

**Minutes of the Wakes Colne Parish Council Meeting held on
Wednesday 6th April 2022 at 7.15pm in Chappel & Wakes Colne Village Hall**

In the Chair: Cllr. M. Taylor

Present: Cllr. E. Coney, Cllr. J. Fisher, Cllr. S. Latache, Cllr. F. Mead and Cllr. H. Wastenev

Parish Clerk: Mrs D. Jacob

	PRESENTER	SUBJECT
22/066	All Members	Welcome & Apologies for Absence. The Chairwoman welcomed everyone. No apologies for absence.
22/067	All Members	Declaration of Interests. A non-pecuniary declaration of interest (Para 8.1 of Wakes Colne Parish Council's Code of Conduct) was received and accepted from Cllr. Latache relating to agenda item number 22/071 because she is a close friend of the applicant.
22/068	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. None.
22/069	All Members	Ward and County Councillors to address the members if present. Cllr. Chillingworth had already circulated a report. Councillors discussed the item regarding S106 money. The local plan was also discussed and it was confirmed that the proposed development of 30 houses in Chappel will be incorporated into section 2 of the local plan. A presentation was made and thanks expressed to Cllr Chillingworth for all his commitment and support over 20 years as a District Councillor with responsibility for this Ward and prior service as Chairman of WCPC. The Council wished him well for his retirement. Cllr. Barber was not present.
22/070	All Members	Minutes. To confirm the draft minutes of the Parish Council meeting held on 2 nd March 2022. Proposed by Cllr. Latache, seconded by Cllr. Fisher; all in favour, resolution passed.
22/071	All Members	Planning Matters. Cllr. Latache took no part in this item of the meeting. Recent planning decisions were noted. Ref: 220781 Location: Little Loveney Hall, Upper Green, Wakes Colne Colchester CO6 2BH Description: Application to vary condition 1 of consent 202262 No objection Proposed by Cllr. Mead, seconded by Cllr. Fisher; all in favour, resolution passed. Ref: 220783 Location: Little Loveney Hall, Upper Green, Wakes Colne Colchester CO6 2BH Description: Application to vary condition 1 of consent 202263 No objection Proposed by Cllr. Wastenev, seconded by Cllr. Coney: all in favour, resolution passed. Ref: 220823 Location: Little Loveney Hall, Upper Green, Wakes Colne Colchester CO6 2BH Description: Prior approval notification for the installation of photovoltaic solar panels in an existing agricultural building/farm office. No objection Proposed by Cllr. Mead, seconded by Cllr. Coney: all in favour, resolution passed.

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Signed.....
Chairwoman of the Parish Council

Date: 4th May 2022

22/072	All Members	<p>Matters Arising from previous minutes.</p> <p>Item 1. Previous minute number 21/105 Solar Cats Eyes at Station Approach – fully funded and works completed, however some lights still not working. No update from Cllr. Barber.</p> <p>Item 2. Previous minute number 21/074 Flooding near the Post Office –signage has been given approval as a scheme by LHP but they are waiting funding for it and permission/licence. No update from Cllr. Barber.</p>
22/073	All Members	<p>Highways.</p> <p>Item 1. Lane Road - Signs Narrow Road – LHP Proposal sent 11.03.21. Ref: LCOL202027 this has been given approval as a scheme by LHP but they are awaiting funding for it.</p> <p>Item 2. Station Road – acknowledgement received 6th May 2021 - no new reference number; public meeting held about road safety for Station Road, A1124 and the crossroads on 9th March at the Village Hall, 7pm. Information and update. AND</p> <p>Item 3. Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018 - survey carried out, see item 2. A public meeting was held on 9th March and approx. 30 residents attended. Items 2 and 3 were discussed and some new ideas and suggestions were put forward as well as those previously requested. It was agreed to prioritise speed restrictions and Cllr. Barber has drafted a letter to Highways and is attempting to arrange a site meeting.</p> <p>Item 4. Previous Minute No. 21/163 item 4 Vehicle Activated Sign – Static VAS near village hall – application for permission/licence requested – No update.</p> <p>Item 5. Previous minute Number 21/173 Planter’s application for permission/licence received; planters ordered and awaiting delivery.</p>
22/074	All Members	<p>Footpaths.</p> <p>Cllr. Fisher has arranged the next working group meeting to take place on 9th May at the Village Hall in the small committee room. Footpaths to be walked and checked, footpath clearance is to begin again in April. We have received information from ECC Public Rights of Way, but it is still unclear as to who is responsible for the trees alongside Whistle Walk (possibly EARM. We are waiting for the new footpath at Tyburn Hill to be signed off when the Wakes Hall development is completed. A new walk will then be added to the walks booklet which will be updated and reprinted. Guided walks were discussed, but local groups in the area are already providing these. More information required; to be on the next agenda. Network Rail have confirmed that the footpath crossing the track at Thornfield Wood will remain open.</p>
22/075	All Members	<p>Flood Barriers.</p> <p>Cllr. Mead was elected as the Team Co-Ordinator. He will arrange a volunteer list and training. Proposed by Cllr. Taylor, seconded by Cllr. Latache; all in favour, resolution passed. Cllrs. husband’s names were put forward and Patrick Dent has volunteered to help.</p>
22/076	All Members	<p>To receive reports from outside bodies, training courses, village representatives and Parish Council working groups.</p> <ul style="list-style-type: none"> • Cllr. Coney reported that a CALC meeting had taken place, a presentation was made regarding S106 funding; two representatives from Colchester Borough Council were in attendance. EALC in person training is now continuing. • Cllr. Wasteney confirmed that no Millennium Green meetings have been held. • Cllr. Taylor reported that the Village Hall Management Committee own the building and the land it occupies. The village hall will be 100 years old in 2025. The Committee are applying for various grants for the maintenance works. • Cllr. Fisher and Cllr. Wasteney confirmed they and their husbands had attended the Mayor’s Civic Reception at Colchester Town Hall, met the mayor and mayoress, and had a tour around the Council Chambers. The event was very well attended.

