive) received from Colchester Borough Council for £22.85, cheque No. 101353 was also approved for payment.</p> <p>2) <b>MONTHLY BUDGET STATEMENT.</b> Received and noted.</p> <p>Proposed by Cllr. Wastenev, seconded by Cllr. Latarche; all in favour, resolution passed.</p>		CHEQUE NO.	TOTAL	EE (Inv. No. V01930784089 November)	DD	21.43	D. Jacob (Expenses for November)	101348	72.09	D. Jacob (Salary for December)	SO	500.00	D. Jacob (Salary adjustment for December)	101349	39.98	HM Revenue & Customs (for December)	101350	2.20	Essex Pension Fund (for December)	SO	140.00	Essex Pension Fund (Adjustment for December)	101351	22.92	Chappel & Wakes Colne Village Hall (Inv. No. 1121)	101352	22.00
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<b>21/210</b>	All Members	<b>Date of Next Meeting.</b> Parish Council Meeting 12 <sup>th</sup> January 2022 (date changed due to holidays) (7.15pm)																											

**Meeting Closed at 9.25pm.**

Signed.....  
Chairwoman of the Parish Council

Date: 12<sup>th</sup> January 2022