

**Minutes of the Wakes Colne Parish Council Meeting held on
Wednesday 5th April 2023 at 7.15pm in Chappel & Wakes Colne Village Hall**

In the Chair: Cllr. M. Taylor
 Present: Cllr. Fisher and Cllr. H. Wastenev
 Clerk: Mrs D. Jacob
 5 members of the public.

	PRESENTER	SUBJECT
23/066	All Members	Welcome & Apologies for Absence. The Chairwoman welcomed everyone. Apologies received from Cllr. E. Coney (due to work commitments) Cllr. F. Hounslow and S. Latache (due to family commitments) and Cllr. F. Mead (due to holiday). Cllr. Barber (due to work commitments).
23/067	All Members	Declaration of Interests. None.
23/068	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Two members of the public attended the meeting and gave an update on a prospective solar community plan. Help to support a community roll out is required. 300 households need to express an interest in order to obtain funding. A member of the public raised concerns regarding comments in relation to safety in Station Road in the Planning Inspector's report relating to planning application Ref: 212722 (which was granted on appeal). They requested the Council respond to these observations, see item 23/077 on the agenda. A member of the public/volunteer gave an update on the Walks Booklet and printing costs (see item 23/074).
23/069	All Members	Ward and County Councillors to address the members if present. Cllr. Sunnucks gave an update regarding Colchester City Council budget for 2023/24, garden communities, refuse bins and planning.
23/070	All Members	Minutes. To confirm the draft minutes of the Parish Council Meeting held on 8 th March 2023. Having been agreed by those who were present, the Chairwoman signed them as being a true and accurate record. Proposed by Cllr. Wastenev, seconded by Cllr. Taylor; all in favour, resolution passed.
23/071	All Members	Planning Matters. Item 1. Updates. Recent planning decisions by Colchester City Council Planning. Ref: 230158 Location: Longacre, Colchester Road, Wakes Colne, Colchester Description: Erection of double car port with attached store and erection of Office Annexe Approved. Item 2. Ref: 230658 Location: Crows Hall, Lane Road, Wakes Colne, Colchester, Essex CO6 2BS Description: Application for variation of condition 2 following grant of planning consent 222030 in order to make internal arrangements more functional for family use (as shown on submitted drawing 2205'02-Rev D). No objection. Proposed by Cllr. Taylor, seconded by Cllr. Wastenev; all in favour, resolution passed.
23/072	All Members	Matters Arising from previous minutes. Item 1. Previous minute number 21/074 Flooding near the Post Office – signage funded, awaiting further information from Cllr. Barber. Item 2. Previous minute number 22/132 Oral History (Memories) project – is proceeding slowly but surely, with 3 more interviews recorded. There will be a meeting for participants and others interested in the village hall on 20 th July. Item 3. Previous Minute No. 21/163 item 4 Vehicle Activated Sign – Static VAS near village hall – Now