22/077	All Members	<p>Out of Office Replies.</p> <p>This item was discussed and advice was given to the Clerk in order to come to a workable solution about out of office replies. Proposed by Cllr. Wastenev, seconded by Cllr. Fisher; all in favour, resolution passed.</p>																																										
22/078	All Members	<p>Clerk's Report.</p> <p>Received and noted.</p>																																										
22/079	All Members	<p>Financial Matters.</p> <p>1) Financial Statement for March/April (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Richard Edwards Group (Inv. No. 45920)</td> <td>101379</td> <td>65.70</td> </tr> <tr> <td>EE Mobile (For March Inv. No. V01970386486)</td> <td>DD</td> <td>21.43</td> </tr> <tr> <td>A & J Lighting</td> <td>DD</td> <td>55.66</td> </tr> <tr> <td>Colchester Borough Council (Electricity for street light)</td> <td>101380</td> <td>23.15</td> </tr> <tr> <td>Chappel & Wakes Colne Village Hall (Inv. No. 0322 for March)</td> <td>101381</td> <td>81.00</td> </tr> <tr> <td>D. Jacob (expenses for March as per receipts)</td> <td>101382</td> <td>82.10</td> </tr> <tr> <td>M. Taylor (Reimbursement for Ink cartridge as per receipt)</td> <td>101383</td> <td>11.29</td> </tr> <tr> <td colspan="3" style="text-align: center;">The following to appear in April (new financial year budget figures)</td> </tr> <tr> <td>D. Jacob (Salary for April)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for April including backpay)</td> <td>101384</td> <td>243.50</td> </tr> <tr> <td>HM Revenue & Customs (for April)</td> <td>101385</td> <td>67.04</td> </tr> <tr> <td>Essex Pension Fund (for April)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for April)</td> <td>101386</td> <td>102.43</td> </tr> </tbody> </table> <p>2) MONTHLY BUDGET STATEMENT.</p> <p>Proposed by Cllr. Coney, seconded by Cllr. Latache; all in favour, resolution passed.</p>		CHEQUE NO.	TOTAL	Richard Edwards Group (Inv. No. 45920)	101379	65.70	EE Mobile (For March Inv. No. V01970386486)	DD	21.43	A & J Lighting	DD	55.66	Colchester Borough Council (Electricity for street light)	101380	23.15	Chappel & Wakes Colne Village Hall (Inv. No. 0322 for March)	101381	81.00	D. Jacob (expenses for March as per receipts)	101382	82.10	M. Taylor (Reimbursement for Ink cartridge as per receipt)	101383	11.29	The following to appear in April (new financial year budget figures)			D. Jacob (Salary for April)	SO	500.00	D. Jacob (Salary adjustment for April including backpay)	101384	243.50	HM Revenue & Customs (for April)	101385	67.04	Essex Pension Fund (for April)	SO	140.00	Essex Pension Fund (Adjustment for April)	101386	102.43
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22/080	All Members	<p>To Exclude the Press and Public.</p> <p>Public Bodies (Admission to Meetings) Act 1960 ‘That the public be excluded from the meeting during consideration of Agenda Item 22/081 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2. Proposed by Cllr. Fisher, seconded by Cllr. Wastenev; all in favour, resolution passed.</p>																																										
22/081	All Members	<p>Complaint.</p> <p>Following a formal complaint, a report was received from the Monitoring Officer at Colchester Borough Council, which stated the following: The Wakes Colne Code of Conduct had not been breached by any Councillor. Minutes need to be clearer and training on declarations of interests for all Cllrs. has been suggested.</p>																																										
22/082	All Members	<p>Date of Next Meeting.</p> <p>Parish Council Annual Parish Meeting followed by Parish Council Meeting 4th May (7.15pm). Annual Parish Assembly 23rd May 2022 (7.30pm)</p>																																										

Meeting Closed at 10.00pm.