

**Minutes of the Wakes Colne Parish Council Meeting held on  
Wednesday 4<sup>th</sup> December 2019 at 7.15pm in Chappel & Wakes Colne Village Hall**

In the Chair: Cllr. S. Scrase  
 Present: Cllrs: Cllr. K. Brown, Cllr. M. Bowden, Cllr. M. Taylor  
 Clerk: Mrs D. Jacob  
 One member of the public.

	PRESENTER	SUBJECT
19/216	All Members	<b>Welcome &amp; Apologies for Absence.</b> No apologies for absence received.
19/217	All Members	<b>Declaration of Interests.</b> Cllr. M. Bowden item 19/222 ref 183046.
19/218	All Members	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> A member of the public made his objections known regarding item 19/222 ref 183046.
19/219	All Members	<b>Standing orders reminder.</b> To remind Councillors – Item t - Excluding motions moved under Standing order 1(r), the contributions or speeches by a councillor shall relate only to the motion under discussion and shall not exceed 3 minutes without the consent of the chairman of the meeting. This was noted.
19/220	All Members	<b>Ward and County Councillors to address the members if present.</b> Cllr Chillingworth gave a report on climate change. Colchester Borough Council hopes to be carbon neutral by 2030. Council houses to be updated to comply.
19/221	All Members	<b>Minutes.</b> To confirm the minutes of the Parish Council meeting held on 13 <sup>th</sup> November 2019. Proposed by Cllr. K. Brown, seconded by Cllr. M. Bowden. All in favour, resolution passed.
19/222	All Members	<b>Planning Matters.</b> <b>Ref: 183046</b> (Will be going to Planning Committee at CBC). Land to the North of Mill Buildings, Wakes Colne Mills, Colchester Road, Wakes Colne, Colchester. Demolition of solid fuel processing buildings; removal of built up hard surfaces against north wall of coach house with associated regrading of land; removal of wider coal yard hard surfaces; conversion of coach house to dwelling with single storey extension; erection of a pair of attached dwellings on coal yard; reorientation of yard access road; erection of detached four bay garage; associated hard and soft landscaping including improvements to public footpath corridor and biodiversity; implicit change of use from coal yard to two residential properties (Class C3) with private meadow. Objection The information requested by the Planning Committee has not been submitted. Issues not addressed, no materials confirmed, no details on how is it going to be built (local builders?) Listed building needs to be considered. Not in keeping with the local area. And also, previous comments already sent to CBC to apply as follows: The application does not conform to the Local Plan. It is outside the village envelope. Major access concerns, increase in traffic movement along a narrow lane and exit onto A1124 at what is already a very dangerous corner. Possible lack of utilities servicing the existing site and lack of capacity. Inadequate information regarding what types of materials will be used, not in keeping with the rural surroundings of the area. There is no evidence for the requirement of larger dwellings within the area. Extremely close to a listed building Proposed by Cllr. K. Brown, seconded by Cllr. S. Scrase, Cllr. M. Taylor in favour, resolution passed.
19/223	All Members	<b>Broadband.</b> A representative of County Broadband attended and explained that new poles were required in some area. A map was shown to the Parish Council of the intended work. A lot of work will be carried out underground as it will be less disruptive. The main build will be early in January. This information will be on our website for members of the public to view.

