

**Minutes of the Wakes Colne Parish Council Meeting held on
Wednesday 25th August 2021 at 7.15pm in Chappel & Wakes Colne Village Hall**

In the Chair: Cllr. M. Taylor
Present: : Cllr. F. Mead, Cllr. H. Wastenev
Clerk: Mrs D. Jacob

Four members of the public.

	PRESENTER	SUBJECT
21/140	All Members	Welcome & Apologies for Absence. The Chairwoman welcomed everyone. Apologies received and accepted from Cllr. Coney, Cllr. Fisher and Cllr. Latarche (due to family commitments)
21/141	All Members	Declaration of Interests. None.
21/142	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. A member of the public, the Co-ordinator for Speed Watch, gave an update regarding speeding traffic through the village and the potential benefits of a mobile VAS. Chairwoman expressed thanks to all the Speed Watch volunteers for their very useful work.
21/143	All Members	Ward and County Councillors to address the members if present. Ward Cllr. Peter Chillingworth sent a report that was circulated to all Councillors prior to this meeting. Flooding was discussed and Cllr. Chillingworth will set up a separate meeting in October with Cllr. Taylor, Cllr. Mead and Cllr. Chamley from Chappel Parish Council to discuss flooding near the Post Office and to try to progress a way forward. The local plan is ongoing at CBC. Co. Cllr. Lewis Barber sent a report that was circulated to all Councillors prior to this meeting.
21/144	All Members	Minutes. To confirm the minutes of the Parish Council meeting held on 25 th August 2021. Proposed by Cllr. Mead, seconded by Cllr. Wastenev; all in favour, resolution passed.
21/145	All Members	Planning Matters. Ref: 212140 Jasmine Cottage, Inworth Lane, Wakes Colne Colchester CO6 2BG Part conversion of a garage to a dog grooming salon. No objection Comments to be sent – Disruption, noise and parking could be issues; parking in the narrow road could be hazardous because of other traffic/buses etc. Proposed by Cllr. Mead, seconded by Cllr. Wastenev; all in favour, resolution passed. The Chairwoman and Cllr. Mead gave an update on planning decisions since the previous meeting.
21/146	All Members	Matters Arising from previous minutes. Item 1. Previous minute number 21/071 Greensward -The verge outside the Post Office. Swan Street and the Corner of Station Road – ongoing. Agreed renovations awaited. Item 2. Previous minute number 21/074 Flooding near the Post Office – meeting to be set up, see item 21/143 above. Item 3. Previous minute number 21/077 Neighbourhood Plan – awaiting reply from CBC as to whether or not they have a guest speaker available to attend a public meeting. Item 4. Previous minute number 21/133 - A1124. Vegetation overgrowth and reduced width of pavement from the Church down to the village hall along A1124 – ongoing. Awaiting outcome of Cllr. Chillingworth and Cllr. Barber’s attempts to negotiate with CBC and ECC Highways re temporary traffic lights and a potential contractor.
21/147	All Members	Highways. Item 1. Lane Road - Signs Narrow Road – LHP Proposal sent 11.03.21. Ref: LCOL202027 confirmation received 6th May 2021. Item 2. Station Road – acknowledgement received 6 th May 2021 - no new reference number. Item 3. Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference

