

**Minutes of the Wakes Colne Parish Council Meeting held on
Wednesday 6th December at 7.15pm in Chappel & Wakes Colne Village Hall**

In the Chair: Cllr. A. Hannington
 Present: Cllrs: Cllr. M. Bowden, Cllr. K. Brown, Cllr. S. Scrase, Cllr. M. Taylor
 Clerk: Mrs D. Jacob
 Also Present: One member of the public.

	PRESENTER	SUBJECT
17/201	ALL MEMBERS	Welcome and Apologies for Absence. Chairman welcomed everyone. No apologies for absence.
17/202	ALL MEMBERS	Declaration of Interests. None.
17/203	ALL MEMBERS	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. VAS sign in Station Road was reported not working to Highways in October 2016, no money has been allocated for an inspection, no money in the budget to carry out an inspection. It was decided to ask Highways if the Parish Council agree to pay for the inspection would Highways agree to pay for the repairs. A member of the public confirmed that the Village Hall Management Committee had applied for a licence from Essex County Council for a community notice board to be placed next to the existing Parish Council notice board in the village. Essex County Council would not give consent for 2 notice boards to be placed near each other on the public highway, and had replied that all street furniture placed on the public highway requires a licence from Essex County Council
17/204	ALL MEMBERS	Ward and County Councillors to address the members if present. Cllr. Chillingworth reported that he had drafted a statement following the five-parish meeting about the road from Little Tey to Bures. It was agreed that the statement would be sent to the portfolio officer prior to a meeting. Cllr Chillingworth to send out information to the five parishes and to ask Cllr. Anne Brown to arrange a meeting for early in the new year. To send an article to the Village Reporter informing residents that parish councils are working together regarding speeding problems through the villages.
17/205	ALL MEMBERS	To confirm the Minutes of the Parish Council meeting held on 1st November 2017. Proposed by Cllr. S. Scrase, seconded by Cllr. M. Bowden, all in favour, resolution passed.
17/206	ALL MEMBERS	Grass cutting. Subject to receipt of a risk assessment, JPB Landscapes to be awarded the contract for 3 years. Proposed by Cllr. M. Bowden, seconded by Cllr. K. Brown, all in favour, resolution passed.
17/207	ALL MEMBERS	Grant Funding Applications received for consideration (Payment made in the next financial year 2018/2019 precept). 1. Wakes Colne Church. Request £720.00 for churchyard maintenance. 2. Cricket Club. Request for £669.97 for Boundary marker rope for the cricket ground and a television for the pavilion lounge. To request a breakdown of costs, further information required, to be on next agenda.
17/208	ALL MEMBERS	Precept/Budget for 2018/2019. As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary Interest. To participate in the setting of a precept for the Council, the councillors will require a dispensation, and for this purpose, Wake Colne Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the precept. Proposed by Cllr. M. Bowden, seconded by Cllr. K. Brown, all in favour, resolution passed.
17/209	ALL MEMBERS	Precept/Budget 2018/2019. It was noted that the precept had not been increased for the previous 2 years, and this was considered, however, it was agreed not to increase it for 2018/2019. Precept for 2018/2019 set at £12,740.00 Budget for 2018/2019 set at £15,538.00 Proposed by Cllr. M. Taylor, seconded by Cllr. K. Brown, 3 in favour, 2 against, resolution passed.
17/210	ALL MEMBERS	Planning Matters. Ref: 172806 Meadow Green Farm, Hemps Green, Wakes Colne Colchester CO6 2AP

