

**Minutes of the Wakes Colne Parish Council Virtual Meeting held on  
Wednesday 2<sup>nd</sup> December 2020 at 7.15pm**

DUE TO THE CORONAVIRUS AND GOVERNMENT ADVICE THIS VIRTUAL MEETING WAS BE HELD BY **ZOOM**

Present: Cllrs: Cllr. J. Fisher, Cllr. J. Parrish, Cllr. M. Taylor, Cllr. H. Wastenev

Clerk: Mrs D. Jacob

Four members of the public present.

ITEM	PRESENTER	SUBJECT
20/183	All Members	<b>Welcome &amp; Apologies for Absence.</b> The Chairman opened the meeting and welcomed everyone. Apologies for absence received from Cllr. Hardy-Stotz (due to work commitments).
20/184	All Members	<b>Declaration of Interests.</b> To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2020. None.
20/185	All Members	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> Two members of the public spoke regarding the Zebra Crossing application (20/195 Item 2) and the disappointment felt that, following a speed survey, Highways have rejected the proposal. It was agreed that the survey fails to capture the experience of increasing numbers of pedestrians trying to cross the busy A1124 in safety. The Chairwoman offered to write to County Cllr. Brown on this and other Highways issues which are not being dealt with satisfactorily and which impact on public safety and wellbeing. WCPC intends to continue working with and for residents on these issues. Two members of the public who had responded to public advertisements to recruit councillors were invited to give brief descriptions about themselves, what they could offer, and why they wanted to join the parish council.
20/186	All Members	<b>Ward and County Councillors to address the members if present.</b> A report had been circulated in advance by Cllr. Chillingworth. Discussion took place regarding the ongoing closure of Footpath 15 which is inconvenient. Ongoing issues with lack of attention from Highways, including signage, directional finger posts and drainage issues in Station Road, were discussed. Cllr Chillingworth agreed to make our views known at County level.
20/187	All Members	<b>Minutes.</b> The minutes of the virtual Parish Council meeting held on 4 <sup>th</sup> November 2020 were agreed and approved. Proposed by Cllr. Parrish, seconded by Cllr. Fisher; all in favour, resolution passed. The Chairwoman thanked Cllr Fisher and her husband, Kathy and Mike Brown and the Clerk for planting bulbs at Chappel Corner and in Lane End Rd. Since the last meeting the Chairwoman and Clerk had presented the Wakes Colne Award for 2019 to Marion Cordingley and Jim Taylor for their various services to the village over many years.
20/188	All Members	<b>Planning Matters.</b> The Chairwoman summarised recent planning decisions. Planning Matters. <b>Ref: 202396</b> Hush Wing Farm, formerly, Meadow Green Farm, Mount Bures Road, Wakes Colne, Colchester CO6 2AP No objection. A concern was to be noted regarding Footpath 31 at the site. This should remain open at all times during building works and the direction clearly signed. Proposed by Cllr. Taylor, seconded by Cllr. Wastenev; all in favour, resolution passed. <b>Ref: 202529</b> 5 New Cottages, Colchester Road, Wakes Colne, Colchester, CO6 2BY Two storey side and single storey rear extension.