		<p>installed and fully working. The VAS unit is powered by an integrated battery that receives power from the solar panel. The panel is orientated due south to receive the maximum amount of sunlight to recharge the battery. While the solar panel will produce some power in cloudy or overcast weather to work at full efficiency it does require direct sunlight. The recent, prolonged overcast skies with heavy cloud have resulted in the battery not receiving sufficient power to fully power the speed display, as a result the unit has gone into a low power mode to conserve the remaining power left in the battery. The 'slow down' or 'thank you' displays use far less power than the speed display. The WCPC VAS does have this low power feature whereas many VAS units do not. When the sun does return for a period of time the battery will recharge to full functionality. In common with all solar panels the more the sun shines the higher the battery charge rate and hence the available power to illuminate the full display. In very long periods of overcast skies and short days the VAS may shut down completely, this is not necessarily a fault with the unit, just a lack of sunshine.</p> <p>Item 4. Previous minute number 23/034 Solar Light near wooden bus shelter (Village Hall side). The light has been removed by PATW Ltd to see if they have spare parts available for it as it is no longer manufactured. Further information required to be on the next agenda.</p>																								
23/073	All Members	<p>Highways.</p> <p>Item 1. Station Road – acknowledgement received 6th May 2021 - no new reference number; Cllr. Barber has submitted a proposal for a variable time-dependent 20mph limit; no update.</p> <p>Item 2. Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018 - survey carried out; no specific update from Cllr. Barber.</p>																								
23/074	All Members	<p>Footpaths Walks Booklet.</p> <p>Final Version 9 was agreed and to print 200 copies for Essex and South Suffolk Community Rail Partnership (ESSCRP) +500 =700 copies @£517.66</p> <p>One additional delivery of 200 copies to ESSCRP in Chelmsford @ £15 + vat.</p> <p>Footpath working group to organise distribution; to be available free to residents and visitors.</p> <p>Proposed by Cllr. Fisher, seconded by Cllr. Wastenev; all in favour, resolution passed.</p>																								
23/075	All Members	<p>Lost Chappel & Wakes Colne Booklets.</p> <p>Agreed that up to 60 copies of Lost Chappel & Wakes Colne booklets in storage by WCPC to be passed onto a member of the public, if required, to be sold at £10.00 per copy with proceeds to the EARM and the Millennium Green.</p> <p>Proposed by Cllr. Fisher, seconded by Cllr. Taylor; all in favour, resolution passed.</p>																								
23/076	All Members	<p>Annual Report 2022-2023.</p> <p>Agreed the draft annual report, printing 300 copies at a cost of approx. £98.00.</p> <p>Proposed by Cllr. Taylor, seconded by Cllr. Fisher; all in favour, resolution passed.</p>																								
23/077	All Members	<p>Response to the Planning Inspector's Report regarding safety issues in Station Road.</p> <p>Wakes Colne Parish Council and some residents are concerned about the wording of the Planning Inspector's observations relating to road safety issues in Station Rd. It was agreed to send a letter of complaint (draft previously circulated to all councillors) , to the Planning Inspectorate and CCC Planning Department.</p> <p>Proposed by Cllr. Taylor, seconded by Cllr. Fisher; all in favour, resolution passed.</p>																								
23/078	All Members	<p>To receive reports from outside bodies, training courses, representatives on village committees and Parish Council working groups.</p> <p>In addition to the four-village solar community meeting (reported on under Item 20/068, Cllr. Taylor had recently attended the AGM of the Millennium Green charitable trust. It is now in the second phase of tree planting accordingly to their 5-year plan. Income comes from the 200 Club £24.00 p.a., membership anyone can join. The World War 1 commemorative tree planted by WCPC appears to be growing and the plaque still in place.</p>																								
23/079	All Members	<p>Clerk's Report.</p> <p>Received and noted.</p>																								
23/080	All Members	<p>Financial Matters.</p> <p>1) Financial Statement (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>EE Inv. No. V02086628969 (Calls made in March)</td> <td>DD</td> <td>16.40</td> </tr> <tr> <td>M. Taylor (reimbursement for gift voucher as per receipt)</td> <td>101496</td> <td>20.00</td> </tr> <tr> <td>D. Jacob (expenses for March as per receipts)</td> <td>101497</td> <td>44.17</td> </tr> <tr> <td colspan="3" style="text-align: center;">The following to appear in April (new financial year budget figures)</td> </tr> <tr> <td>D. Jacob (Salary for April)</td> <td>SO</td> <td>650.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for April)</td> <td>101498</td> <td>22.33</td> </tr> <tr> <td>Essex Pension Fund (for April)</td> <td>SO</td> <td>210.00</td> </tr> </tbody> </table>		CHEQUE NO.	TOTAL	EE Inv. No. V02086628969 (Calls made in March)	DD	16.40	M. Taylor (reimbursement for gift voucher as per receipt)	101496	20.00	D. Jacob (expenses for March as per receipts)	101497	44.17	The following to appear in April (new financial year budget figures)			D. Jacob (Salary for April)	SO	650.00	D. Jacob (Salary adjustment for April)	101498	22.33	Essex Pension Fund (for April)	SO	210.00
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		Essex Pension Fund (Adjustment for April)	101499	5.08
		HM Revenue & Customs (For April)	101500	2.40
		<p>Proposed by Cllr. Taylor, seconded by Cllr. Fisher; all in favour; resolution passed.</p> <p>2) Monthly Budget Statement. Received and noted.</p> <p>3) To consider changing standing order for D. Jacob from £600.00 to £650.00 (To sign letter to inform bank as from April 2023). Proposed by Cllr. Taylor, seconded by Cllr. Wastenev; all in favour; resolution passed.</p> <p>4) To consider changing standing order for Essex Pension Fund from £195.00 to £210.00 (To sign letter to inform bank as from April 2023). Proposed by Cllr. Taylor, seconded by Cllr. Wastenev; all in favour; resolution passed.</p>		
23/081	All Members	<p>Date of Next Meeting. Annual Parish Assembly (Village meeting) 26th April 2023 (7.15pm). All welcome. Parish Council Annual Parish Meeting followed by Parish Council Meeting 10th May (7.15pm). (Meeting date changed due to Parish Council elections).</p>		

Meeting Closed at 9.15pm.