

Minutes of the Wakes Colne Parish Council Meeting held on

Wednesday 1st April 2020 at 7.15pm

(Due to the Coronavirus and Government advice about social distancing this meeting was held remotely and votes taken by e-mail.)

In the Chair: Cllr. S. Scrase

Present: Cllrs: Cllr. K. Brown, Cllr. J. Fisher, Cllr. T. Hardy-Stotz, Cllr. A. Scrase, Cllr. M. Taylor, Cllr. H. Wastenev

Clerk: Mrs D. Jacob

No members of the public.

	PRESENTER	SUBJECT																		
20/058	All Members	Welcome & Apologies for Absence. No apologies for absence.																		
20/059	All Members	Declaration of Interests. None.																		
20/060	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. None.																		
20/061	All Members	Ward and County Councillors to address the members if present. None.																		
20/062	All Members	Minutes. To confirm the minutes of the Parish Council meeting held on 4 th March 2020. Proposed by Cllr. S. Scrase, seconded by Cllr. K. Brown. Cllr. J. Fisher, Cllr. T. Hardy-Stotz, Cllr. A. Scrase, Cllr. H. Wastenev all in favour. Cllr. M. Taylor abstained (as not present at that meeting). Resolution passed.																		
20/063	All Members	Planning Matters. Ref: 200682 4 Legerton Cottages, Lower Green, Wakes Colne Colchester CO6 2AZ. Demolition of an existing single storey rear extension and construction of a new single storey rear extension. Refurbishment of existing outbuilding structure. No Objection Proposed by Cllr. S. Scrase, seconded by Cllr. K. Brown. All in favour, resolution passed.																		
20/064	All Members	Annual Report 2019-2020. To consider printing 200 copies at £60.00, if format etc to remain the same as previous years, after draft approval. Proposed by Cllr. S. Scrase, seconded by Cllr. K. Brown. All in favour, resolution passed.																		
20/065	All Members	Highways. Item 1. Station Road – no update. Item 2. Zebra crossing near the shop crossing the A1124. Proposal sent; confirmation of receipt by Highways dated 19 February 2020; no update.																		
20/066	All Members	I.T. To discuss the set-up of dedicated Councillor email addresses, so that information is not shared with every member of the household until it is published in the minutes. Proposed by Cllr. S. Scrase, seconded by Cllr. K. Brown. Cllr. J. Fisher, Cllr. T. Hardy-Stotz, Cllr. A. Scrase, Cllr. H. Wastenev all in favour. Cllr. M. Taylor objected. Resolution passed.																		
20/067	All Members	Contract/Licence Clerk to sign a licence from Highways for the two Bus Shelters in Wakes Colne. Proposed by Cllr S. Scrase, seconded by Cllr. K. Brown. All in favour, resolution passed.																		
20/068	All Members	Financial Matters. 1) Financial Statement for January/February (Items to be approved for payment and signed as per payment schedule). <table border="1" style="width: 100%; margin-top: 10px;"> <thead> <tr> <th></th> <th style="text-align: center;">CHEQUE No.</th> <th style="text-align: center;">TOTAL</th> </tr> </thead> <tbody> <tr> <td>A & J Lighting (Inv. No. 33961)</td> <td style="text-align: center;">DD</td> <td style="text-align: right;">55.66</td> </tr> <tr> <td>Colne-Stour Countryside Association (as per minute No. 20/049)</td> <td style="text-align: center;">101192</td> <td style="text-align: right;">10.00</td> </tr> <tr> <td>Richard Edwards Group Inv. 39235</td> <td style="text-align: center;">101193</td> <td style="text-align: right;">61.20</td> </tr> <tr> <td>Braintree District Council Inv. No. 6856959 (Printing flyers)</td> <td style="text-align: center;">101194</td> <td style="text-align: right;">27.60</td> </tr> <tr> <td>D. Jacob (Salary for March)</td> <td style="text-align: center;">SO</td> <td style="text-align: right;">500.00</td> </tr> </tbody> </table>		CHEQUE No.	TOTAL	A & J Lighting (Inv. No. 33961)	DD	55.66	Colne-Stour Countryside Association (as per minute No. 20/049)	101192	10.00	Richard Edwards Group Inv. 39235	101193	61.20	Braintree District Council Inv. No. 6856959 (Printing flyers)	101194	27.60	D. Jacob (Salary for March)	SO	500.00
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		Adjustment for D. Jacob (salary adjustment for March)	101195	2.64
		HM Revenue & Customs (for March	101196	5.20
		Essex Pension Fund (for March)	SO	140.00
		Adjustment for Essex Pension Fund (for March)	101197	4.31
		EE (for calls made in February)	DD	13.27
		123 Reg (E-mail address domain renewal)	DD	43.06
		D. Jacob (Expenses for March 2020)	101198	43.25
		Colchester Borough Council Inv. No. 20173248	101199	23.74
		To appear in April (new financial year figures)		
		Essex Association of Local Councils Inv. No. 12624	101200	167.31
		<p>2) MONTHLY BUDGET STATEMENT. Received and noted. Proposed by Cllr. S. Scrase, seconded by Cllr. K. Brown. All in favour, resolution passed.</p>		
20/069	All Members	<p>CORONAVIRUS Covid-19 / SLCC guidance The delegation of power to the Clerk is in the LGA 1972 section 101. To consider extending the delegation of Council decisions to the Clerk during any period of restricted activity declared by the Government in respect of the Covid-19 virus. Such delegation to enable the Council to fulfil its responsibilities to its residents. Proposed by Cllr. S. Scrase, seconded by Cllr. K. Brown. All in favour, resolution passed.</p>		
20/070	All Members	<p>Clerk's Report. Received and noted.</p>		
20/071	All Members	<p>Date of Next Meeting. Wakes Colne Annual Parish Assembly 4th May 7.30pm (To be confirmed, may have to be cancelled) Parish Council AGM followed by Parish Council Meeting 6th May at 7.00pm (note early start as two meetings). (To be confirmed) Meeting Closed at 7.49pm.</p>		