		<p>No objection Proposed by Cllr. Wastenev, seconded by Cllr. Parrish; all in favour, resolution passed. <b>Ref: 202553</b> Snaresbrook, Station Road, Wakes Colne, Colchester, CO6 2DS Proposed single storey rear extension and demolition of garage. No objection. Proposed by Cllr. Parrish, seconded by Cllr. Wastenev; all in favour, resolution passed.</p>																																													
<b>20/189</b>	All Members	<p><b>Financial Matters.</b></p> <p>1) Financial Statement for November/December (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>EALC Inv. No. 13201 &amp; 13212 (New Councillor Training Day 1 and 2)</td> <td>101252</td> <td>216.00</td> </tr> <tr> <td>D. Jacob (Salary for November)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>Adjustment for D. Jacob (salary adjustment for November)</td> <td>101253</td> <td>26.73</td> </tr> <tr> <td>HM Revenue &amp; Customs (for November)</td> <td>101254</td> <td>4.80</td> </tr> <tr> <td>Essex Pension Fund (for November)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Adjustment for Essex Pension Fund (for November)</td> <td>101255</td> <td>19.78</td> </tr> <tr> <td>D. Jacob (Salary for December)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>Adjustment for D. Jacob (Salary adjustment for December)</td> <td>101256</td> <td>26.93</td> </tr> <tr> <td>HM Revenue &amp; Customs (For December)</td> <td>101257</td> <td>4.60</td> </tr> <tr> <td>Essex Pension Fund (For December)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Adjustment for Essex Pension Fund (for December)</td> <td>101258</td> <td>19.78</td> </tr> <tr> <td>EE (for calls made in November) Inv. No. V01813128557</td> <td>DD</td> <td>21.20</td> </tr> <tr> <td>Dr M. J. Taylor (Chairwoman's Expenses as per receipts)</td> <td>101259</td> <td>4.62</td> </tr> <tr> <td>D. Jacob (Expenses for November as per receipts)</td> <td>101260</td> <td>65.95</td> </tr> </tbody> </table> <p>Also considered and agreed payment of JPB Landscapes Inv. No. 1145 cheque No. 102261 Total £30.00, as per approved previous minute number 20/172.</p> <p>2) <b>MONTHLY BUDGET STATEMENT.</b> Received and noted.</p> <p>Proposed by Cllr. Taylor, seconded by Cllr. Parrish; all in favour, resolution passed.</p>		CHEQUE No.	TOTAL	EALC Inv. No. 13201 & 13212 (New Councillor Training Day 1 and 2)	101252	216.00	D. Jacob (Salary for November)	SO	500.00	Adjustment for D. Jacob (salary adjustment for November)	101253	26.73	HM Revenue & Customs (for November)	101254	4.80	Essex Pension Fund (for November)	SO	140.00	Adjustment for Essex Pension Fund (for November)	101255	19.78	D. Jacob (Salary for December)	SO	500.00	Adjustment for D. Jacob (Salary adjustment for December)	101256	26.93	HM Revenue & Customs (For December)	101257	4.60	Essex Pension Fund (For December)	SO	140.00	Adjustment for Essex Pension Fund (for December)	101258	19.78	EE (for calls made in November) Inv. No. V01813128557	DD	21.20	Dr M. J. Taylor (Chairwoman's Expenses as per receipts)	101259	4.62	D. Jacob (Expenses for November as per receipts)	101260	65.95
	CHEQUE No.	TOTAL																																													
EALC Inv. No. 13201 & 13212 (New Councillor Training Day 1 and 2)	101252	216.00																																													
D. Jacob (Salary for November)	SO	500.00																																													
Adjustment for D. Jacob (salary adjustment for November)	101253	26.73																																													
HM Revenue & Customs (for November)	101254	4.80																																													
Essex Pension Fund (for November)	SO	140.00																																													
Adjustment for Essex Pension Fund (for November)	101255	19.78																																													
D. Jacob (Salary for December)	SO	500.00																																													
Adjustment for D. Jacob (Salary adjustment for December)	101256	26.93																																													
HM Revenue & Customs (For December)	101257	4.60																																													
Essex Pension Fund (For December)	SO	140.00																																													
Adjustment for Essex Pension Fund (for December)	101258	19.78																																													
EE (for calls made in November) Inv. No. V01813128557	DD	21.20																																													
Dr M. J. Taylor (Chairwoman's Expenses as per receipts)	101259	4.62																																													
D. Jacob (Expenses for November as per receipts)	101260	65.95																																													
<b>20/190</b>	Cllr. J. Fisher	<p><b>Precept/Budget for 2021/2022.</b></p> <p>As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary Interest. To participate in the setting of a precept for the Council, the Councillors will require a dispensation, and for this purpose, Wake Colne Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the precept.</p> <p>Proposed by Cllr. Taylor, seconded by Cllr. Parrish; all in favour, resolution passed.</p>																																													
<b>20/191</b>	All Members	<p><b>Precept/Budget 2021/2022.</b></p> <p><b>Item 1.</b> The budget for 2021/2022 is £20,080.00.</p> <p><b>Item 2.</b> The precept for 2021/2022 is £13,122.00, to remain the same as previous year, no increase.</p> <p>Proposed by Cllr. Taylor, seconded by Cllr. Parrish; all in favour, resolution passed.</p>																																													
<b>20/192</b>	All Members	<p><b>Locality Budget Update.</b></p> <p>Cllr Chillingworth reported that he had purchased a laptop for Chapel Primary School.</p>																																													
<b>20/193</b>	All Members	<p><b>External Defibrillator.</b></p> <p><b>Item 1.</b> Cllr Wastenev and Cllr Parrish to carry out quarterly tests on the Defibrillator.</p> <p><b>Item 2.</b> To consider the purchase of a Defibrillator at a cost of £800.00. Further information required about installation and operational requirements. Item deferred to next agenda.</p>																																													
<b>20/194</b>	All Members	<p><b>Seasonal Lights.</b></p> <p><b>Item 1.</b> To consider a Christmas Tree on The Street at the corner of the A1124. As it is most unlikely that a licence will be obtained from Highways in time for this year, the item was deferred to the next agenda.</p> <p><b>Item 2.</b> To consider placing lights on the lower branches of the existing oak tree. As permission has been given by Highways, the Clerk will purchase solar lights and a banner. Cllr Parrish will help with the installation.</p> <p>Proposed by Cllr. Parrish, seconded by Cllr. Fisher; all in favour, resolution passed.</p>																																													
<b>20/195</b>	All Members	<p><b>Highways.</b></p> <p><b>Item 1.</b> Lane Road – update. Based upon the recorded mean average speeds there,</p>																																													