		number LCOL193018 - survey carried out. Item 4. Vehicle Activated Sign – Static VAS near village Hall – further information required and to obtain 3 quotes, Cllr Mead to collate information and item to be on next agenda. Application for location pending.																																																						
21/148	All Members	Footpaths. A working party has been out tidying Whistle Walk and the steps at the entrance to Footpath 13. Thanks expressed to all volunteers, who have arranged to meet again on Monday 20th September 10.30am. Footpath 15 and Footpath 5 have been reported to public rights of way for maintenance work to be carried out.																																																						
21/149	All Members	Salt/Grit Bin. It was agreed to purchase two green salt/grit bins with the Parish Council's name on, at a cost of approx. £225.80 each plus VAT, to store the bags of salt/grit to be located at the Station Road end of Station Approach, by permission of the EARM. Proposed by Cllr. Wastenev, seconded by Cllr. Taylor; all in favour, resolution passed.																																																						
21/150	All Members	Replacement of Tree on Millennium Green. The tree and plaque erected to commemorate the end of WW1 are no longer on the Millennium Green. For various reasons, it was decided not to replace them. Proposed by Cllr. Taylor, seconded by Cllr. Mead; all in favour, resolution passed.																																																						
21/151	All Members	Clerk's Report. Received and noted.																																																						
21/152	All Members	<p>Financial Matters.</p> <p>1) Financial Statement for August/September (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>B & M Print Ltd (Inv. No. 58031)</td> <td>101314</td> <td>76.00</td> </tr> <tr> <td>Braintree District Council (Inv.6973911) cancels cheque 101313</td> <td>101315</td> <td>72.00</td> </tr> <tr> <td>EALC (Inv. No. 14259) New Cllr Training for Cllr Latarche</td> <td>101316</td> <td>216.00</td> </tr> <tr> <td>EE (Inv. No. V01891858147)</td> <td>DD</td> <td>21.43</td> </tr> <tr> <td>D. Jacob (Expenses for July)</td> <td>101317</td> <td>79.48</td> </tr> <tr> <td>D. Jacob (Salary for August)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for August)</td> <td>101318</td> <td>40.18</td> </tr> <tr> <td>HM Revenue & Customs (for August)</td> <td>101324</td> <td>2.00</td> </tr> <tr> <td>Essex Pension Fund (for August)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for August)</td> <td>101320</td> <td>22.92</td> </tr> <tr> <td>JPB Landscapes (Inv. 1246)</td> <td>101321</td> <td>72.00</td> </tr> <tr> <td>Chappel & Wakes Colne Village Hall (inv. Nos. 0621 & 0721)</td> <td>101322</td> <td>56.00</td> </tr> <tr> <td>D. Jacob (Salary for September)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for September)</td> <td>101323</td> <td>140.00</td> </tr> <tr> <td>HM Revenue & Customs (for September)</td> <td>101319</td> <td>2.20</td> </tr> <tr> <td>Essex Pension Fund (for September)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for September)</td> <td>101325</td> <td>22.92</td> </tr> </tbody> </table> <p>An invoice from EE for Mobile phone for August £21.43 Direct Debit on 19th August was also approved.</p> <p>2) MONTHLY BUDGET STATEMENT. Received and noted.</p> <p>Proposed by Cllr. Taylor, seconded by Cllr. Mead; all in favour, resolution passed.</p>		CHEQUE No.	TOTAL	B & M Print Ltd (Inv. No. 58031)	101314	76.00	Braintree District Council (Inv.6973911) cancels cheque 101313	101315	72.00	EALC (Inv. No. 14259) New Cllr Training for Cllr Latarche	101316	216.00	EE (Inv. No. V01891858147)	DD	21.43	D. Jacob (Expenses for July)	101317	79.48	D. Jacob (Salary for August)	SO	500.00	D. Jacob (Salary adjustment for August)	101318	40.18	HM Revenue & Customs (for August)	101324	2.00	Essex Pension Fund (for August)	SO	140.00	Essex Pension Fund (Adjustment for August)	101320	22.92	JPB Landscapes (Inv. 1246)	101321	72.00	Chappel & Wakes Colne Village Hall (inv. Nos. 0621 & 0721)	101322	56.00	D. Jacob (Salary for September)	SO	500.00	D. Jacob (Salary adjustment for September)	101323	140.00	HM Revenue & Customs (for September)	101319	2.20	Essex Pension Fund (for September)	SO	140.00	Essex Pension Fund (Adjustment for September)	101325	22.92
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21/153	All Member	Vacancy on Wakes Colne Parish Council. We currently have one vacancy on Wakes Colne Parish Council. If anyone is interested, in joining Wakes Colne Parish Council, please contact the Clerk for an application form.																																																						
21/154	All Members	Date of Next Meeting. Note. No meeting in September. 6 th October 2021.																																																						

Meeting Closed at 10.00pm.