19/224	All Members	<b>Parish Public Footpaths Working Group.</b> Ongoing – to be on the next agenda.																																																									
19/225	All Members	<b>VE DAY 75th Anniversary 2020.</b> To consider an event to mark the 75th Anniversary of VE Day on 8th May 2020. The weekend of 8th–10th May 2020 will be an international celebration of peace. To place an article in the Village Reporter to obtain support. Cllr Bowden to contact Great Tey Parish Council direct - this item to be on the next agenda.																																																									
19/226	All Members	<b>Highways.</b> <b>Item 1.</b> Station Road –Still awaiting an official response to the items raised, to send another e-mail to Cllr Anne Brown. <b>Item 2.</b> A1124 Cats’ eyes – The Clerk to contact Highways and find out when the A1124 will be resurfaced and the cats’ eyes reinstated. <b>Item 3.</b> Zebra Crossing near the shop over the A1124. The Clerk to contact Highways to see if this is a viable option before any proposal can be considered or submitted.																																																									
19/227	All Members	<b>S106 Funding.</b> To consider any projects and to discuss applying for the S106 funding £2,015.20 which is available from Colchester Borough Council. CBC has advised that this money can only be used on open spaces and Wakes Colne Parish Council have no open spaces or land, so cannot access this money. Cllr Chillingworth to advise Colchester Borough Council planning department so that no money is allocated to this fund in the future. Clerk to write a formal letter. Proposed by Cllr. M. Bowden, seconded by Cllr K. Brown. All in favour, resolution passed.																																																									
19/228	All Members	<b>Website.</b> It was agreed to go with the Voice which is very similar the Essexinfo net and free of charge. Clerk to find out the cost of support from Simple Solutions. Proposed by Cllr. S. Scrase, seconded by Cllr. K. Brown. All in favour, resolution passed.																																																									
19/229	All Members	<b>Financial Matters.</b> 1) Financial Statement for December (Items to be approved for payment and signed as per payment schedule). <table border="1" data-bbox="395 992 1311 1603"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>EE (for November)</td> <td>DD</td> <td>13.27</td> </tr> <tr> <td>D. Jacob (Salary for November)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>Adjustment for D. Jacob (Salary adjustment for November)</td> <td>101164</td> <td>2.64</td> </tr> <tr> <td>HM Revenue &amp; Customs for (November)</td> <td>101165</td> <td>5.20</td> </tr> <tr> <td>Essex Pension Fund (For November)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Adjustment for Essex Pension Fund (for November)</td> <td>101166</td> <td>4.31</td> </tr> <tr> <td>JPB Landscapes Invoice No. 694</td> <td>101167</td> <td>115.20</td> </tr> <tr> <td>MC Relland (Paint Bus Shelter)</td> <td>101168</td> <td>270.00</td> </tr> <tr> <td>Colchester Borough Council Inv. 20171093</td> <td>101169</td> <td>23.70</td> </tr> <tr> <td>A &amp; J Lighting Solutions Inv. No. 33561</td> <td>DD</td> <td>78.00</td> </tr> <tr> <td>Cheque Void made out in error</td> <td>101170</td> <td>0.00</td> </tr> <tr> <td>Richard Edwards Group LTD Inv.No. 38182</td> <td>101171</td> <td>61.20</td> </tr> <tr> <td>D. Jacob (expenses for November)</td> <td>101172</td> <td>49.52</td> </tr> <tr> <td>D. Jacob (Salary for December)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for December)</td> <td>101173</td> <td>2.84</td> </tr> <tr> <td>Essex Pension Fund (For December)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Essex Pension Fund (adjustment For December)</td> <td>101174</td> <td>4.31</td> </tr> <tr> <td>HM Revenue &amp; Customs (For December)</td> <td>101175</td> <td>5.00</td> </tr> </tbody> </table> 2) <b>MONTHLY BUDGET STATEMENT.</b> Received and noted. Proposed by Cllr. M. Bowden, seconded by Cllr. K. Brown. All in favour, resolution passed.		CHEQUE No.	TOTAL	EE (for November)	DD	13.27	D. Jacob (Salary for November)	SO	500.00	Adjustment for D. Jacob (Salary adjustment for November)	101164	2.64	HM Revenue & Customs for (November)	101165	5.20	Essex Pension Fund (For November)	SO	140.00	Adjustment for Essex Pension Fund (for November)	101166	4.31	JPB Landscapes Invoice No. 694	101167	115.20	MC Relland (Paint Bus Shelter)	101168	270.00	Colchester Borough Council Inv. 20171093	101169	23.70	A & J Lighting Solutions Inv. No. 33561	DD	78.00	Cheque Void made out in error	101170	0.00	Richard Edwards Group LTD Inv.No. 38182	101171	61.20	D. Jacob (expenses for November)	101172	49.52	D. Jacob (Salary for December)	SO	500.00	D. Jacob (Salary adjustment for December)	101173	2.84	Essex Pension Fund (For December)	SO	140.00	Essex Pension Fund (adjustment For December)	101174	4.31	HM Revenue & Customs (For December)	101175	5.00
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19/230	All Members	<b>Clerk’s Report.</b> Received and noted.																																																									
19/231	All Members	<b>Wakes Colne Parish Council Award Scheme 2109.</b> The award for 2019 is to go jointly to Marion Cordingley and Jim Taylor for work/service they have undertaken for the Parish. Proposed Cllr. S. Scrase, seconded by Cllr. M. Taylor. All in favour, resolution passed.																																																									
19/232	All Members	<b>Vacancy on Wakes Colne Parish Council.</b> Agreed to send out flyers to every household. Proposed by Cllr. M. Bowden, seconded by Cllr. K. Brown. All in favour, resolution passed.																																																									

<b>19/233</b>	All Members	<b>Date of Next Meeting.</b> Note - Parish Council meeting 8 <sup>th</sup> January 2020 (Date changed due to Christmas Holiday).  Meeting Closed at 8.53pm.
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