		<p>Highways have advised that there would be deemed to be good compliance with the posted speed limit. The survey appears to show that there are very few heavy goods vehicles using Lane Road in either direction and that the majority of traffic is in fact cars/light goods vehicles. Highways will not therefore install an HGV sign at each end. The member of the public who raised this has been informed.</p> <p><b>Item 2.</b> Zebra Crossing on A1124 at Chappel Corner -- update. According to the Department of Transport guidance followed by Highways, the degree of pedestrian/vehicle conflict (CDPV2) shown in a survey needs to return a value between 0.2 and 0.7 x 108 in order for a pedestrian refuge or zebra crossing to be considered. Unfortunately, the CDPV2 survey on the A1124 returned a value of 0.079 x 108, so a zebra crossing is not deemed by Highways to be justified. The Chairwoman to write the Cllr Anne Brown about this. Item to be on the next agenda.</p>
<b>20/196</b>	All Members	<p><b>Seed and Plant Swap.</b></p> <p>A proposal to set up a seed and plant swap in the bus shelter on the Post Office side along the A1124 was considered. One or two Councillors felt it might be better placed at the Village Hall. Clerk to contact Village Hall Management Committee to obtain their views. Item to be on the next agenda.</p>
<b>20/197</b>	All Members	<p><b>Wakes Colne Parish Council Award Scheme.</b></p> <p>To consider nominations, closing date was 30th November 2020. Councillors unable to decide. Item to be on the next agenda.</p>
<b>20/198</b>	All Members	<p><b>Welcome Packs.</b></p> <p>To consider providing welcome packs to distribute to new residents within Wakes Colne. Item to be on next agenda to be discussed.</p>
<b>20/199</b>	All Members	<p><b>To Exclude the Press and Public.</b></p> <p>Public Bodies (Admission to Meetings) Act 1960  ‘That the public be excluded from the meeting during consideration of Agenda Item 20/200 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2.  No vote taken.</p>
<b>20/200</b>	All Members	<p><b>Vacancy on Wakes Colne Parish Council.</b></p> <p>Item 1/ Samantha Latarche and Francis Mead were co-opted onto Wakes Colne Parish Council.  Item 2/ Co-opted candidates to sign acceptance of office.  Item 3/ Consent form to receive the Council Summons and agenda electronically.  Item 4/ Declaration of interest forms to be sent direct to Colchester Borough Council and Clerk also to receive a copy.  Proposed by Cllr. Taylor, seconded by Cllr. Parrish; all in favour, resolution passed.</p>
<b>20/201</b>	All Members	<p><b>Clerk’s Report.</b></p> <p>Received and noted.</p>
<b>20/202</b>	All Members	<p><b>Date of Next Meeting.</b></p> <p>Next Parish Council meeting will be held via Zoom on 13<sup>th</sup> January 2021 (Date changed due to Christmas/New Year Holiday).</p>

Meeting opened at 7.29pm due to connection difficulties and closed at 10.02pm.