1 Signed.....
Chairperson of the Parish Council

Date: 10th January 2018

		<p>Extensions to existing building to form hay barn and rest facilities, creation of a manege, lunge pen and erection of horse walker for equine breeding unit following approval of 170484 for a stud farm. Stationing of caravan/temporary accommodation for owner.</p> <p>Objection – to support comments made by Mount Bures Parish Council.</p> <p>Proposed by Cllr. M. Bowden, seconded by Cllr. S. Scrase, all in favour, resolution passed.</p> <p>Ref: 173104</p> <p>The Old Orchard, Lower Green, Wakes Colne</p> <p>New single storey rear extension and internal alterations.</p> <p>No objection.</p> <p>Proposed by Cllr. M. Bowden, seconded by Cllr. S. Scrase, all in favour, resolution passed.</p> <p>Clerk to send comments to Colchester Borough Council.</p>																											
17/211	ALL MEMBERS	<p>Highway Issues.</p> <p>See item 17/204.</p>																											
17/212	ALL MEMBERS	<p>Village Design Statement/Neighbourhood Plan</p> <p>To consider if Wakes Colne Parish Council wish to work towards a Village Design Statement or a Neighbourhood Plan. Item deferred until next agenda.</p>																											
17/213	ALL MEMBERS	<p>Vacancy on Wakes Colne Parish Council.</p> <p>We currently have two vacancies on Wakes Colne Parish Council. If anyone is interested in joining Wakes Colne Parish Council please contact the Clerk for an application form. A leaflet distribution considered, but deemed not to be cost effective, to continue to advertise on the noticeboards, website and in the Village Reporter.</p>																											
17/214	ALL MEMBERS	<p>Wakes Colne Parish Council Award Scheme.</p> <p>Nominations received and considered for 2017, it was agreed that the inaugural award should be made to Trudi Cresswell, for her supererogatory contribution to the quality of village life as she undertakes her duties as postmistress. A presentation to be made at the Annual Parish Assembly in May 2018.</p> <p>Proposed by Cllr. S. Scrase, seconded by Cllr. A. Hannington, all in favour, resolution passed.</p>																											
17/215	ALL MEMBERS	<p>Village Hall Hire Agreement.</p> <p>New hire agreement signed.</p> <p>Proposed by Cllr. K. Brown, seconded by Cllr. M. Bowden, all in favour, resolution passed.</p>																											
17/216	ALL MEMBERS	<p>Financial Matters.</p> <p>1) Financial Statement for November (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T Mobile (for November)</td> <td>DD</td> <td>12.74</td> </tr> <tr> <td>Diane Jacob (Salary for November)</td> <td>SO</td> <td>438.41</td> </tr> <tr> <td>Essex Pension Fund (for November)</td> <td>SO</td> <td>106.77</td> </tr> <tr> <td>Diane Jacob (Salary difference – agreed funded overtime, minute number 17/200)</td> <td>101066</td> <td>246.66</td> </tr> <tr> <td>Essex Pension Fund (Difference for Pension)</td> <td>101067</td> <td>60.42</td> </tr> <tr> <td>Diane Jacob (Expenses for November)</td> <td>101068</td> <td>53.72</td> </tr> <tr> <td>Mow & Mend Invoice No. 0479B</td> <td>101069</td> <td>50.00</td> </tr> <tr> <td>Chappel Village Hall Inv.No. 1265 & 1271</td> <td>101070</td> <td>45.00</td> </tr> </tbody> </table> <p>Proposed by Cllr. K. Brown, seconded by Cllr. M. Bowden, all in favour, resolution passed.</p> <p>2) Monthly Budget Statement. Received and noted.</p> <p>3) To consider investing money into a trust fund. It was discussed not to open a trust fund, but to open an easy access community current account with the Metro Bank.</p> <p>Proposed by Cllr. S. Scrase, seconded by Cllr. K. Brown, all in favour, resolution passed.</p>		CHEQUE NO.	TOTAL	T Mobile (for November)	DD	12.74	Diane Jacob (Salary for November)	SO	438.41	Essex Pension Fund (for November)	SO	106.77	Diane Jacob (Salary difference – agreed funded overtime, minute number 17/200)	101066	246.66	Essex Pension Fund (Difference for Pension)	101067	60.42	Diane Jacob (Expenses for November)	101068	53.72	Mow & Mend Invoice No. 0479B	101069	50.00	Chappel Village Hall Inv.No. 1265 & 1271	101070	45.00
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17/217	ALL MEMBERS	<p>Clerk's Report. Received and noted.</p>																											
17/218	ALL MEMBERS	<p>To Exclude the Press and Public.</p> <p>Public Bodies (Admission to Meetings) Act 1960. That the public be excluded from the meeting during consideration of Agenda Item 17/218 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2.</p> <p>No public or press present to exclude.</p>																											
17/219	CLERK	<p>Personnel Issue.</p> <p>Clerk confirmed that she would be taking on additional employment in January 2018.</p>																											
17/220	ALL MEMBERS	<p>Date of Next Meeting.</p> <p>Parish Council Meeting Wednesday 10th January 2018 2017 (7.15pm)</p> <p>(Note date changed due to holidays). Meeting Closed at 9.45pm.</p>																											